



**goAML Web User's Guide  
– Examples of STR Scenarios  
(for Reporting Entities)**

version 1.2

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# Table of Contents

- 1 WEB REPORTS: BASIC PRINCIPLES AND TERMINOLOGY ..... 6**
- 1.1 STR FORM: MAIN REPORT WINDOW..... 9
  - 1.1.1 “Report identifiers” section ..... 9
  - 1.1.2 “Reason” section ..... 10
  - 1.1.3 “Action” section..... 11
  - 1.1.4 “Reporting Person” section..... 11
  - 1.1.5 “Location” section..... 11
  - 1.1.6 “Indicators” section..... 11
- 1.2 STR FORM: TRANSACTION MAIN WINDOW ..... 12
  - 1.2.1 “Transaction Main” sub-section..... 14
  - 1.2.2 “Transaction Type / Party” section: Bi-Party or Multi-Party mode ..... 15
  - 1.2.3 “Transaction Type / Party” section: From Party window..... 16
  - 1.2.4 “Transaction Type / Party” section: To Party window ..... 18
  - 1.2.5 “Transaction Type / Party” section: Party Type ..... 19
- 1.3 STR FORM: PARTY TYPE..... 21
  - 1.3.1 Party Type: Person (My Client) ..... 21
  - 1.3.2 Party Type: Person (Not My Client) ..... 22
  - 1.3.3 Party Type: Entity (My Client)..... 23
  - 1.3.4 Party Type: Entity (Not My Client) ..... 25
  - 1.3.5 Party Type: Account (My Client) held by a Person..... 26
  - 1.3.6 Party Type: Account (Not My Client) held by a Person..... 28
  - 1.3.7 Party Type: Account (My Client) held by an Entity ..... 29
  - 1.3.8 Party Type: Account (Not My Client) held by an Entity..... 33
- 1.4 STR FORM: INVOLVED PARTIES (MULTI-PARTY)..... 34
- 1.5 STR FORM: REPORTING CORPORATE DIRECTORS/ SHAREHOLDERS ..... 37
- 1.6 STR FORM: GOODS AND SERVICES ..... 38
- 1.7 STR FORM: OVERVIEW OF COMPLETED FORM (PRIOR TO SUBMISSION)..... 40
- 2 EXAMPLES OF STR SCENARIOS ..... 41**
- 3 COMMON REJECTION GROUNDS ..... 190**
- 4 FREQUENTLY ASKED QUESTIONS ..... 191**

## Foreword

goAML is an integrated and modular system designed to fit the needs of Financial Intelligence Units. The goAML solution is executed in the following steps – collection, collation, analysis (rule-based, risk score and profiling), case workflow and intelligence dissemination. The data sent by the financial institutions goes to a common database and becomes accessible to the Financial Intelligence Unit of Mauritius' ("FIU") analysis division. The goAML system then permits data for analysis. goAML is able to process and analyse high volumes of reports; suspicious transactions or cash transactions, cross border amongst others. The reports are fully populated with all the information needed for analysis to begin, from full customer details through to transactional details for multiple time frames. The system also permits electronic data collection and dissemination from other Sources such as Tax and Law Enforcement authorities, Property Registrars, Vehicle Registrars etc.

This guide aims to assist persons from Reporting Entities<sup>1</sup> authorised to access the goAML Web application to report a Suspicious Transaction Report ("STR") with FIU. While the goAML Web application aims to be user friendly, new users may experience some difficulties in navigating its interface and in properly reflecting the reported suspicious transactions within the goAML concepts of bi-party or multi-party mode. To alleviate such difficulties, this guide regroups the most common STR scenarios (i.e. type of transactions that are reported) that a Reporting Entity may encounter during its day-to-day operations and that may become the basis of the STRs reported to the FIU.

This guide is available to Reporting Entities and their users once they have logged into their accounts. It is highly recommended that this guide should be read in conjunction with the **Guidance Note 3 – Suspicious Transaction Report** issued by the FIU and which is available on the website of the FIU (*Guidelines* menu). Also, a pre-reading of the **goAML Web User's Guide** (version 2.4) is recommended, notably the Chapters 1 to 4 (it is available on the goAML home page after log in).

This guide will become effective as from 01 October 2019.

### Legal Disclaimer










The FIU reserves the right to amend, modify or change the contents of this document.

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<sup>1</sup> Under the Financial Intelligence and Anti-Money Laundering Act 2002 ("FIAMLA 2002"), a "Reporting Person" is defined as a bank, financial institution, cash dealer or member of a relevant profession or occupation. Across the goAML application, the term "Reporting Person" has a different meaning than that used in FIAMLA 2002. Hence, for the purpose of this guide and in order to avoid any confusion, the alternative terms "Reporting Entity" or "Reporting Entities" will be used throughout to designate any of those entities/ persons having an obligation to make a report to the FIU under the Section 14 of FIAMLA 2002.

## LEGEND

The following icons and formatting in tables will be used throughout this guide.

Icons/ Tabular formatting	Meaning	Explanation
	PERSON (MY CLIENT)	Icon illustrating the concept of <b>Person (My Client)</b>
	PERSON (NOT MY CLIENT)	Icon illustrating the concept of <b>Person (Not My Client)</b>
	ENTITY (MY CLIENT)	Icon illustrating the concept of <b>Entity (My Client)</b>
	ENTITY (NOT MY CLIENT)	Icon illustrating the concept of <b>Entity (Not My Client)</b>
	ACCOUNT (MY CLIENT) HELD BY A PERSON	Icon illustrating the concept of an <b>Account (My Client) held by a Person</b>
	ACCOUNT (NOT MY CLIENT) HELD BY A PERSON	Icon illustrating the concept of an <b>Account (Not My Client) held by a Person</b>
	ACCOUNT (MY CLIENT) HELD BY AN ENTITY	Icon illustrating the concept of an <b>Account (My Client) held by an Entity</b>
	ACCOUNT (NOT MY CLIENT) HELD BY AN ENTITY	Icon illustrating the concept of an <b>Account (Not My Client) held by an Entity</b>
<b>Red font</b>	MANDATORY FIELDS (SYSTEM DEFINED)	A mandatory field that must be filled for the process to be allowed
<b>Orange fill</b>	MANDATORY FIELDS (BY SET STANDARDS)	A mandatory field that must be filled for the report to be accepted
<b>[...]</b>	FIELDS (SELF-EXPLANATORY COMPLETION)	A set of fields that is expanded from a main field. If the Reporting Entity needs/ wishes to complete this set of fields, it should only follow (self-explanatory) the on-screen instructions
<b>[See Expanded Window]</b>	FIELDS (EMPHASISED)	Explanation on set of fields are shown in a separate, but connected, table to provide clarity and emphasis to users (set of fields will appear in an Expanded Window upon clicking  next to the main field)
<b>Green font</b>	FREE TEXT FIELD	Field can be used to document any additional information <u>or</u> to document any reason on why data in a Mandatory field (by set standards) is not available [or more rarely, why the prescribed scenario cannot be used].

## 1 Web Reports: Basic Principles and Terminology

Once logged in, Reporting Entities that are registered on goAML Web must file STRs via the **New Reports** ▶ **Web Reports** menus. The components of the **Web Reports** interface are fully flexible and are adjustable according to the number and type of transactions reported.

The screenshot displays the goAML web interface for creating a new STR report. The header includes the goAML logo, navigation links (New Reports, Drafted Reports, Submitted Reports, Message Board, My goAML, Admin, Logout), and the user's session information ((BK2015) BANK2015). The main form area is titled 'Report Type: STR ID: ---' and contains several input fields: Entity ID (BANK2015), Reporting Entity Branch, Type\* (STR), Reporting Entity Reference, Submission Date\*, and FIU Reference. A large text area is provided for the Reason. Below this is an Action field. The Reporting Person section includes a table with columns for First Name, Last Name, Birth Date, NIC, and Passport Number, with a refresh button. Below the table are expandable sections for Location, Indicators, and Transactions, each with a plus sign icon. At the bottom of the form are three buttons: Submit Report, Save Report, and Show Attachments x 0.

To facilitate the navigation on the **Web Reports** interface, explanations in each chapter and section of this guide, including **Chapter 2** where examples of STR Scenarios are provided, are supported with tables that clearly delineate the relevant fields to be filled. Moreover, each field of these tables is categorised according to a defined colour code to highlight the importance of the field (*see also Legend on page v of this guide*).

**Chapter 1** of this guide will provide screenshots of the different components of the **Web Reports** interface, accompanied side by side by the corresponding equivalent in tabular format. **Chapter 2** of this guide will provide only the tabular equivalent while illustrating a transaction; reference can be made to the screenshots under **Chapter 1** for better comprehension.

Prior to proceeding, the following important concepts should be well understood in order to file properly STRs and minimise instances where they are rejected. These concepts will be mentioned throughout this guide:

- *Mandatory fields (system defined)*: in goAML Web, mandatory fields, that are system defined, are denoted by an asterisk (\*) and Reporting Entities have an obligation to fill these fields. Otherwise, goAML will prevent users from submitting the report. In **Scenarios**, mandatory fields (system defined) are distinguished with a Red font (*see also Legend on page v of this guide*).

## Web Reports: Basic Principles and Terminology

- *Mandatory fields (by set standards):* over and above the mandatory fields defined by goAML, the FIU has established a set of fields in the Web Reports that are also deemed mandatory. If these fields are not completed, the Web Reports will be rejected. In **Scenarios**, mandatory fields (by set standards) are highlighted in Orange (see also *Legend on page v of this guide*). Whenever one of the required mandatory fields cannot be completed for a certain reason, then, the user should provide a reason in fields designated with green fonts.
- *Other fields:* Any other field, not labelled as mandatory fields (system defined or by set standards), is left to the Reporting Entity to be filled or not. For the completeness of the audit trail, maximum information is always useful. However, please note that when a user does not have an information for such fields, they should be left **blank**; users should **NEVER** enter values such as, “ - ”, “N/a”, “No ID”, “Not known” or similar terms.
- *Person, Account, Entity:* these are fundamental concepts in goAML. goAML will categorise elements reported in the STR as **Person, Entity** or **Account**. Every Web Report consists of transactions involving Persons (i.e. individuals/ natural persons), Entities (i.e. legal persons/ arrangements) and/ or Accounts (i.e. accounts held by Persons/ Entities at Banks or Financial Institutions). While the **Reason** field of the Web Report interface will require the user to describe logically what transactions connect these Persons/ Entities/ Accounts to form the basis of the suspicions, the **Transactions** section will require the user to describe in details each suspicious transaction and identify involved Persons/ Entities/ Accounts.
- *My Client and Not My Client:* these are also fundamental concepts in goAML.
  - (i) **My Client** refers to a **Person, Entity** or **Account**, which is a customer of the Reporting Entity, and as such, is subject to comprehensive ‘Know Your Customer’ or Customer Due Diligence measures.
  - (ii) **Not My Client** refers to a **Person, Entity** or **Account**, which is not a customer of the Reporting Entity but has transacted with a customer of the Reporting Entity, and as such as, is subject to limited ‘Know Your Customer’ or Customer Due Diligence measures.

Depending on whether a Person/ Entity/ Account is a **My Client** or **Not My Client** the mandatory fields (system defined or by set standards) will evolve.

- *Bi-Party or Multi-Party transactions*: these are fundamental concepts in goAML and they refer to the flow of transactions. A transaction can either be:
  - (i) A **Bi-Party** transaction with a clear “from” and “to” sides, i.e. the transaction initiated **from** a Person/ Entity/ Account, in favour of (**to**) another Person/ Entity/ Account; or
  - (ii) A **Multi-Party** transaction is directionless, with an unlimited list of parties linked to that transaction (Persons/ Entities/ Accounts) where each has a *role*<sup>2</sup> in the transaction rather than a clear “From” or “To” sides.

For Reporting Entities such like Banks and Financial Institutions, most of the transactions they may report will be Bi-Party transactions. In practice, there are only limited scenarios where Multi-Party mode is selected. **Chapter 2** of this guide provides the most common STR Scenarios, most of which are under Bi-Party mode.

- *Status of Web Reports after submission*: The submission of a **Web Report** does **not** mean that the STR has been accepted by the FIU. Once a report is submitted, it will go through a validation process at the FIU where it will either be accepted or rejected. Hence, after submission, users should remain on the lookout for any email notifications that may be sent to the Reporting Entity's registered email. These notifications will advise users on the new status of the report and depending on that status, the user may be required to take further action. Users can view the statuses of submitted **Web Reports** in the **Submitted Reports** menu of the Navigation bar of the goAML interface.
- *Saving progress of Web Reports prior to submission*: Since a lack of activity on the goAML account will log off automatically a user, you are advised to save regularly your STR to avoid losing any data entered in the Web Report form.

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<sup>2</sup> *Role* in the context of **Web Reports** has a different meaning as to Roles (set of permissions) evoked in **goAML Web User's Guide** (version 2.4) for the administration of the access of goAML users. *Role*, in the context of **Web Reports**, refer to the nature of the involvement of the reported Person/ Entity/ Account in the reported Multi-Party Transaction.



## 1.1 STR Form: Main Report window

It is advisable to read **Chapter 2** of the **goAML Web User's Guide** (version 2.4) for a quick overview of the processes associated with STR form on goAML, prior to proceeding with this guide.

To initiate an STR, the user should select **New Reports ▶ Web Reports** from the Navigation Bar.

The screenshot shows the goAML web interface for creating a STR report. The navigation bar includes links for New Reports, Drafted Reports, Submitted Reports, Message Board, My goAML, Admin, and Logout. The main form is titled "Report Type: STR ID: ---" and contains several sections:

- Paragraph 1.1.1:** Report Type: STR, ID: ---, Entity ID (BANK2015), Reporting Entity Branch, Type\* (STR), Reporting Entity Reference, Submission Date\*, and FIU Reference.
- Paragraph 1.1.2:** Reason (text area).
- Paragraph 1.1.3:** Action (text area).
- Paragraph 1.1.4:** Reporting Person (table with columns: First Name, Last Name, Birth Date, NIC, Passport Number, Bank, test).
- Paragraph 1.1.5:** Location (+).
- Paragraph 1.1.6:** Indicators (+).
- See Section 1.2:** Transactions\* (+).

Buttons at the bottom include "Submit Report", "Save Report", and "Show Attachments x 0".

### 1.1.1 “Report identifiers” section

This is where you select the **Type** of report being submitted and provide other report identifier data such as reference.

FIELD NAME	COMMENTS
<i>Type</i>	Choose from drop down list. For Reporting Entities, the type should <b><u>always</u></b> be <b><u>STR</u></b> .  Prior to filling any other fields of the Web Report, you need to make the selection for this field as depending on the type of report filed, the components of the Web Report form will change.
<i>Reporting Entity Reference</i>	This is the Internal Reference assigned to the report at the level of the Reporting Entity. It is important to fill this selection for audit trail purposes.
<i>Submission Date</i>	This field is auto-populated with <u>the date on which the Web Report was first created</u> . Users may need to update manually the date in this field if the date of submission of the report is subsequent to the date of creation.

Other notable fields:

- **Entity ID:** this field is auto-populated and hence does not require an input from the Reporting Entity.
- **Reporting Entity Branch:** not a mandatory field, but can filled by the Reporting Entity if deemed relevant.
- **FIU Reference:** This is the reference used at FIU level. **It should be left blank by the Reporting Entity.** Do not type the Reporting Entity Reference in this field.

## 1.1.2 “Reason” section

It is a **mandatory** field (by set standards).

FIELD NAME	COMMENTS
<i>Reason</i>	<p>The <u>Reason</u> section is where the grounds for the suspicion are detailed out. The <u>Reason</u> section should provide a concise report of the suspicion/s detected, that is presented in a logical and, if possible, in a chronological way. All relevant facts relating to the suspicion/s detected should be reported in this section.</p> <ul style="list-style-type: none"> <li>• This section should identify, to the extent possible, the essential elements of information of the suspicious transaction/s being reported; namely WHO, WHAT, WHEN, WHERE, WHY and HOW. In other words, <i>Who</i> is conducting the suspicious transaction? <i>What</i> instruments or mechanisms are being used to facilitate the suspicious transaction(s)? <i>When</i> did the suspicious transaction take place? <i>Where</i> did the suspicious transaction take place? and <i>Why</i> does the Reporting Entity think the transaction is suspicious? The method of operation (or <i>How</i>?) is also important and should be included in the narrative.</li> <li>• All parties involved in the suspicious transaction/s (i.e. accounts, persons, and entities) should be outlined in the <u>Reason</u> section. As such easy cross reference can be made to the facts described in the <u>Reason</u> section and that the transaction parties that are added in the <u>Transactions</u> section later on.</li> <li>• Full details pertaining to each Person/ Entity/ Account such as DOB, address etc should not be entered in the <u>Reason</u> section; full details are required in the <u>Transactions</u> section.</li> <li>• There is a limit of 4000 characters for this field. In case, you have more information to add you may attach a separate document. In such cases, Reporting Entities are still expected to make a concise summary report of the grounds for suspicion in the <u>Reason</u> section.</li> </ul> <p>Note: the grounds for suspicions should <b><u>NEVER</u></b> be entered in <u>Transactions</u> section of the Web Report; the “Description”/ “Comments” fields in the <u>Transactions</u> section cannot be used as a substitute for the <u>Reason</u> section as they are meant to describe a single transaction and not to describe the grounds for suspicions for the whole report. STRs with a blank <u>Reason</u> section will be systematically rejected.</p>

## 1.1.3 “Action” section

FIELD NAME	COMMENTS
<i>Action</i>	<p>In the Action section, the Reporting Entity must describe what action it has taken upon detection of the suspicion.</p> <p>E.g.: raise STR, keep monitoring on client, conduct field enquiry, initiated legal procedures etc</p>

## 1.1.4 “Reporting Person” section

The Reporting Person (i.e. full name and details of the logged in user) fields are automatically filled in when an STR form is generated and cannot be changed. However, before submitting the STR, as “Admin User”, you may click to refresh the fields so that the Reporting Person section is changed to contain details of the “Admin User”, even if the STR was initially created by an ordinary user.

## 1.1.5 “Location” section

This section is not mandatory.

## 1.1.6 “Indicators” section




FIELD NAME	COMMENTS
<i>Indicators</i>	<p>From the list of available values, select <u>at least 1</u> indicator on each of the following:</p> <ul style="list-style-type: none"> <li>a) how suspicion was detected (indicator code which starts with “T”);</li> <li>b) Offence (indicator code which starts with “O”); and</li> <li>c) Typology (indicator code which starts with “T”).</li> </ul> <p>Notes:</p> <ul style="list-style-type: none"> <li>- Indicators represent only suspicions and perceptions of threat identified at the time of detection of the suspicious transactions being reported and based on information available at level of Reporting Entities. As such, indicators may provide useful information on the perceived ML/TF threat trends but they are not interpreted as being conclusive evidence of any criminal offence that may have occurred.</li> <li>- If you select the indicator “OD Money Laundering”, please also consider adding another indicator(s) for the perceived alleged predicate offence(s)</li> <li>- If you select the indicator “Other”, describe the indicator in the <u>Reason</u> section.</li> <li>- <b>However, Reporting Entities are encouraged to select as many relevant indicators as possible.</b></li> </ul>

## 1.2 STR Form: Transaction Main window

Beside the **Reason** field, a key section of the Web Report form is the **Transactions** section. It is a **mandatory** section where the details of each suspicious transaction must be provided by the Reporting Entity.

Concepts like *My Client/ Not My Client* and *Bi-Party/ Multi-Party* are central to the **Transactions** section and the proper filing of suspicious transactions therein.

The screenshot shows the GOAML web interface for filing a Suspicious Transaction Report (STR). The form is titled "Report Type: STR ID: ---". It contains several input fields: "Entity ID" (pre-filled with "BANK2015"), "Reporting Entity Branch", "Type\*" (dropdown menu set to "STR"), "Reporting Entity Reference", "Submission Date\*", and "FIU Reference". There is a large text area for "Reason" and a smaller one for "Action". Below these is a "Reporting Person" section with a table containing "Bank" as the first name and "test" as the last name. At the bottom, there are expandable sections for "Location +", "Indicators +", and "Transactions \* +". The "Transactions \* +" section is highlighted with a red box and a green arrow pointing to the plus icon. At the very bottom, there are buttons for "Submit Report", "Save Report", and "Show Attachments x 0".

1. To expand on the **Transaction** section, click on the  icon. When this  icon is clicked, it is to report **1 single suspicious transaction**. Users must click on the  icon again, to report a 2<sup>nd</sup> suspicious transaction, and so on until all suspicious transactions have been reported.

2. The **Transaction** section is made up of three main sub-sections:

The screenshot shows a 'Transaction' form with the following fields and sections:


- Transaction Main sub-section:** Includes fields for Number\*, Transmode Code\*, Local Amount\*, Late Deposit? (Yes/No), Teller, Location, Internal Reference Number, Transmode Comment, Date\*, and Authorized.
- Transaction Type and Party sub-section:** Includes a Description\* text area, a Comments text area, and a Transaction Type section with radio buttons for MultiParty and BiParty.
- Goods and Services sub-section:** Includes a 'Goods and Services +' button.


At the bottom of the form are 'Save' and 'Cancel' buttons.

- (i) *“Transaction Main” sub-section:* This is where the main facts pertaining to the single transaction are entered e.g. amount of transaction, date of transaction, transaction reference, nature of transaction etc. *Full details on how to fill this sub-section are provided in [paragraph 1.2.1](#) of this guide.*
- (ii) *“Transaction Type/ Party” sub-section:* This is where the parties (Person/ Entity/ Account) involved in the single transaction are identified. The Transaction window will change depending on whether the user selects **MultiParty** or **BiParty**. As highlighted earlier, for Reporting Entities such like Banks and Financial Institutions, most of the transactions they may report will be Bi-Party transactions. *Full details on how to fill this sub-section are provided in [paragraphs 1.2.2 – 1.2.5](#) and [Section 1.3](#) of this guide.*
- (iii) *“Goods and Services” sub-section:* If the single transaction reported involves specific items of any kind, e.g., Equipment, Property, Jewellery etc, this section can be completed. In practice, this sub-section is only relevant to Reporting Entities in the Insurance or Leasing business and to some Members of a relevant profession or occupation. *Full details on how to fill this sub-section are provided in [Section 1.6](#) of this guide.*

1.2.1 “Transaction Main” sub-section

Remember that a separate “Transaction Main” sub-section must be completed for **each suspicious transaction reported**.

Transaction	
Number*	<input type="text"/> 
Transmode Code*	<input type="text"/> ▼
Local Amount*	<input type="text"/>
Late Deposit?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Teller	<input type="text"/>
Location	<input type="text"/>
Description*	<input type="text"/>
Comments	<input type="text"/>

FIELD NAME	COMMENTS
<i>Number</i>	This is an Internal reference assigned to the transaction by the Reporting Entity. It can be manually input or it can also be auto populated by using the  icon found next to the field.
<i>Transmode Code</i>	Choose from drop down list. See also <b>Chapter 2</b> of this guide for assistance on which <u>Transmode Code</u> applies in a given scenario.
<i>Transmode Comment</i>	Mandatory <b>only if</b> <u>Transmode Code</u> selected is "Other"
<i>Local Amount</i>	Amount of the suspicious transaction in MUR.  <i>Note:</i> The actual currency of the transaction is recorded elsewhere, namely in the “ <i>Transaction Type/ Party</i> ” sub-section, <i>Foreign Currency</i> window e.g. see Para 1.2.3 below
<i>Date</i>	Enter the <u>Date</u> on which the suspicious transaction was effected, or was proposed or attempted to be effected. This is usually the date which appears under the column "Transaction Date" in bank statements
<i>Description</i>	This is used to provide a brief and concise description of each specific transaction. <ul style="list-style-type: none"> <li>It is not meant for lengthy description. Also, the facts described earlier in <u>Reason</u> section should not be repeated here. <b>It is not meant to be a substitute to completing the Reason section.</b></li> </ul>
<i>Comments</i>	Used only to document additional facts, or exceptions such as, <ol style="list-style-type: none"> <li>If Conductor is required by the Scenario but is actually unknown by the Reporting Entity.</li> <li>To highlight that the transaction amount entered is not the same as on the transaction receipt.</li> </ol>

*Other notable fields:*

- Teller, Authorized, Location** fields: these are not mandatory fields. But in some instances, Reporting Entities may consider it relevant to complete these fields.

Notes:

- goAML will not allow user to proceed to the next section (**Transaction Type / Party** section) if the above mandatory fields (system defined) have not been filled.

### 1.2.2 “Transaction Type / Party” section: Bi-Party or Multi-Party mode

First, the user has the choice between selecting as “Transaction Type”, **MultiParty** or **BiParty**. The components of the Transaction window will change depending on this choice.

- Selecting “MultiParty” mode

A **Multi-Party** transaction is directionless with no clear “from” and “to” side

The screenshot shows a form with the following elements:

- Transaction Type:** Two radio buttons, **MultiParty** (selected) and **BiParty**.
- Involved Parties \* +**: A section header with a plus sign icon, circled in red.

- The **Involved Parties** section appears.
- See **Section 1.4** and **Chapter 2** of this guide for full explanations on the mechanisms/ scenarios associated with **Multi-Party** mode.

- Selecting “BiParty” mode

A **Bi-Party** transaction has a distinct and definite funds flow direction, with a clear “from” and “to” side.

The screenshot shows a form with the following elements:

- Transaction Type:** Two radio buttons, **MultiParty** and **BiParty** (selected).
- From Type:** Two radio buttons, **My Client** and **Not My Client**.
- To Type:** Two radio buttons, **My Client** and **Not My Client**.

The 'From Type' and 'To Type' sections are circled in red.

- Hence, the **From Type** and **To Type** fields appear.
- For each **Bi-Party** transaction, the user must select one **From Type** and one **To Type**. goAML will prevent submission of the STR if the **Bi-Party** transaction has only one side of the transaction.
- On the **From Type** side, the party is either a **My Client** or a **Not My Client**. Depending on this choice, the sub-components of **From Party** window that will be generated will be different. See **paragraph 1.2.3** for details of the **From Party** window.
- On the **To Type** side, the party is either a **My Client** or a **Not My Client**. Depending on this choice, the sub-components of **To Party** window that will be generated will be different. See **paragraph 1.2.4** for details of the **To Party** window.

1.2.3 “Transaction Type / Party” section: From Party window

In the **From Party** window (irrespective of whether the *My Client* or the *Not My Client* option was selected previously), the user has to provide all mandatory/ applicable information pertaining to the **From** side of the suspicious transaction e.g. geographical information, Foreign currency information, Conductor<sup>3</sup> information, and the **Party Type** (i.e. Person/ Entity / Account).

*Note 1:* Only **one Party Type** can be chosen at a time for the **From** side. **Chapter 2** of this guide provides assistance on which **From: Party Type** is appropriate for a given scenario.

*Note 2:* Explanations pertaining to **Party Type** are provided separately under **paragraph 1.2.5** below and **Chapter 2** of this guide.

FIELD NAME	COMMENTS
<i>Funds Code</i>	Choose from drop down list. See also <b>Chapter 2</b> of this guide for assistance on which <b>Funds Code</b> applies in a given scenario.
<i>Funds Comment</i>	Mandatory <b>only if</b> <b>Funds Code</b> selected is "Other"
<i>Country</i>	Enter the <b>Country</b> where the Person/ Entity/ Account is situated Eg: If the remitting Account is in Australia, then, <b>Country</b> should be Australia.
<i>Foreign Currency</i>	Mandatory <b>only if</b> the From side of the transaction was not effected in MUR. See <b>Chapter 2</b> of this guide. [See Expanded Window]
<i>Conductor<sup>3</sup></i>	Mandatory <b>only if</b> the scenario of the suspicious transaction requires details of the Conductor. See <b>Chapter 2</b> of this guide. [See Expanded Window]

→ Upon clicking on icon next to **Foreign Currency**, the following sub-window appears:

→ **“Foreign Currency”** expanded window

FIELD NAME	COMMENTS
<i>Currency Code</i>	Choose from drop down list
<i>Amount</i>	Enter Foreign amount
<i>Exchange Rate</i>	Enter the Conversion rate at transaction date.  It should be equal to the rate between the Local Amount entered under paragraph 1.2.1 above and the Foreign amount entered in this window.

[Explanation continues on next page]

[Explanation continues on next page]


<sup>3</sup> In goAML terminology, a “Conductor” is a natural person who has conducted the over-the-counter transaction on behalf of another natural person or on behalf of a legal person/ legal arrangement.





→ Upon clicking on  icon next to **Conductor**, the following sub-window appears:


**Person**
Use an existing Person


Title	<input type="text"/>	Gender	<input type="text"/>
First Name*	<input type="text"/>	Last Name*	<input type="text"/>
Middle Name	<input type="text"/>	Prefix	<input type="text"/>
Birth Date	<input type="text"/>	Birth Place	<input type="text"/>
Maiden Name	<input type="text"/>	Alias	<input type="text"/>
NIC	<input type="text"/>	Id Number	<input type="text"/>
Nationality 1	<input type="text"/>	Nationality 2	<input type="text"/>
Nationality 3	<input type="text"/>	Residence	<input type="text"/>
Occupation	<input type="text"/>	Employer Name	<input type="text"/>
Tax Number	<input type="text"/>	Tax Reg. Number	<input type="text"/>
Source of Wealth	<input type="text"/>		
Passport?	<input checked="" type="radio"/> No <input type="radio"/> Yes		
Deceased?	<input checked="" type="radio"/> No <input type="radio"/> Yes		


**Phones** 

**Addresses** 

**Identification** 

**Emails** 

**Employer Address** 

**Employer Phone** 

Comments

Save
Cancel

→ **“Conductor”** expanded window

FIELD NAME	COMMENTS
<i>First Name</i>	Enter the <b>first</b> name of the Conductor Person
<i>Last Name</i>	Enter the <b>last</b> name (i.e. the SURNAME) of the Conductor Person
<b>Identifier fields:</b>	Enter data in <b>at least one</b> identifier field.
<i>Birth Date / NIC / ID number / Passport?</i>	If none, document this exception in comments
<i>Comments</i>	Document here that identifiers of Conductor were not secured

Notes:

- goAML will not allow user to proceed to the next section (**Party Type** section) if the above mandatory fields (system defined) have not been filled.

1.2.4 “Transaction Type / Party” section: To Party window

In the **To Party** window (irrespective of whether the *My Client* or the *Not My Client* option was selected previously), the user has to provide all mandatory/ applicable information pertaining to the **To** side of the suspicious transaction e.g. geographical information, Foreign currency information, and the **Party Type** (i.e. Person/ Entity / Account).

*Note 1:* Only **one Party Type** can be chosen at a time for the **To** side. **Chapter 2** of this guide provides assistance on which **To: Party Type** is appropriate for a given scenario.

*Note 2:* Explanations pertaining to **Party Type** are provided separately under **paragraph 1.2.5** below and **Chapter 2** of this guide.

*Note 3:* Depending on the scenario, the **To** side may require a **Conductor**. However, goAML does not offer for the moment **Conductor** fields on the **To** side. If the scenario requires a **Conductor** for the **To** side, then record the **Conductor** detail on the **From** side. See **paragraph 1.2.3** above for details on the fields to be completed.

FIELD NAME	COMMENTS
Funds Code	Choose from drop down list. See also <b>Chapter 2</b> of this guide for assistance on which <b>Funds Code</b> applies in a given scenario.
Funds Comment	Mandatory <b>only if</b> Funds Code selected is "Other"
Country	Enter the <u>Country</u> where the Person/ Entity/ Account is situated Eg: If the beneficiary Account is in Austria, then, <u>Country</u> should be Austria.
Foreign Currency	Mandatory <b>only if</b> this side of the transaction was not effected in MUR. See <b>Chapter 2</b> of this guide. [See Expanded Window]

→ Upon clicking on icon next to **Foreign Currency**, the following sub-window appears

→ **“Foreign Currency”** expanded window

FIELD NAME	COMMENTS
Currency Code	Choose from drop down list
Amount	Enter Foreign amount
Exchange Rate	Enter the Conversion rate at transaction date.  It should be equal to the rate between the Local Amount entered under paragraph 1.2.1 above and the Foreign amount entered in this window.

*Notes:*

- goAML will not allow user to proceed to the next section (**Party Type** section) if the above mandatory fields (system defined) have not been filled.

## 1.2.5 “Transaction Type / Party” section: Party Type

Whether it is on the **From Party** side or on the **To Party** side, the user is required to designate a **Party Type** on each side. In other words, the user has to select a *Person* or an *Entity* or an *Account* on the **From** side, and a *Person* or an *Entity* or an *Account* on the **To** side.

**From Party**

Funds Code\*  Funds Comment

Country\*

Foreign Currency

Conductor

Party Type:  Person  Account  Entity

**To Party**

Funds Code\*  Funds Comment

Country\*

Foreign Currency

Conductor

Party Type:  Person  Account  Entity

This selection will depend on the type of transaction (i.e. STR scenario) being reported:

- For example, if the Reporting Entity is reporting a SWIFT transfer, it is expected that an *Account* will be selected on the **From** side and another *Account* on the **To** side.
- Similarly, if a cash deposit effected by an individual is being reported, it will be expected that the **Bi-Party** parties will consist of a *Person* and an *Account*.

*To assist users in determining the appropriate party on each side of a **Bi-Party** transaction, the most common types of STR scenarios have been compiled and illustrated, along with the mandatory fields required for each involved **Party Type**, in **Chapter 2** of this guide.*

Once the user effects his **Party Type** selection (on the **From** or on the **To** side), a window will pop up with fields which the user will have to fill before saving. If for example, the user is on the **From Party** window and selects as **Party Type** Entity. Immediately, a window labelled “Entity” will pop up. The user is then required to fill in the mandatory fields of this window prior to proceeding; the mandatory fields are, in effect, fields providing additional information on the Entity such as its name, incorporation date etc. It is important to understand that the range of mandatory fields will depend on the selection of *My Client* or *Not My Client* made at the precedent stage (see **paragraph 1.2.2** above). If the Entity is a *My Client*, more mandatory fields will be required since the Entity is a customer of the **Reporting Entity**. Conversely, if

the Entity is a *Not My Client*, less mandatory fields will be generated, as it is not expected that **Reporting Entity** will have full details on the Entity.

Therefore, considering all the possible combinations between a **Party Type** and the *My Client/ Not My Client* choice (which is determined at a stage immediately preceding **Party Type** selection – see **paragraph 1.2.2** above), a Party Type can be:

- **Person** (*My Client*)
- **Person** (*Not My Client*)
- **Entity** (*My Client*)
- **Entity** (*Not My Client*)
- **Account** (*My Client*) – held by a **Person**
- **Account** (*Not My Client*) – held by a **Person**
- **Account** (*My Client*) – held by an **Entity**
- **Account** (*Not My Client*) – held by an **Entity**

In the next section, the mandatory fields for each of the above Party type will be detailed out in tables (using the Formatting described in **Legend** on page v of this guide), accompanied by screenshots of the corresponding window that will pop up in practice.

## 1.3 STR Form: Party Type

### 1.3.1 Party Type: Person (My Client)

**Person**
Use an existing Person

Title	<input type="text" value="Mr"/>	Gender*	<input type="text" value="Male"/>
First Name*	<input type="text" value="Paul"/>	Last Name*	<input type="text" value="SMITH"/>
Middle Name	<input type="text"/>	Prefix	<input type="text"/>
Birth Date*	<input type="text" value="08/12/1968"/>	Birth Place	<input type="text"/>
Maiden Name	<input type="text"/>	Alias	<input type="text"/>
NIC	<input type="text"/>	Id Number	<input type="text"/>
Nationality 1*	<input type="text" value="UKRAINE"/>	Nationality 2	<input type="text"/>
Nationality 3	<input type="text"/>	Residence*	<input type="text" value="MAURITIUS"/>
Occupation	<input type="text" value="Director"/>	Employer Name	<input type="text"/>
Tax Number	<input type="text"/>	Tax Reg. Number	<input type="text"/>
Source of Wealth	<input type="text"/>		
Passport?	<input type="radio"/> No <input checked="" type="radio"/> Yes		
Passport Number*	<input type="text" value="U123456"/>	Passport Country	<input type="text" value="UKRAINE"/>
Deceased?	<input checked="" type="radio"/> No <input type="radio"/> Yes		

**Phones** +

---

**Addresses** \* +

Address	City	State	Zip	Country	
Villa No. 5, Au bout du Monde	Le Morne			MAURITIUS	✎ ✕

---

**Identification** +

---

**Emails** +

---

**Employer Address** +

---

**Employer Phone** +

---

**Comments**

Save
Cancel

FIELD NAME	COMMENTS
Gender	Select from Drop Down list
First Name	Enter the <b>first</b> name of the Person
Last Name	Enter the <b>last</b> name (i.e. the SURNAME) of the Person
Birth Date	Pick from calendar. The selected date will appear in the format mm/dd/yyyy.
Maiden Name	Mandatory <b>only if</b> relevant and available.
Nationality 1	Select from Drop Down list
Residence	Country of Residence. Select from Drop Down list
NIC	Add data <b>only if</b> available in records.
Occupation	Free text field. Add data <b>only if</b> available in records.
Deceased?	Used <b>only if</b> relevant [...]
Address	Mandatory [...] – there are also Mandatory subfields
Comments	Document here any additional details or any exceptions to mandatory fields

Other notable fields:

- **ID number, Passport?** fields: these are not mandatory fields. But for completeness of the STR, if you have the data available, please input.

Notes:

- Once the user clicks on **Save, Party** will be created, and the user will be re-directed back to the **From Party** or **To Party** window. **Party** created can be deleted or edited.
- If the user is satisfied with the **From Party** or **To Party** created, the user should click on Add Party and Save Report and proceed with the rest of the STR.
- **Tip to save time:** If a Person or Entity or Account has previously been created within the same report (e.g. in a precedent transaction), the user has the option to use the Use an existing Person or Use an existing Entity or Use an existing Account button that is situated at the top right corner of Person or Entity or Account window. This shortcut will populate the fields entered previously for that Person or Entity or Account. The user may then add additional fields in the current Person or Entity or Account window.

1.3.2 Party Type: Person (Not My Client)

**Person**
Use an existing Person

Title	<input type="text"/>	Gender	<input type="text"/>
First Name*	<input type="text" value="Jack"/>	Last Name*	<input type="text" value="SPARROW"/>
Middle Name	<input type="text"/>	Prefix	<input type="text"/>
Birth Date	<input type="text"/>	Birth Place	<input type="text"/>
Maiden Name	<input type="text"/>	Alias	<input type="text"/>
NIC	<input type="text"/>	Id Number	<input type="text"/>
Nationality 1	<input type="text"/>	Nationality 2	<input type="text"/>
Nationality 3	<input type="text"/>	Residence	<input type="text"/>
Occupation	<input type="text"/>	Employer Name	<input type="text"/>
Tax Number	<input type="text"/>	Tax Reg. Number	<input type="text"/>
Source of Wealth	<input type="text"/>		
Passport?	<input checked="" type="radio"/> No <input type="radio"/> Yes		
Deceased?	<input checked="" type="radio"/> No <input type="radio"/> Yes		

Phones +

Addresses +

Identification +

Emails +

Employer Address +

Employer Phone +

Comments

Save
Cancel

FIELD NAME	COMMENTS
<i>First Name</i>	Enter the <b>first</b> name of the Person
<i>Last Name</i>	Enter the <b>last</b> name (i.e. the SURNAME) of the Person
<b>Identifier fields:</b>	Enter data in <b>at least one</b> identifier field.
<i>Birth Date / NIC / ID number / Passport?</i>	If none, document this exception in comments
<i>Comments</i>	Document here any additional details on the Person or any exception to Mandatory field.

Notes:

- Once the user clicks on **Save**, **Party** will be created, and the user will be re-directed back to the **From Party** or **To Party** window. **Party** created can be deleted or edited.
- If the user is satisfied with the **From Party** or **To Party** created, the user should click on Add Party and Save Report and proceed with the rest of the STR.
- Tip to save time:** If a Person or Entity or Account has previously been created within the same report (e.g. in a precedent transaction), the user has the option to use the Use an existing Person or Use an existing Entity or Use an existing Account button that is situated at the top right corner of Person or Entity or Account window. This shortcut will populate the fields entered previously for that Person or Entity or Account. The user may then add additional fields in the current Person or Entity or Account window.

### 1.3.3 Party Type: Entity (My Client)

FIELD NAME	COMMENTS
Name	Enter the full and exact name of the Entity
Incorporation Legal Form	Choose from Drop Down list
Business	Enter declared business activity
Incorporation Number	Enter incorporation no. / file no. of the Entity
Incorporation Date	Pick from calendar. The selected date will appear in the format mm/dd/yyyy.
Incorporation Country Code	Choose from Drop Down list
Comments	Document here any additional details or any exceptions to mandatory fields
Business Closed?	Used <b>only if</b> relevant [...]
Address	Mandatory [...] – there are also Mandatory subfields
Director(s)	<p>MANDATORY. Click on + to generate a window.</p> <p>Users are required to record here <b>all current officers/owners of the Entity</b>. Despite the generic name of this section, it is <b>not restricted to Directors only</b>. The user must click each time on + to create an officer record. If an Entity has 5 Directors, 2 Shareholders and 3 Beneficial owners, then the user has to click on + 10 times to create the 10 records. <b>STRs with missing officers/ owners will be rejected.</b></p> <p>[See Expanded window]</p>

[Explanation continues on next page]

[Explanation continues on next page]

→ Upon clicking on  icon next to **Director(s)**, the following sub-window appears:

**Person** Use an existing Person

Role\*

Title  Gender

First Name\*  Last Name\*

Middle Name  Prefix

Birth Date  Birth Place

Maiden Name  Alias

NIC  Id Number

Nationality 1  Nationality 2

Nationality 3  Residence

Occupation  Employer Name

Tax Number  Tax Reg. Number

Source of Wealth

Passport?  No  Yes

Passport Number\*  Passport Country

Deceased?  No  Yes

**Phones**

**Addresses**

Address	City	State	Zip	Country
Villa No. 5, Au bout du Monde	Le Morne			MAURITIUS

**Identification**

**Emails**

**Employer Address**

**Employer Phone**

Comments

→ **“Director(s)”** expanded window

FIELD NAME	COMMENTS
Role	Choose from Drop Down list. This is where the roles of Director, Shareholder, Beneficial Owner, Director and Shareholder etc can be picked
Gender	Select from Drop Down list (applicable for natural persons only)
First Name	Enter the <b>first</b> name of the Person
Last Name	Enter the <b>last</b> name (i.e. the SURNAME) of the Person
Identifier fields:	Enter data in <b>at least one</b> identifier field. Users are encouraged, for best practice, to fill Birthdate and NIC if available.
Birth Date / NIC / ID number / Passport?	
Nationality 1	Select from Drop Down list
Residence	Country of Residence. Select from Drop Down list
Occupation	Free text field. Add data <b>only if</b> available in records.
Address	[...] – there are also Mandatory subfields
Comments	Document here any additional information <u>or</u> exceptions to mandatory fields

*Notes:*

- The user has to click on **Save** at least twice (assuming there is only one officer/ owner): once for the **“Director(s)”** window and once for the **Entity** main window.
- Once the user clicks on **Save** on the main window, **Party** will be created, and the user will be re-directed back to the **From Party** or **To Party** window. **Party** created can be deleted or edited.
- If the user is satisfied with the **From Party** or **To Party** created, the user should click on  and proceed with the rest of the STR.
- Note that, in effect, the **“Director(s)”** window is the same as a generic **“Person”** window. The only difference is the additional **Role** field.
- **Tip to save time:** If a Person or Entity or Account has previously been created **within the same report** (e.g. in a precedent transaction), the user has the option to use the  or  or  button that is situated at the top right corner of Person or Entity or Account window. This shortcut will populate the fields entered previously for that Person or Entity or Account. The user may then add additional fields in the current Person or Entity or Account window.
- *Corporate Director/ Shareholder:* See **Section 1.5** where the procedures for recording details of Corporate Directors/ Shareholders are explained.



### 1.3.4 Party Type: Entity (Not My Client)

**Entity**
Use an existing Entity

**Name\***

**Incorporation Legal Form**

**Incorporation Number**

**Incorporation State**

**Email**

**Tax Number**

**Comments**

**Commercial Name**

**Business**

**Incorporation Date**

**Incorporation Country Code**

**Url**

**Reg. Number**

**Business Closed?**  Yes  No

**Phones** +

**Addresses** +

**Director(s)** +

Save
Cancel

FIELD NAME	COMMENTS
Name	Enter the full and exact name of the Entity
Incorporation Country Code	Default country is always set as MAURITIUS.  In case you do know not the country, then, remove MAURITIUS from the field and leave field blank by selecting first top choice on list.
Comments	Document here any additional details on the Entity

Notes:

- Once the user clicks on **Save**, **Party** will be created, and the user will be re-directed back to the **From Party** or **To Party** window. **Party** created can be deleted or edited.
- If the user is satisfied with the **From Party** or **To Party** created, the user should click on Add Party and Save Report and proceed with the rest of the STR.
- **Tip to save time:** If a Person or Entity or Account has previously been created within the same report (e.g. in a precedent transaction), the user has the option to use the Use an existing Person or Use an existing Entity or Use an existing Account button that is situated at the top right corner of Person or Entity or Account window. This shortcut will populate the fields entered previously for that Person or Entity or Account. The user may then add additional fields in the current Person or Entity or Account window.

1.3.5 Party Type: Account (My Client) held by a Person

**Account**
Use an existing Account

<b>Account*</b>	<input type="text" value="000159357AB"/>	<b>Name*</b>	<input type="text" value="Paul SMITH"/>
<b>Institution Name*</b>	<input type="text" value="BANK TEST"/>	<b>Branch</b>	<input type="text"/>
<b>Non Banking Institution?</b>	<input type="radio"/> Yes <input type="radio"/> No		
<b>Code or SWIFT?*</b>	<input type="radio"/> Institution Code <input checked="" type="radio"/> Swift	<b>Swift*</b>	<input type="text" value="TSTXXXX"/>
<b>Account Type*</b>	<input type="text" value="Savings"/>	<b>Status Code</b>	<input type="text" value="Active"/>
<b>Currency Code*</b>	<input type="text" value="MUR Mauritius Rupee"/>	<b>Beneficiary</b>	<input type="text"/>
<b>IBAN</b>	<input type="text"/>	<b>Client Number</b>	<input type="text"/>
<b>Opened*</b>	<input type="text" value="11/01/1990"/>	<b>Closed</b>	<input type="text"/>
<b>Balance*</b>	<input type="text" value="859233"/>	<b>Date of Balance*</b>	<input type="text" value="12/29/2017"/>

**Entity** +

**Signatory(ies) \*** +

First Name	Last Name	Is Primary?	Role
Paul	SMITH	Yes	Primary Signatory

**Beneficiary Comment**

**Comments**

Save
Cancel

FIELD NAME	COMMENTS
<i>Account</i>	Enter the <u>Account number</u> of the bank account
<i>Name</i>	Enter the <u>Full Name</u> of account holder (Person) i.e First Name and Last Name
<i>Institution Name</i>	Enter the Bank at which account is held. Local bank names are auto-completed, upon prompting, along with its swift codes.
<i>Institution Code or SWIFT?</i>	Local bank swift codes are auto generated. For foreign bank, swift code is available from open source.
<i>Account Type</i>	Enter the type of bank account
<i>Status Code</i>	Choose from Drop Down list
<i>Currency Code</i>	Currency in which the bank account is denominated
<i>Opened</i>	Pick from calendar. The selected date will appear in the format mm/dd/yyyy.
<i>Closed</i>	Mandatory <b>only if</b> account has been closed
<i>Balance</i>	Enter latest bank balance on account
<i>Date of Balance</i>	Enter date of latest bank balance on account
<i>Comments</i>	Document here any additional details on Account, including, any Proxy arrangement
<i>Signatories</i>	<p>MANDATORY. Click on <span style="color: #0070c0;">+</span> to generate a window.</p> <p>Users are required to record here <b>all Authorised Bank Signatories of the Account</b>. The user must click each time on <span style="color: #0070c0;">+</span> to create an Authorised Bank Signatory record. If the Account has 3 Authorised Bank Signatories, then the user has to click on <span style="color: #0070c0;">+</span> 3 times to create the 3 records.</p> <p style="background-color: #0070c0; color: white; padding: 2px; display: inline-block;">[See Expanded window]</p>

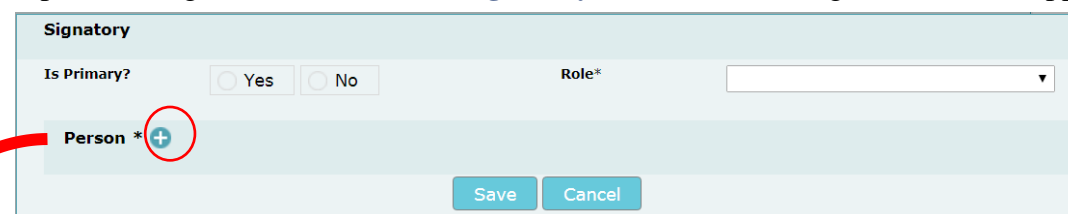
Other notable field:

- **Beneficiary field:** Field should be left **blank**.

[Explanation continues on next page]


[Explanation continues on next page]

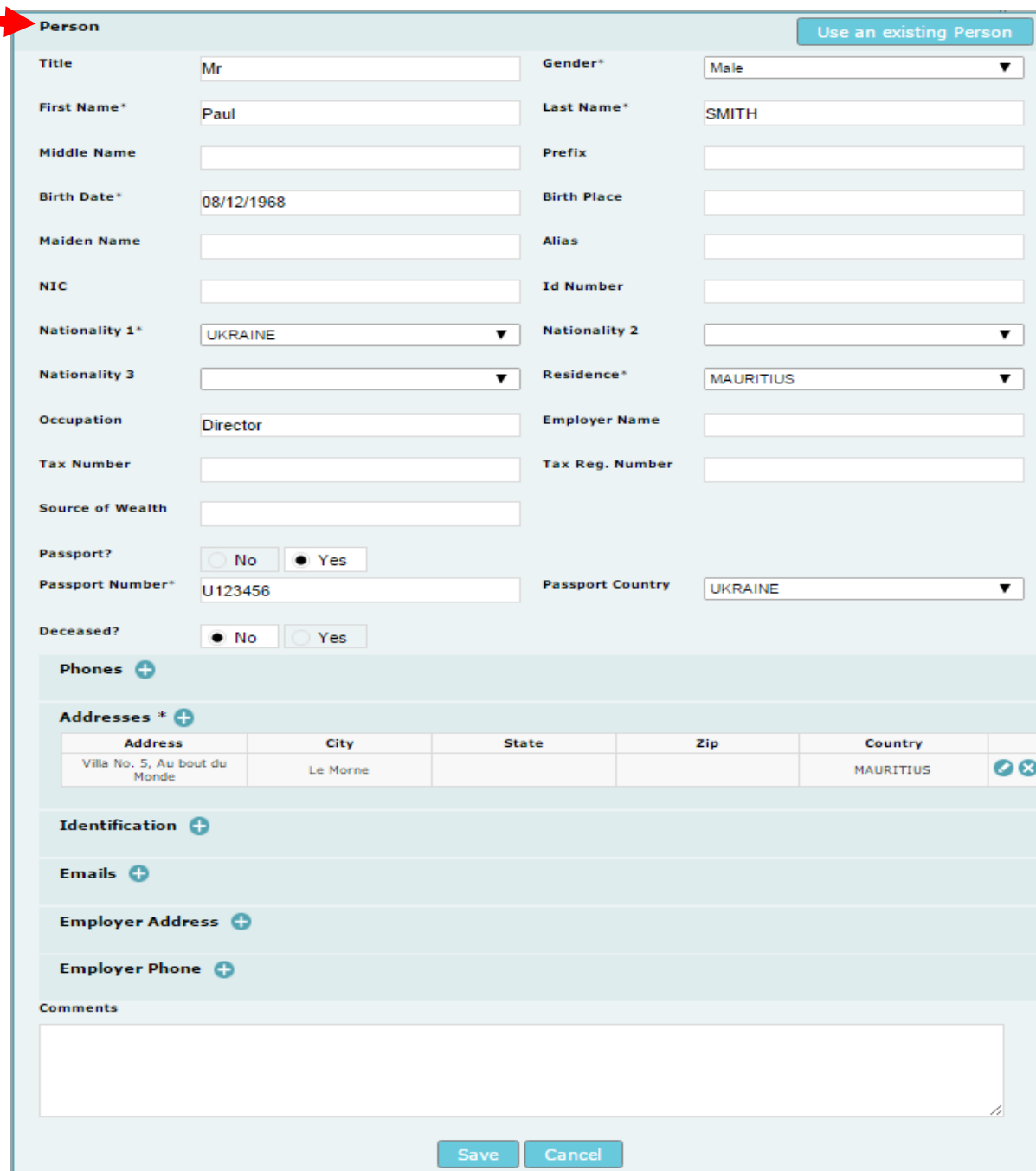
→ Upon clicking on  icon next to **Signatory (ies)**, the following sub-windows appear:



**Signatory**

Is Primary?  Yes  No      Role\*

Person 



**Person**

Title       Gender\*

First Name\*       Last Name\*

Middle Name       Prefix

Birth Date\*       Birth Place

Maiden Name       Alias

NIC       Id Number

Nationality 1\*       Nationality 2

Nationality 3       Residence\*

Occupation       Employer Name


Tax Number       Tax Reg. Number


Source of Wealth

Passport?  No  Yes


Passport Number\*       Passport Country


Deceased?  No  Yes


Phones 


Addresses 

Address	City	State	Zip	Country
Villa No. 5, Au bout du Monde	Le Morne			MAURITIUS

Identification 

Emails 

Employer Address 

Employer Phone 

Comments

→ **“Signatory (ies)”** expanded window

FIELD NAME	COMMENTS
Role	Select Signatory role from drop down list
Gender	Select from Drop Down list
First Name	Enter the <b>first</b> name of the Person
Last Name	Enter the <b>last</b> name (i.e. the SURNAME) of the Person
Birth Date	Pick from calendar. The selected date will appear in the format mm/dd/yyyy.
Nationality 1	Select from Drop Down list
Residence	Country of Residence. Select from Drop Down list
NIC	Add data <b>only if</b> available in records.
Occupation	Free text field. Add data <b>only if</b> available in records.
Address	<b>Mandatory [...]</b> – there are also Mandatory subfields
Comments	Document here any additional information <u>or</u> exceptions to mandatory fields

Notes:

- The user has to click on **Save** at least thrice (assuming there is only one Signatory): once for the **Person** window, once for the **“Signatory”** window and once for the **Account** main window.
- Once the user clicks on **Save** on the main window, **Party** will be created, and the user will be re-directed back to the **From Party** or **To Party** window. **Party** created can be deleted or edited.
- If the user is satisfied with the **From Party** or **To Party** created, the user should click on  and proceed with the rest of the STR.
- **Tip to save time:** If a **Person** or **Entity** or **Account** has previously been created within the same report (e.g. in a precedent transaction), the user has the option to use the  or  or  button that is situated at the top right corner of **Person** or **Entity** or **Account** window. This shortcut will populate the fields entered previously for that **Person** or **Entity** or **Account**. The user may then add additional fields in the current **Person** or **Entity** or **Account** window.

1.3.6 Party Type: Account (Not My Client) held by a Person

**Account**
Use an existing Account

<b>Account Number*</b>	<input type="text" value="123000464BC"/>	<b>Name</b>	<input type="text" value="Jack Sparrow"/>
<b>Institution Name</b>	<input type="text" value="Bank of TheTestBank"/>	<b>Branch</b>	<input type="text"/>
<b>Non Banking Institution?</b>	<input type="radio"/> Yes <input type="radio"/> No		
<b>Code or SWIFT?*</b>	<input type="radio"/> Institution Code <input checked="" type="radio"/> Swift	<b>Swift*</b>	<input type="text" value="BTTBBKBK"/>
<b>Account Type</b>	<input type="text" value=""/>	<b>Status Code</b>	<input type="text" value=""/>
<b>Currency Code</b>	<input type="text" value=""/>	<b>Beneficiary</b>	<input type="text"/>
<b>IBAN</b>	<input type="text"/>	<b>Client Number</b>	<input type="text"/>
<b>Opened</b>	<input type="text"/>	<b>Closed</b>	<input type="text"/>
<b>Balance?</b>	<input type="radio"/> Yes <input checked="" type="radio"/> No		

**Entity** +

**Signatory(ies)** +

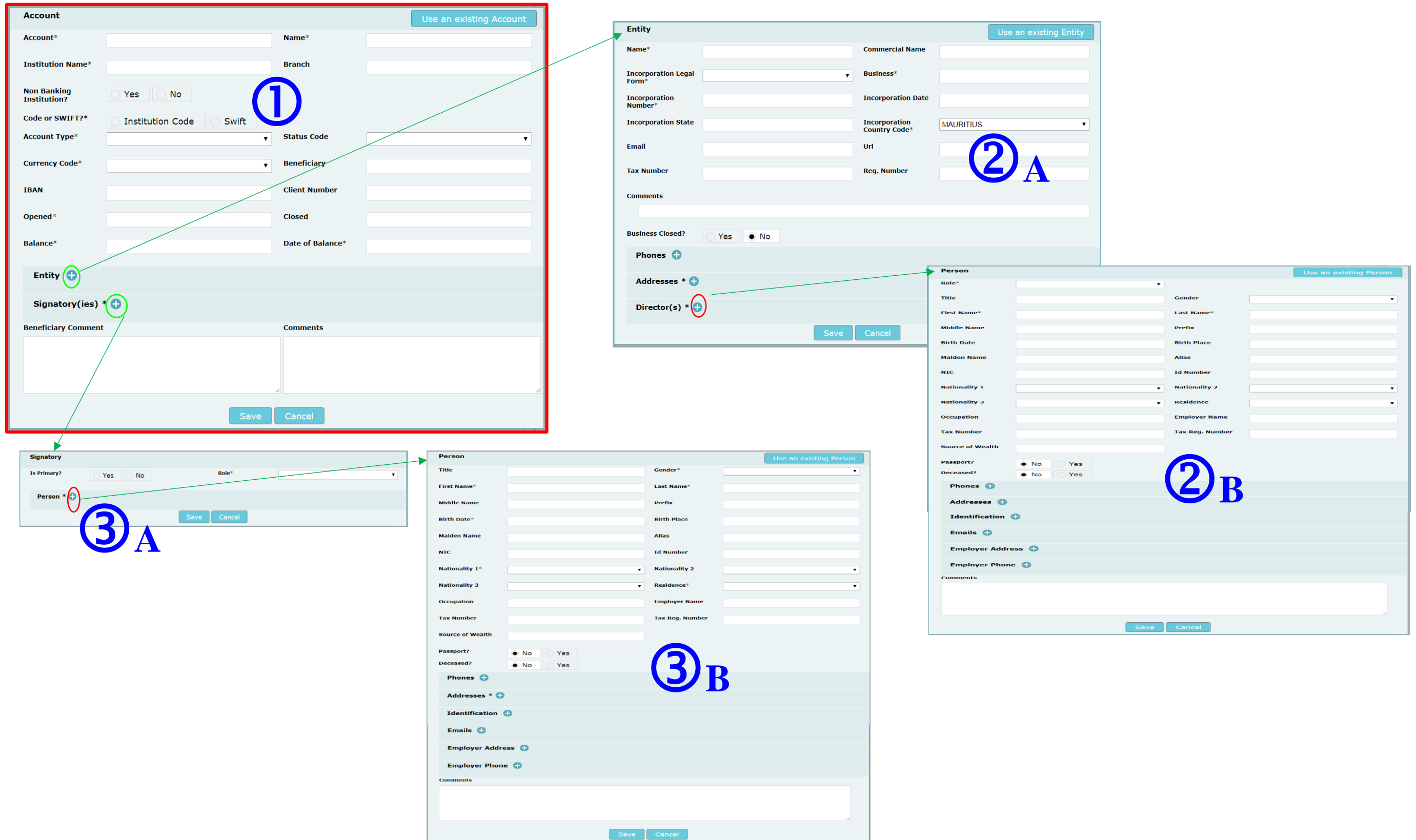
<b>Beneficiary Comment</b>	<b>Comments</b>
<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>

Save
Cancel

FIELD NAME	COMMENTS
<i>Account</i>	Enter the <u>Account number</u> of the bank account
<i>Name</i>	Enter the <u>Full Name</u> of account holder (Person) i.e First Name and Last Name
<i>Institution Name</i>	Enter the Bank at which account is held. Local bank names are auto-completed, upon prompting, along with its swift codes.
<i>Institution Code or SWIFT?</i>	Local bank swift codes are auto generated. For foreign bank, swift code is available from open source.
<i>Comments</i>	<a href="#">Document here any additional details on Account</a>

### 1.3.7 Party Type: Account (My Client) held by an Entity

This specific **Party Type** is the most complex of all other types. Hence, prior to providing the tabular equivalent, an overview of the flow of windows to be generated for this **Party Type** is shown below (① to ③).



**MAIN ACCOUNT WINDOW**

Use an existing Account

Account*	<input type="text" value="000963147XY"/>	Name*	<input type="text" value="AB Company Ltd"/>
Institution Name*	<input type="text" value="BANK TEST"/>	Branch	<input type="text"/>
Non Banking Institution?	<input type="radio"/> Yes <input type="radio"/> No	Swift*	<input type="text" value="TSTXXXX"/>
Code or SWIFT?*	<input type="radio"/> Institution Code <input checked="" type="radio"/> Swift	Account Type*	<input type="text" value="Business"/>
Currency Code*	<input type="text" value="MUR Mauritius Rupee"/>	Status Code	<input type="text" value="Active"/>
IBAN	<input type="text"/>	Beneficiary	<input type="text"/>
Opened*	<input type="text" value="07/31/2014"/>	Client Number	<input type="text"/>
Balance*	<input type="text" value="9874561"/>	Closed	<input type="text"/>
Date of Balance*	<input type="text" value="12/29/2017"/>		

**Entity**

Commercial Name	Business	Incorporation Number	Incorporation Country Code	
AB Company Ltd	Import Export	C123456	MU	✔ ✕

**Signatory(ies) \* +**

First Name	Last Name	Is Primary?	Role	
Paul	SMITH	Yes	Client Account	✔ ✕

Beneficiary Comment

Comments

Save
Cancel

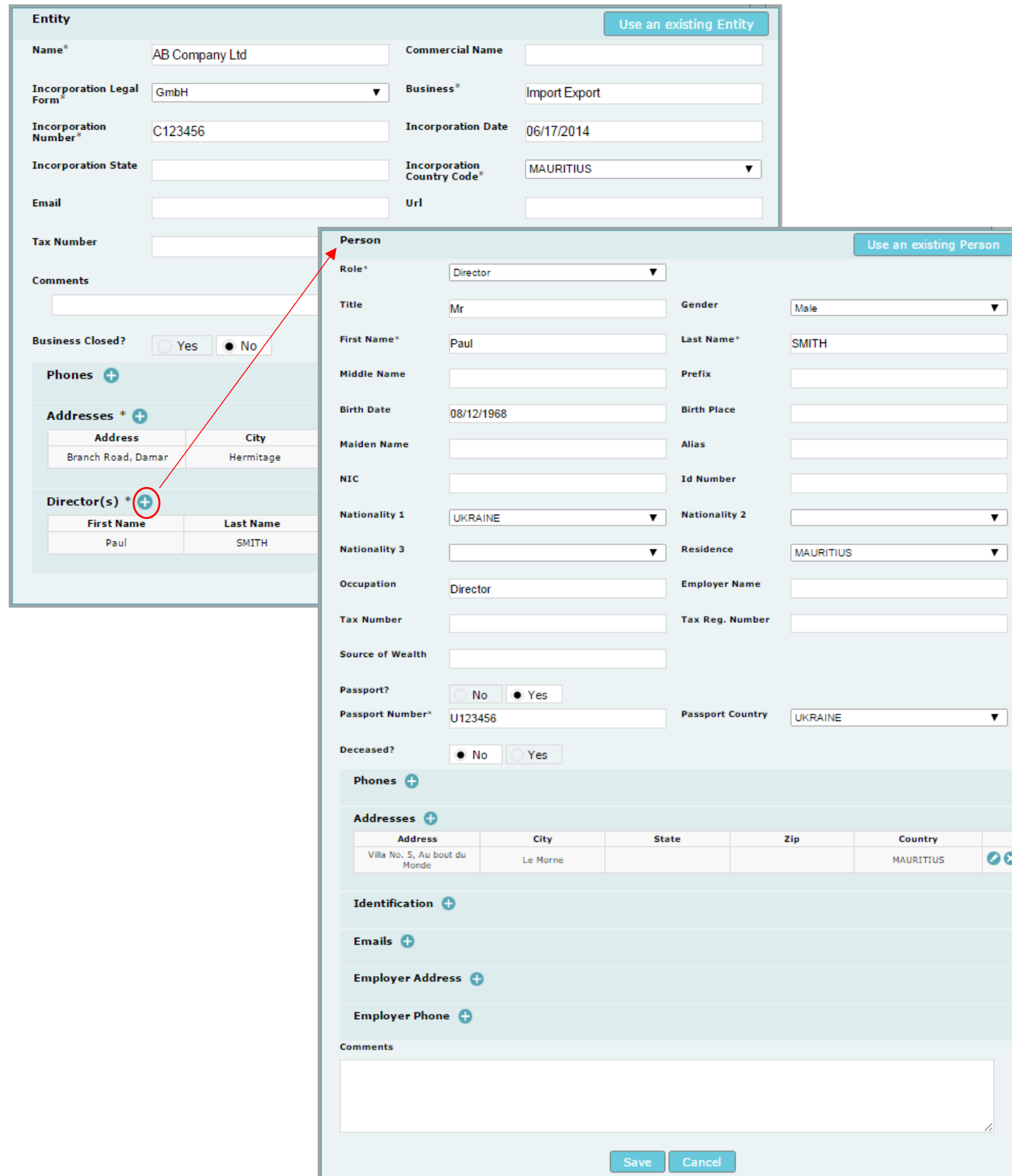
**MAIN ACCOUNT WINDOW (Tabular Equivalent)**

FIELD NAME	COMMENTS
<i>Account</i>	Enter the <u>Account number</u> of the bank account
<i>Name</i>	Enter the <u>Full and Exact Name</u> of account holder (Entity)
<i>Institution Name</i>	Enter the Bank at which account is held. Local bank names are auto-completed, upon prompting, along with its swift codes.
<i>Institution Code or SWIFT?</i>	Local bank swift codes are auto generated. For foreign bank, swift code is available from open source.
<i>Account Type</i>	Choose from Drop Down list.
<i>Status Code</i>	Choose from Drop Down list
<i>Currency Code</i>	Currency in which the bank account is denominated
<i>Opened</i>	Pick from calendar. The selected date will appear in the format mm/dd/yyyy.
<i>Closed</i>	Mandatory <b>only if</b> account has been closed
<i>Balance</i>	Enter latest bank balance on account
<i>Date of Balance</i>	Enter date of latest bank balance on account
<i>Comments</i>	Document here: <ul style="list-style-type: none"> <li>Mode of Operation of the bank account</li> </ul>
<i>Entity</i>	MANDATORY (by set standards). Click on + to generate a window and thereby record details of the Entity holding the Bank Account.  [See Expanded Window]
<i>Signatories</i>	MANDATORY. Click on + to generate a window.  Users are required to record here <b>all Authorised Bank Signatories of the Account</b> . The user must click each time on + to create an Authorised Bank Signatory record. If the Account has 3 Authorised Bank Signatories, then the user has to click on + 3 times to create the 3 records.  [See Expanded window]

[Explanation continues on next page]




[Explanation continues on next page]

→ Upon clicking on  icon next to **Entity**, the following sub-windows appear:



The image shows two overlapping web forms. The top form is titled "Entity" and contains fields for Name, Commercial Name, Incorporation Legal Form, Business, Incorporation Number, Incorporation Date, Incorporation State, Incorporation Country Code, Email, Url, Tax Number, and Comments. Below these are sections for "Business Closed?", "Phones", "Addresses", and "Director(s)". The "Director(s)" section has a plus icon circled in red. The bottom form is titled "Person" and contains fields for Role, Title, Gender, First Name, Last Name, Middle Name, Prefix, Birth Date, Birth Place, Maiden Name, Alias, NIC, Id Number, Nationality 1, Nationality 2, Nationality 3, Residence, Occupation, Employer Name, Tax Number, Tax Reg. Number, Source of Wealth, Passport?, Passport Number, Passport Country, and Deceased?. It also has sections for "Phones", "Addresses", "Identification", "Emails", "Employer Address", "Employer Phone", and "Comments". At the bottom are "Save" and "Cancel" buttons.

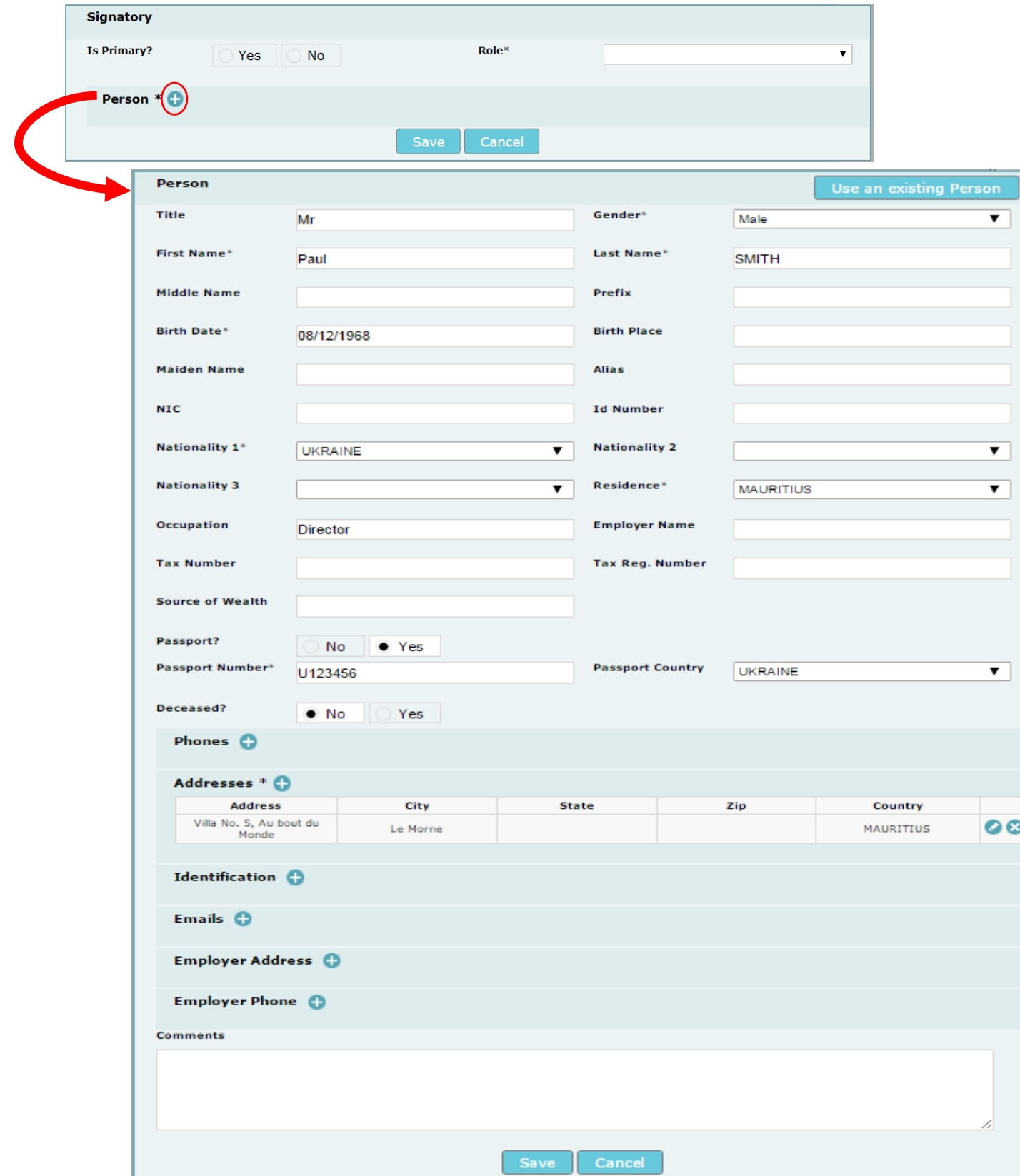
→ **“Entity”** expanded window

FIELD NAME	COMMENTS
Name	Enter the full and exact name of the Entity
Incorporation Legal Form	Choose from Drop Down list
Business	Enter declared business activity
Incorporation Number	Enter incorporation no. / file no. of the Entity
Incorporation Date	Pick from calendar. The selected date will appear in the format mm/dd/yyyy.
Incorporation Country Code	Choose from Drop Down list
Comments	Document here any additional details or any exceptions to mandatory fields
Business Closed?	Used <b>only if</b> relevant [...]
Address	Mandatory [...] – there are also Mandatory subfields
Director(s)	<p><b>MANDATORY.</b> Click on  to generate a window.</p> <p>Users are required to record here <b>all current officers/owners of the Entity</b>. Despite the generic name of this section, it is <b>not restricted to Directors only</b>. The user must click each time on  to create an officer record. If an Entity has 5 Directors, 2 Shareholders and 3 Beneficial owners, then the user has to click on  10 times to create the 10 records. <b><u>STRs with missing officers/ owners will be rejected.</u></b></p> <p>[See Expanded (sub) window]</p>

→ **“Director(s)”** expanded (sub) window


FIELD NAME	COMMENTS
Role	Choose from Drop Down list. This is where the roles of Director, Shareholder, Beneficial Owner, Director and Shareholder etc can be picked
Gender	Select from Drop Down list
First Name	Enter the <b>first</b> name of the Person
Last Name	Enter the <b>last</b> name (i.e. the SURNAME) of the Person
Identifier fields:	Enter data in <b>at least one</b> identifier field.
Birth Date / NIC / ID number / Passport	
Nationality 1	Select from Drop Down list
Residence	Country of Residence. Select from Drop Down list
Occupation	Free text field. Add data only if available in records.
Address	[...] – there are also Mandatory subfields
Comments	Document here any additional information <u>or</u> exceptions to mandatory fields

→ Upon clicking on  icon next to **Signatory (ies)**, the following sub-windows appear:



**Signatory**

Is Primary?  Yes  No      Role\*

Person \* 

Save    Cancel

---

**Person** Use an existing Person

Title       Gender\*

First Name\*       Last Name\*

Middle Name       Prefix

Birth Date\*       Birth Place

Maiden Name       Alias

NIC       Id Number

Nationality 1\*       Nationality 2

Nationality 3       Residence\*

Occupation       Employer Name


Tax Number       Tax Reg. Number


Source of Wealth

Passport?  No  Yes


Passport Number\*       Passport Country


Deceased?  No  Yes


Phones 


Addresses \* 

Address	City	State	Zip	Country
Villa No. 5, Au bout du Monde	Le Morne			MAURITIUS

Identification 

Emails 

Employer Address 

Employer Phone 

Comments

Save    Cancel

→ **“Signatories” expanded window**

FIELD NAME	COMMENTS
Role	Select Signatory role from drop down list
Gender	Select from Drop Down list
First Name	Enter the <b>first</b> name of the Person
Last Name	Enter the <b>last</b> name (i.e. the SURNAME) of the Person
Birth Date	Pick from calendar. The selected date will appear in the format mm/dd/yyyy.
Nationality 1	Select from Drop Down list
Residence	Country of Residence. Select from Drop Down list
Occupation	Free text field. Add data <b>only if</b> available in records.
Address	Mandatory [...] – there are also Mandatory subfields
Comments	Document here any additional information <u>or</u> exceptions to mandatory fields

Notes:

- Once the user clicks on **Save** on the Account main window, **Party** will be created, and the user will be re-directed back to the **From Party** or **To Party** window. **Party** created can be deleted or edited.
- If the user is satisfied with the **From Party** or **To Party** created, the user should click on **Add Party and Save Report** and proceed with the rest of the STR.
- **Tip to save time:** If a Person or Entity or Account has previously been created within the same report (e.g. in a precedent transaction), the user has the option to use the **Use an existing Person** or **Use an existing Entity** or **Use an existing Account** button that is situated at the top right corner of Person or Entity or Account window. This shortcut will populate the fields entered previously for that Person or Entity or Account. The user may then add additional fields in the current Person or Entity or Account window.
- *Corporate Director/ Shareholder:* See **Section 1.5** where the procedures for recording details of Corporate Directors/ Shareholders are explained.



1.3.8 Party Type: Account (Not My Client) held by an Entity

**Account**
Use an existing Account

<b>Account*</b>	<input type="text" value="36900078XYZ"/>	<b>Name</b>	<input type="text" value="Photo Shop Company"/>
<b>Institution Name</b>	<input type="text" value="Bank of TheTestBank"/>	<b>Branch</b>	<input type="text"/>
<b>Non Banking Institution?</b>	<input type="radio"/> Yes <input type="radio"/> No		
<b>Code or SWIFT?*</b>	<input type="radio"/> Institution Code <input checked="" type="radio"/> Swift	<b>Swift*</b>	<input type="text" value="BTTBBKBK"/>
<b>Account Type</b>	<input type="text"/>	<b>Status Code</b>	<input type="text"/>
<b>Currency Code</b>	<input type="text"/>	<b>Beneficiary</b>	<input type="text"/>
<b>IBAN</b>	<input type="text"/>	<b>Client Number</b>	<input type="text"/>
<b>Opened</b>	<input type="text"/>	<b>Closed</b>	<input type="text"/>
<b>Balance?</b>	<input type="radio"/> Yes <input checked="" type="radio"/> No		

**Entity** +

**Signatory(ies)** +

**Beneficiary Comment**

**Comments**

Save
Cancel

FIELD NAME	COMMENTS
<i>Account</i>	Enter the <u>Account number</u> of the bank account
<i>Name</i>	Enter the <u>Full and Exact Name</u> of account holder (Entity)
<i>Institution Name</i>	Enter the Bank at which account is held. Local bank names are auto-completed, upon prompting, along with its swift codes.
<i>Institution Code or SWIFT?</i>	Local bank swift codes are auto generated. For foreign bank, swift code is available from open source.
<i>Comments</i>	<a href="#">Document here any additional details on Account</a>

Notes:

- Once the user clicks on **Save**, **Party** will be created, and the user will be re-directed back to the **From Party** or **To Party** window. **Party** created can be deleted or edited.
- If the user is satisfied with the **From Party** or **To Party** created, the user should click on Add Party and Save Report and proceed with the rest of the STR.
- Tip to save time:** If a Person or Entity or Account has previously been created within the same report (e.g. in a precedent transaction), the user has the option to use the Use an existing Person or Use an existing Entity or Use an existing Account button that is situated at the top right corner of Person or Entity or Account window. This shortcut will populate the fields entered previously for that Person or Entity or Account. The user may then add additional fields in the current Person or Entity or Account window.


## 1.4 STR Form: Involved Parties (Multi-Party)

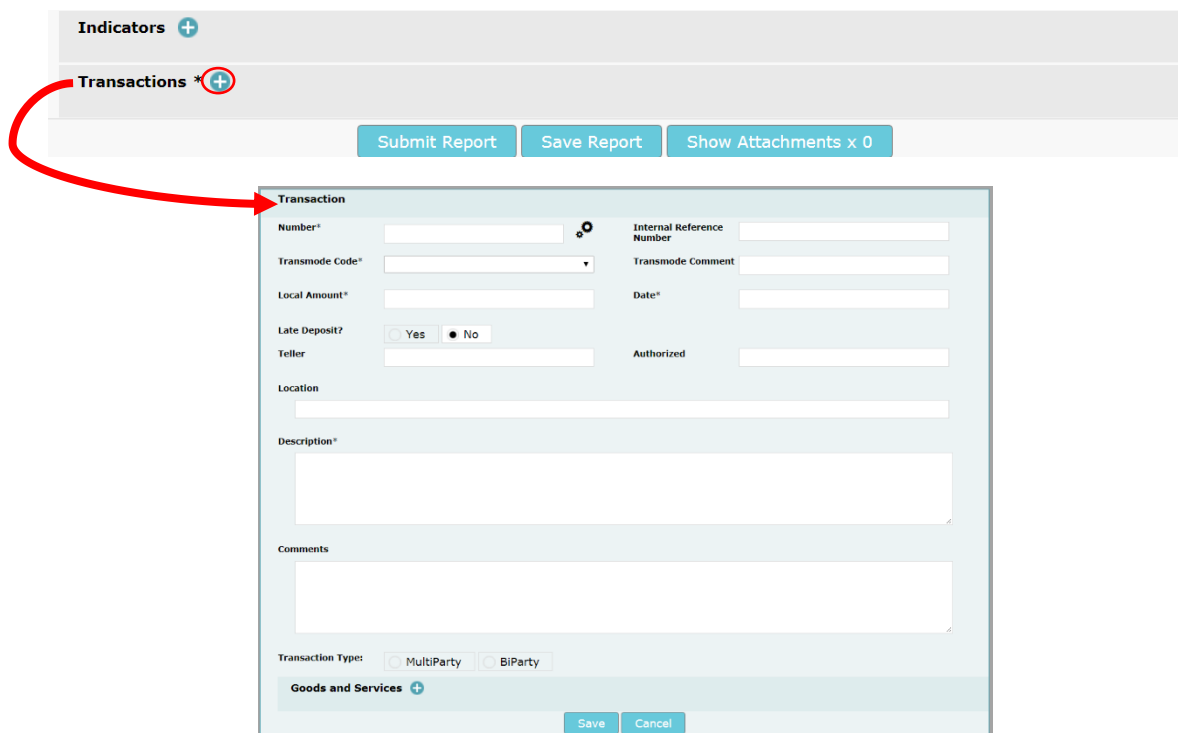
**Multi-Party** transactions are directionless, with an unlimited list of parties (Persons/ Entities/ Accounts) linked to one transaction where each party has a role in the transaction rather than a clear “From” or “To” sides. Under **Multi-Party** transactions, there can be one or more parties to a transaction; these parties are called **Involved Parties**.

The list of roles, available to qualify Involved Parties, is pre-set and includes role such as “Seller”, “Accompanied/ Was present”, “Bought on behalf of” etc. This list may grow in the future, depending on the type of suspicious transactions being reported.

Hence, **Multi-Party** transactions differ completely from **Bi-Party** transactions and the associated mechanisms on the goAML Interface will differ too.

Below is a walkthrough on the goAML Interface, when **Multi-Party** mode is selected:

- (i) On the Main Report window (see **Section 1.1** above), click on  next to the **Transactions** section (bottom of window). This will generate the Transaction Main window, thereby creating a form to report one single transaction:

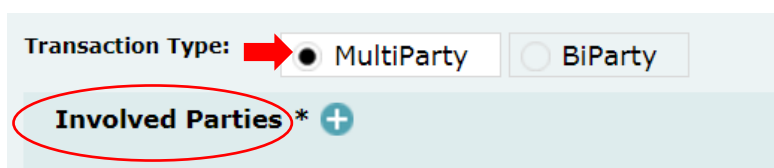


The screenshot shows the goAML interface. At the top, there are sections for 'Indicators' and 'Transactions'. The 'Transactions' section has a plus icon next to it, which is circled in red. Below this are buttons for 'Submit Report', 'Save Report', and 'Show Attachments x 0'. A red arrow points from the plus icon to a 'Transaction' form window. The form contains the following fields:

- Number\* (text input)
- Transmode Code\* (dropdown menu)
- Local Amount\* (text input)
- Late Deposit? (radio buttons: Yes, No)
- Teller (text input)
- Location (text input)
- Description\* (text area)
- Comments (text area)
- Internal Reference Number (text input)
- Transmode Comment (text input)
- Date\* (text input)
- Authorized (text input)

At the bottom of the form, there are radio buttons for 'Transaction Type': MultiParty (selected) and BiParty. Below that is a 'Goods and Services' section with a plus icon. At the very bottom of the form are 'Save' and 'Cancel' buttons.

- (ii) Fill in the Transaction Main window as explained under **paragraph 1.2.1** above. Then, select **MultiParty** mode and the Involved Parties section will be generated:



The screenshot shows the 'Transaction Type' section with two radio buttons: 'MultiParty' (selected) and 'BiParty'. Below this is the 'Involved Parties' section, which is circled in red and has a plus icon next to it.

## Web Reports: Basic Principles and Terminology

- (iii) When the user clicks on the **+** next to **Involved Parties**, it is to create **1 single party** to the transaction. Once the first party has been added to the report, the user has to click again on the **+** next to **Involved Parties**, to create a 2<sup>nd</sup> party.
- (iv) Hence, for the 1<sup>st</sup> party, an “Involved Party” window pops up. Mandatory fields are explained in tabular format:

FIELD NAME	COMMENTS
<i>Role</i>	Choose from Drop Down list. This is where the role of Involved Party can be picked
<i>Country</i>	Choose from Drop Down list, <u>Country</u> where Involved Party is situated
<i>Funds Code</i>	Choose from Drop Down list. See also <b>Chapter 2</b> of this guide for examples of <u>Funds Code</u> that may apply in a given scenario.
<i>Funds Comment</i>	Enter data in field <b>only if</b> <u>Funds Code</u> selected is “Other”
<i>Comments</i>	Document here any additional details on Involved Party.  <b>Do not repeat data from Reason section or substitute this field for Reason section.</b>
<i>Foreign Currency</i>	Mandatory <b>only if</b> relevant [...] to scenario
<i>Party Is</i>	Choose either “My Client” or “Not My Client”. Window will expand once choice is made.

## Web Reports: Basic Principles and Terminology

- (v) At the bottom of the “Involved Party” window, choose either “My Client” or “Not My Client”. Window will expand once choice is made.

The screenshot shows the "Involved Party" form with the following details:

- Role\*:** Accompanied/Was present
- Country\*:** MAURITIUS
- Funds code:** Card (Credit/Debit)
- Significance:** (empty field)
- Funds comment:** (empty text area)
- Comments:** (empty text area)
- Foreign Currency +:** (header for the bottom section)
- Party is:**  My Client,  Not My Client
- Party Type:**  Person,  Account,  Entity
- Buttons:** Add Party and Save Report, Cancel

- (vi) Depending on the selected combination of *My Client/ Not My Client* and a **Party Type**, the window generated will differ. Refer to **Section 1.3** of this guide for the 8 different possible combinations and the mandatory fields required for each combination in tabular format.
- (vii) Whatever the combination selected, after entering data in the mandatory fields in the generated Person/ Entity/ Account window, the user clicks on **Save**, and is redirected back to the initial “Involved Party” window. **Party** created can be deleted or edited. If the user is satisfied with the “Involved Party” window, the user should click on **Add Party and Save Report**. The user can then create a 2<sup>nd</sup> **Multi-Party** transaction, or report **Bi-Party** transactions or proceed with the rest of the STR.

See also **Chapter 2** of this guide for examples of most common Multi-Party mode scenarios.

## 1.5 STR Form: Reporting Corporate Directors/ Shareholders

Currently, goAML does not cater for Directors/ Shareholders/ Officers of an Entity that are not natural persons.

In practice, this results in:

- Whenever a **Director(s)** window is generated in an **Entity** (see examples in **paragraphs 1.3.3 and 1.3.7** above), a **Person** window is generated requiring a *First Name* and a *Last Name*.
- The technical impossibility for an **Entity** window to be generated (in lieu of the **Person** window) to records details of any Corporate Directors and Corporate Shareholders.

To bypass this technical constraint, users are require to input “Company” in the *First Name* field and the full name of the Corporate Director/ Shareholder/ Office in the *Last Name* field:

The screenshot shows a 'Person' form with the following fields and values:

Person		Use an existing Person	
Role*	Director		
Title		Gender	
First Name*	Company	Last Name*	Rainy Raimbow Nominee Ltd
Middle Name		Prefix	
Birth Date		Birth Place	

Red circles highlight the 'First Name\*' field containing 'Company' and the 'Last Name\*' field containing 'Rainy Raimbow Nominee Ltd'.

## 1.6 STR Form: Goods And Services

**Goods and Services** is a component of the Transaction Main window. The user has the possibility to add the identifier details of specific items such as, Equipment, Property, Jewellery etc, that are connected to the transaction being reported. In practice, this component is only relevant to Reporting Entities in the Insurance or Leasing business and to some Members of a relevant profession or occupation.


The screenshot shows a web form titled "Transaction" with the following fields and sections:

- Number\***: Text input field with a gear icon.
- Internal Reference Number**: Text input field.
- Transmode Code\***: Dropdown menu.
- Transmode Comment**: Text input field.
- Local Amount\***: Text input field.
- Date\***: Text input field.
- Late Deposit?**: Radio buttons for "Yes" and "No".
- Teller**: Text input field.
- Authorized**: Text input field.
- Location**: Text input field.
- Description\***: Large text area.
- Comments**: Large text area.
- Transaction Type:** Radio buttons for "MultiParty" and "BiParty".
- Goods and Services +**: A section header with a plus sign, highlighted by a red arrow.
- Save** and **Cancel**: Buttons at the bottom.

Upon clicking on the  next to **Goods and Services**, the following **Transaction Item** window appears:

**Transaction Item**

Item Type* <input type="text" value="Equipment"/>	Item Make <input type="text"/>
Description <input type="text"/>	Previously Registered To <input type="text"/>
Presently Registered To <input type="text"/>	Estimated Value <input type="text"/>
Status Code <input type="text"/>	Disposed Value <input type="text"/>
currency Code <input type="text"/>	Size <input type="text"/>
Size UOM <input type="text"/>	Registration Date <input type="text"/>
Registration Number <input type="text"/>	Indentification Number <input type="text"/>
Comments <input type="text"/>	

**Address** 

Status Comments

### Procedures:

- The only Mandatory (system defined) field is **Item Type**. Choose from a Drop Down list.
- Completion of other fields, including fields which are Mandatory (by set standards), will depend on the nature of the **Item**. For example:
  - (i) For a Motor Vehicle, fields like *Description*, *Item Make*, *Estimated Value*, *Registration number* etc.. would become Mandatory by set standards.
  - (ii) For Real Estate, *Description*, *Size*, *Disposed Value*, *Address* etc.. may be Mandatory by set standards.
- At this stage, due to the various **Item Types**, this guide cannot list the Mandatory fields (by set standards) for each different type of **Goods and Services**. The most common STR scenarios involving completion of **Goods and Services** fields are provided in **Chapter 2** of this guide.

## 1.7 STR Form: Overview of completed form (prior to Submission)

An example of fully completed Web Report (Main Report window) is provided below:

**Report Type:** STR **ID:** 16883-0-0

<b>Entity ID</b>	<input type="text" value="BANK2015"/>	<b>Reporting Entity Branch</b>	<input type="text"/>
<b>Type*</b>	<input type="text" value="STR"/>	<b>Reporting Entity Reference</b>	<input type="text" value="WWC112233-2017"/>
<b>Submission Date*</b>	<input type="text"/>	<b>FIU Reference</b>	<input type="text"/>

**Reason**

On 03 Jan 2017, a remittance of EUR 1,000,000 was effected in the bank account of Mr Raul PAK00L. The remitter was HALCALYNE FZZ Co Pvt from Kazakhstan.

On 05 Jan 2017, a second remittance of USD 525,000 was again remitted by HALCALYNE FZZ Co Pvt from Kazakhstan. Further information on the purpose of the remittances and the relationship with HALCALYNE FZZ Co Pvt was requested from Mr.

**Action**

Client is under monitoring.

**Reporting Person** ↻

First Name	Last Name	Birth Date	NIC	Passport Number
Bank	test			

**Location** +

**Indicators** +

Indicator	
OD Money laundering	✕
IDA Automated rules based account monitoring	✕
TA Activity does not match client profile	✕

**Transactions** \* +

#	Number	Date	Local Amount	Transmode Code	Status	
1	TRNWEB0000	01/03/2017	40000000	Wire transfer	Complete	✔ ✕
2	TRNWEB0005	12/01/2017	19425000	Wire transfer	Complete	✔ ✕

### Notes:

The above illustrative report shows the reporting of two **Bi-Party** transactions.






## 2 Examples of STR scenarios

In this Chapter, the most common STR scenarios seen on goAML have been reproduced using a combination of (a) a brief description of a type of transaction, (b) illustrative icons, and (c) tables showing mandatory fields and with dummy data to fit the proposed scenario.

Users may refer to the screenshots provided under **Chapter 1** of this guide while going through the different scenarios. The basic structure of tables used throughout the STR scenarios are the same as the tables shown next to the screenshots.

Prior to proceeding with the STR scenarios, users should be aware of the following:

- The STR scenarios is an enhanced version of the **Test STR Scenarios** document previously proposed to users on the goAML Home page after log in. This guide supersedes the **Test STR Scenarios** document.
- In an effort to bring consistency to the validation process, at least for the most common type of transactions, this guide supersedes all previous *Transmode/ Funds code* or Scenarios. All Reporting Entities are invited to go through this guide prior to filing an STR on goAML. Validation of STRs (i.e. accept/ reject process) at FIU level, as far as it concerns the same type of transactions documented in this Chapter, is undertaken on the sole basis of this guide. STRs with such transactions but with missing data in mandatory fields or incorrect *Transmode/ Funds code* or incorrect *Party* on the *From/ To* side, i.e. with an incorrect Scenario, will be rejected.
- As mentioned earlier, the most common STR Scenarios are being illustrated in this Chapter. However, this does not preclude that some Reporting Entities may encounter new or more complex transactions that do not fit in any of the Scenarios listed in this guide. In such cases, Reporting Entities are encouraged to seek the assistance of the goAML Helpdesk to straighten out the specifics of their particular Scenarios. These new/ complex scenarios may be added to future revised versions of this guide.
- For the purpose of the Scenarios in this chapter, it is assumed that all information required for all mandatory fields (system defined or by set standards) are available and have been entered in the required fields and that therefore **no exceptions have occurred**. In practice, this will not always be the case. Hence, users should not rely solely on the examples of STR Scenarios but also carefully read, understand and apply the concepts detailed out in **Chapter 1** of this guide according to the particular context of the suspicious transactions being reported.
- *Use shortcuts on goAML interface to save time:* If a Person or Entity or Account has previously been created within the same report (e.g. in a precedent transaction), the user has the option to use the  or  or  button that is situated at the top right corner of Person or Entity or Account window. This shortcut will populate the fields entered previously for that Person or Entity or Account. The user may then add additional fields in the current Person or Entity or Account window.

- Most of the Scenarios evoked in this Chapter are **Bi-Party** transactions. Users should note that despite the fact that one particular transaction is by essence a **Bi-Party** transaction, this does not preclude the user from adding an **Involved Party** in the STR.

Example 1:

Suppose that the Reporting Entity has to report a Cash Deposit effected by the account holder in his/ her own bank account:

- The **Bi-Party** mode requests that on the **From** side, the Reporting Entity report a *Person (My Client)*, and on the **To** side, an *Account (My Client)* held by a Person.

Now suppose that there was a 3<sup>rd</sup> party accompanying the account holder. This 3<sup>rd</sup> party acted in a suspicious way that is reported by the Teller. The Teller knows that this 3<sup>rd</sup> party is a client of the Bank and normally is not associated with the account holder. The correct way to report such a situation is:

- **Report the Bi-Party:** same as above i.e. report on the **From** side, a *Person (My Client)*, and on the **To** side, an *Account (My Client)* held by a Person; **and**
- **Report the 3<sup>rd</sup> party as an Involved Party:** i.e. create a Multi-Party transaction with Amount as zero, add a Role (e.g. “Accompanied/ Was present”) for the 3<sup>rd</sup> Party, and fill in a *My Client/ Person* form.

Example 2:

Suppose that the Reporting Entity has to report a Remittance from a foreign bank account into the personal bank account of a client:

- The **Bi-Party** mode requests that on the **From** side, the Reporting Entity report an *Account (Not My Client)*, and on the **To** side, an *Account (My Client)* held by a Person.

Now suppose that the account holder provides explanation that the remittance was in fact received on behalf of an identified 3<sup>rd</sup> party. The correct way to report such a situation is:

- **Report the Bi-Party:** same as above i.e. report on the **From** side, an *Account (Not My Client)*, and on the **To** side, an *Account (My Client)* held by a Person; **and**
- **Report the 3<sup>rd</sup> party as an Involved Party:** i.e. create a Multi-Party transaction with Amount as zero, add a Role (e.g. “Beneficiary or on whose behalf”) for the identified 3<sup>rd</sup> Party, and fill in a *Not My Client/ Person* form.

Over and above these 2 examples, there are endless variations in Scenarios involving a **Bi-Party** transaction and the adding of one or more linked **Involved Parties**. All variations cannot be reproduce in this guide. Hence, users are encouraged to use the guidance provided for **Multi-Party** mode in **Section 1.4** of this guide, as a basis to

report **Involved Parties** linked to a particular **Bi-Party** scenario. In case of doubt, the goAML Helpdesk can provide assistance to users.

- *Documenting exceptions:* In the rare cases that the Reporting Entity does not have a mandatory information, these exceptions can be documented in the **Comments** field of the different windows of the STR form. However, please note that if the Person/ Entity/ Account is a *My Client*, it is presumed that the Reporting Entity should have the information. A particular circumstance has been brought to the FIU's attention concerning STR scenarios:

Example:

Suppose that the Reporting Entity has to report a Remittance from a foreign bank account (held by an Entity) into the current bank account of a client (an Entity):

- The **Bi-Party** mode requests that on the **From** side, the Reporting Entity report an *Account (Not My Client)*, and on the **To** side, an *Account (My Client)* held by an Entity.
- Reporting the *Account* of the Remitter will entail that the Reporting Entity should provide, at the very least, the account no., the originating bank name and the name of the account holder.

Some non-Bank Reporting Entities often aver that they have no information on the account no. or originating bank account of the remitter. If the Reporting Entity has no way of obtaining such information, then, the Bi-Party should be **exceptionally** reported as:

- On the **From** side, an *Entity (Not My Client)*, and on the **To** side, an *Account (My Client)* held by an Entity. The failure to obtain the Account information should be clearly documented in the *Transaction Description* or *Comments* fields.

Such a situation is only allowed on an **exceptional basis** as most Reporting Entities are clearly required to abide by the AML/CFT guidelines issued by their respective Supervisory Bodies and to maintain full records on transactions. You may note that failure to keep records is an offence under Section 19 of FIAMLA 2002.

- *Documenting exceptions – no Conductor information:* In some STR Scenarios, a Conductor is required to be added for the **From** side or the **To** side. In case, Reporting Entity does not have information on the Conductor, then this should be documented in the *Transaction Description* or *Comments* fields to avoid rejection of the STR on this ground. As a general rule, to avoid rejection due to missing data in a mandatory field, the Reporting Entity should always document the exception in one of the free text field.

**List of example STRs Scenarios**

<b>CASH DEPOSITS – OVER THE COUNTER</b>	<b>48</b>
CAD001 From Person A my client, to Account my client held by Person	48
CAD002 From Person A my client, to Account my client held by Person B	50
CAD003 From Person C not my client, to Account my client held by Person A	52
CAD004 From Person A my client via Conductor C, to Account my client held by Person A	54
CAD005 From Entity X my client via Conductor C, to Account my client held by Entity X	56
CAD006 From Person A my client, to Account my client held by Entity X	58
CAD007 From Entity Z not my client via Conductor C, to Account my client held by Entity X	60
<b>CASH DEPOSITS – via ATM</b>	<b>62</b>
CAD008 From Person A my client, to Account my client held by Person A	62
<b>CASH DEPOSITS – ON CARD</b>	<b>64</b>
CAD009 From Person A my client, to Account (Card a/c) my client held by Person A	64
<b>CASH WITHDRAWALS – OVER THE COUNTER</b>	<b>66</b>
CAW001 From Account my client held by Person A, to Person A my client	66
CAW002 From Account my client held by Person A, to Person A my client via Conductor C	68
CAW003 From Account my client held by Entity X, to Person A my client	70
CAW004 From Account my client held by Entity X, to Person A not my client via Conductor C	72
<b>CASH WITHDRAWALS – via ATM</b>	<b>74</b>
CAW005 From Account my client held by Person A, to Person A my client	74
<b>CHEQUE DEPOSITS</b>	<b>76</b>
CHD001 From Account my client held by Person A, to Account my client held by Person B	76
CHD002 From Account not my client held by Person C, to Account my client held by Person A	78
CHD003 From Account my client held by Entity X, to Account my client held by Entity Y via Conductor B	80
CHD004 From Account not my client held by Entity Z, to Account my client held by Entity X via Conductor A	82
<b>CHEQUE WITHDRAWALS</b>	<b>84</b>
CHW001 From Account my client held by Person A, to Account my client held by Person B	84
CHW002 From Account my client held by Person A, to Person C not my client	86
CHW003 From Account my client held by Entity X, to Account my client held by Entity Y	88
CHW004 From Account my client held by Entity X, to Entity Z not my client	90
<b>CASH CHEQUES ISSUED</b>	<b>92</b>
CHW005 From Account my client held by Person A, to Person B my client	92
CHW006 From Account my client held by Person A, to Person C not my client	94
CHW007 From Account my client held by Entity X, to Person A my client	96
CHW008 From Account my client held by Entity X, to Person C not my client	98
<b>PURCHASE OF OFFICE CHEQUE</b>	<b>100</b>
OFW001 From Account my client held by Person A, to Account my client held by Person B	100
OFW002 From Account my client held by Person A, to Person C not my client	102
OFW003 From Account my client held by Entity X via Conductor A, to Account my client held by Entity Y	104
OFW004 From Account my client held by Entity X via Conductor A, to Entity Z not my client	106
<b>INWARD TRANSFER (FOREIGN BANK)</b>	<b>108</b>
ITF001 From Account not my client held by Person B, to Account my client held by Person A	108
ITF002 From Account not my client held by Entity Y, to Account my client held by Person A	110
ITF003 From Account not my client held by Entity Y, to Account my client held by Entity X	112
ITF004 From Account not my client held by Person B, to Account my client held by Entity X	114

<b>OUTWARD TRANSFER (FOREIGN BANK)</b>		<b>116</b>
OTF001	From Account my client held by Person A, to Account not my client held by Person B	116
OTF002	From Account my client held by Person A, to Account not my client held by Entity Y	118
OTF003	From Account my client held by Entity X, to Account not my client held by Entity Y	120
OTF004	From Account my client held by Entity X, to Account not my client held by Person B	122
<b>INWARD TRANSFER (DOMESTIC BANK)</b>		<b>124</b>
ITL001	From Account not my client held by Person C, to Account my client held by Person A	124
ITL002	From Account not my client held by Entity Z, to Account my client held by Person A	126
ITL003	From Account not my client held by Entity Z, to Account my client held by Entity X	128
ITL004	From Account not my client held by Person C, to Account my client held by Entity X	130
<b>OUTWARD TRANSFER (DOMESTIC BANK)</b>		<b>132</b>
OTL001	From Account my client held by Person A, to Account not my client held by Person C	132
OTL002	From Account my client held by Person A, to Account not my client held by Entity Z	134
OTL003	From Account my client held by Entity X, to Account not my client held by Entity Z	136
OTL004	From Account my client held by Entity X, to Account not my client held by Person C	138
<b>INTER ACCOUNT TRANSFER - SELF</b>		<b>140</b>
IAT001	From Account my client held by Person A, to Account my client held by Person A	140
<b>INTER ACCOUNT TRANSFER - OTHER</b>		<b>142</b>
IAT002	From Account my client held by Person A, to Account my client held by Person B	142
IAT003	From Account my client held by Entity X, to Account my client held by Entity Y	144
<b>PURCHASE OF FOREIGN CURRENCY FROM ACCOUNT</b>		<b>146</b>
PFA001	From Account my client held by Person A, to Person A my client	146
<b>MONEY VALUE TRANSFER SERVICE – TRANSFER OUTWARD</b>		<b>148</b>
MVT001	From Person A my client, to Person C not my client	148
<b>MONEY VALUE TRANSFER SERVICE – TRANSFER INWARD</b>		<b>150</b>
MVT002	From Person C not my client, to Person A my client	150
MVT003	From Account not my client held by Person D, to Account my client held by Person A	152
<b>CURRENCY EXCHANGE - OVER THE COUNTER (Sell)</b>		<b>154</b>
MVT004	From Person A my client, to Person A my client	154
<b>CURRENCY EXCHANGE - OVER THE COUNTER (Purchase)</b>		<b>156</b>
MVT005	From Person A my client, to Person A my client	156
<b>POS Transaction</b>		<b>158</b>
POS001	From Account my client held by Person A, to Entity Z not my client (casino)	158
<b>VOID CANCELLATION</b>		<b>160</b>
VOI001	From Person B my client, to Account my client held by Person A	160
<b>DENOMINATION EXCHANGE</b>		<b>162</b>
DNX001	Denomination Exchange – by an Entity	162
DNX002	Denomination Exchange – by a Person	164
<b>INSURANCE</b>		<b>166</b>
INS001	Purchase of Life Insurance	166
INS002	Redemption of Life Insurance	168
INS003	Claim on Life Insurance	170

INS004	Purchase of Insurance of Vehicle / House etc	172
INS005	Claim on Insurance of Vehicle / House etc	174
INS006	Purchase of Pension Plan	176
<b>LEASING</b>		<b>178</b>
LEA001	Purchase of vehicle on lease	178
<b>ADVERSE REPORT</b>		<b>180</b>
ADV001	Adverse report on local / international press	180
<b>PROPOSED/ ATTEMPTED TRANSACTIONS</b>		<b>182</b>
PRP001	From Person A my client, to Account my client held by Person A	182
PRP002	Proposed transaction – walk in customer (non-client)	184
<b>LOAN</b>		<b>186</b>
LON001	Early repayment of loan	186
<b>SUSPECTED FAKE DOCUMENTS</b>		<b>188</b>
SPD001	Suspected Fake Bank Draft	188

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**CAD001** Cash Deposit  
 from Person A *my client*  
 to Account *my client* held by Person A

**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, Mr Paul SMITH came to the bank to deposit an amount of MUR 450,000 on his Savings Account.

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Person**

**My Client**



**TO side**



**Account**

**My Client (P)**

**Tabular Scenario**

“Transaction” window

Number	TRNWEB9999 20 JAN 18
Transmode Code	Deposit
Local Amount	450000
Date	12/20/2017
Description	Cash Deposit of MUR 450,000.
Transaction Type	Bi-Party
From Type	Person my client
To Type	Account my client



**CAD001** Cash Deposit  
 from Person A *my client*  
 to Account *my client* held by Person A

FROM SIDE Person My Client	TO SIDE Account My Client (P)																																																																
<p>“From Party” window</p> <table border="1"> <tr> <td>Funds Code</td> <td>Cash</td> </tr> <tr> <td>Country</td> <td>Mauritius</td> </tr> </table> <p>“Person my client” sub-window</p> <table border="1"> <tr> <td>Gender</td> <td>Male</td> </tr> <tr> <td>First Name</td> <td>Paul</td> </tr> <tr> <td>Last Name</td> <td>SMITH</td> </tr> <tr> <td>Birth Date</td> <td>08/12/1968</td> </tr> <tr> <td>Nationality 1</td> <td>UKRAINE</td> </tr> <tr> <td>Residence</td> <td>MAURITIUS</td> </tr> <tr> <td>Occupation</td> <td>Director</td> </tr> <tr> <td>Address</td> <td>[...] – Mandatory subfields</td> </tr> </table>	Funds Code	Cash	Country	Mauritius	Gender	Male	First Name	Paul	Last Name	SMITH	Birth Date	08/12/1968	Nationality 1	UKRAINE	Residence	MAURITIUS	Occupation	Director	Address	[...] – Mandatory subfields	<p>“To Party” window</p> <table border="1"> <tr> <td>Funds Code</td> <td>Cash</td> </tr> <tr> <td>Country</td> <td>Mauritius</td> </tr> </table> <p>“Account my client” sub-window</p> <table border="1"> <tr> <td>Account</td> <td>000159357AB</td> </tr> <tr> <td>Name</td> <td>Paul SMITH</td> </tr> <tr> <td>Institution Name</td> <td>BANK TEST</td> </tr> <tr> <td>Institution Code or SWIFT?</td> <td>TSTXXXX</td> </tr> <tr> <td>Account Type</td> <td>Savings</td> </tr> <tr> <td>Status Code</td> <td>Active</td> </tr> <tr> <td>Currency Code</td> <td>MUR Mauritian Rupee</td> </tr> <tr> <td>Opened</td> <td>11/01/1990</td> </tr> <tr> <td>Balance</td> <td>859233</td> </tr> <tr> <td>Date of Balance</td> <td>12/29/2017</td> </tr> <tr> <td>Signatories</td> <td>[See Expanded window]</td> </tr> </table> <p>→ “Signatory” expanded window</p> <table border="1"> <tr> <td>Role</td> <td>Primary Signatory</td> </tr> <tr> <td>Gender</td> <td>Male</td> </tr> <tr> <td>First Name</td> <td>Paul</td> </tr> <tr> <td>Last Name</td> <td>SMITH</td> </tr> <tr> <td>Birth Date</td> <td>08/12/1968</td> </tr> <tr> <td>Nationality 1</td> <td>UKRAINE</td> </tr> <tr> <td>Residence</td> <td>MAURITIUS</td> </tr> <tr> <td>Occupation</td> <td>Director</td> </tr> <tr> <td>Address</td> <td>[...] – Mandatory subfields</td> </tr> </table>	Funds Code	Cash	Country	Mauritius	Account	000159357AB	Name	Paul SMITH	Institution Name	BANK TEST	Institution Code or SWIFT?	TSTXXXX	Account Type	Savings	Status Code	Active	Currency Code	MUR Mauritian Rupee	Opened	11/01/1990	Balance	859233	Date of Balance	12/29/2017	Signatories	[See Expanded window]	Role	Primary Signatory	Gender	Male	First Name	Paul	Last Name	SMITH	Birth Date	08/12/1968	Nationality 1	UKRAINE	Residence	MAURITIUS	Occupation	Director	Address	[...] – Mandatory subfields
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**CAD002** Cash Deposit  
 from Person A *my client*  
 to Account *my client* held by Person B

**Text Scenario**

[\[Back to Top\]](#)

On 22 December 2017, Mr Paul SMITH came to the bank to deposit an amount of MUR 350,000 on the bank account of his wife Isabelle SMITH.

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Person**

**My Client**



**TO side**



**Account**

**My Client (P)**

**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9998 20 JAN 18
<i>Transmode Code</i>	Deposit
<i>Local Amount</i>	350000
<i>Date</i>	12/22/2017
<i>Description</i>	Cash Deposit of MUR 350,000 on account of spouse.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Person my client
<i>To Type</i>	Account my client

**CAD002** Cash Deposit  
 from Person A *my client*  
 to Account *my client* held by Person B

<b>FROM SIDE</b> <b>Person My Client</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																																		
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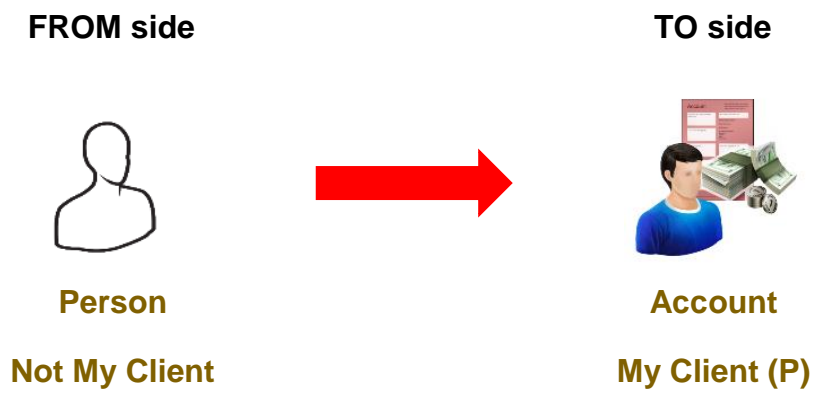
**CAD003** Cash Deposit  
 from Person C *not my client*  
 to Account *my client* held by Person A

**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, Mr Jack SPARROW (not a client of the Reporting Entity) came to the bank to deposit an amount of MUR 450,000 on the Account of Mr Paul SMITH. He stated that he was paying Mr SMITH for a job done.

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9997 20 JAN 18
Transmode Code	Deposit
Local Amount	450000
Date	12/20/2017
Description	Cash Deposit of MUR 450,000.
Transaction Type	Bi-Party
From Type	Person not my client
To Type	Account my client

**CAD003** Cash Deposit  
 from Person C *not my client*  
 to Account *my client* held by Person A

<b>FROM SIDE</b> <b>Person Not My Client</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																								
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**CAD004** Cash Deposit  
 from Person A *my client* via Conductor C  
 to Account *my client* held by Person A

**Text Scenario**

[\[Back to Top\]](#)

On 24 December 2017, Mr Jack SPARROW, driver of Mr Paul SMITH came to the bank on instruction of Mr Paul SMITH to deposit an amount of MUR 300,000 on the Account of Mr Paul SMITH.

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Person**

**My Client**



**TO side**



**Account**

**My Client (P)**

**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9996 20 JAN 18
<i>Transmode Code</i>	Deposit
<i>Local Amount</i>	300000
<i>Date</i>	12/24/2017
<i>Description</i>	Cash Deposit of MUR 300,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Person my client
<i>To Type</i>	Account my client

**CAD004** Cash Deposit  
 from Person A *my client* via Conductor C  
 to Account *my client* held by Person A

<b>FROM SIDE</b> <b>Person My Client</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																																								
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**CAD005** Cash Deposit  
 from Entity X *my client* via Conductor C  
 to Account *my client* held by Entity X

**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, Mr Jack SPARROW (messenger) of AB Company Ltd came to the bank to deposit an amount of MUR 300,000 on the account of the AB Company Ltd.

*(Assumption: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)*

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Entity**

**My Client**



**TO side**



**Account**

**My Client (E)**

**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9995 20 JAN 18
<i>Transmode Code</i>	Deposit
<i>Local Amount</i>	300000
<i>Date</i>	12/20/2017
<i>Description</i>	Cash Deposit of MUR 300,000 on company’s account.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Entity my client
<i>To Type</i>	Account my client



**CAD005** Cash Deposit  
 from Entity X *my client* via Conductor C  
 to Account *my client* held by Entity X

FROM SIDE Entity My Client	TO SIDE Account My Client (E)																																																																																																																																						
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**CAD006** Cash Deposit  
 from Person A *my client*  
 to Account *my client* held by Entity X

**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, Mr Paul SMITH, Director of AB Company Ltd came to the bank to deposit an amount of MUR 200,000 on the Account of the AB Company Ltd.

*(Assumption: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)*

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Person**

**My Client**



**TO side**



**Account**

**My Client (E)**

**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9991 20 JAN 18
<i>Transmode Code</i>	Deposit
<i>Local Amount</i>	200000
<i>Date</i>	12/20/2017
<i>Description</i>	Cash Deposit of MUR 200,000 on company's account.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Person my client
<i>To Type</i>	Account my client

**CAD006** Cash Deposit  
from Person A *my client*  
to Account *my client* held by Entity X

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**CAD007** Cash Deposit  
 from Entity Z *not my client* via Conductor C  
 to Account *my client* held by Entity X

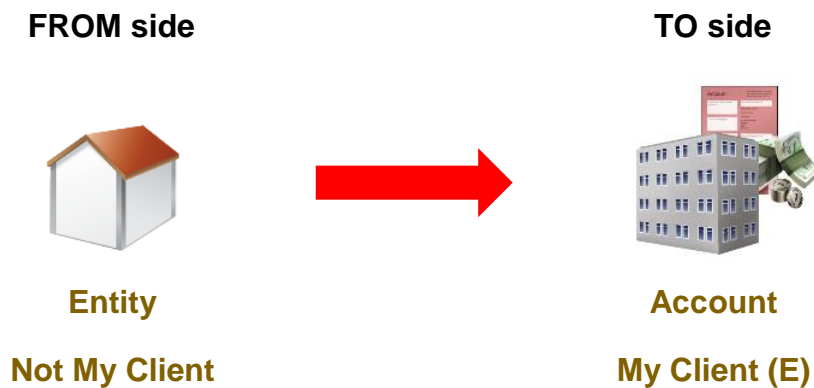
**Text Scenario**

[\[Back to Top\]](#)

On 21 December 2017, Mr Jack SPARROW (messenger) of Photo Shop Company came to the bank to deposit an amount of MUR 400,000 on the Account of the AB Company Ltd.

(Assumption: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9994 20 JAN 18
Transmode Code	Deposit
Local Amount	400000
Date	12/20/2017
Description	Cash Deposit of MUR 400,000 on company’s account.
Transaction Type	Bi-Party
From Type	Entity not my client
To Type	Account my client

**CAD007** Cash Deposit  
 from Entity Z *not my client* via Conductor C  
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**CAD008** Cash Deposit – via ATM  
from Person A *my client*  
to Account *my client* held by Person A

**Text Scenario**

[\[Back to Top\]](#)

On 19 Oct 2017, Mr Paul SMITH deposited an amount of MUR 9,000 on his account via ATM.

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Person**

**My Client**



**TO side**



**Account**

**My Client (P)**

**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9993 20 JAN 18
<i>Transmode Code</i>	ATM
<i>Local Amount</i>	9000
<i>Date</i>	10/19/2017
<i>Description</i>	Cash Deposit of MUR 9000 through ATM.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Person my client
<i>To Type</i>	Account my client

**CAD008** Cash Deposit – via ATM  
from Person A *my client*  
to Account *my client* held by Person A

<b>FROM SIDE</b> <b>Person My Client</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																																
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*Alternative Scenario:*

*If the Reporting Entity is aware that the Cash Deposit via ATM was in fact effected by a third party different from the Account holder, but the identity of this third party is unknown, the bi-party transaction should still be reported as above. However, the Reporting Entity should also add a note concerning the third party in the “Comments” field of the “Transaction” window.*

**CAD009** Cash Deposit – on Card  
from Person A *my client*,  
to Account *my client* held by Person A

**Text Scenario**

[\[Back to Top\]](#)

On 23 December 2017, Mr Paul SMITH deposited an amount of MUR 10,000 on his Card number CR0001239.

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Person**

**My Client**



**TO side**



**Account**

**My Client (P)**

**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9992 20 JAN 18
<i>Transmode Code</i>	Deposit
<i>Local Amount</i>	10000
<i>Date</i>	12/23/2017
<i>Description</i>	Cash Deposit of MUR 10000 on credit card.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Person my client
<i>To Type</i>	Account my client



**CAD009** Cash Deposit – on Card  
from Person A *my client*,  
to Account *my client* held by Person A

<b>FROM SIDE</b> <b>Person My Client</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																																		
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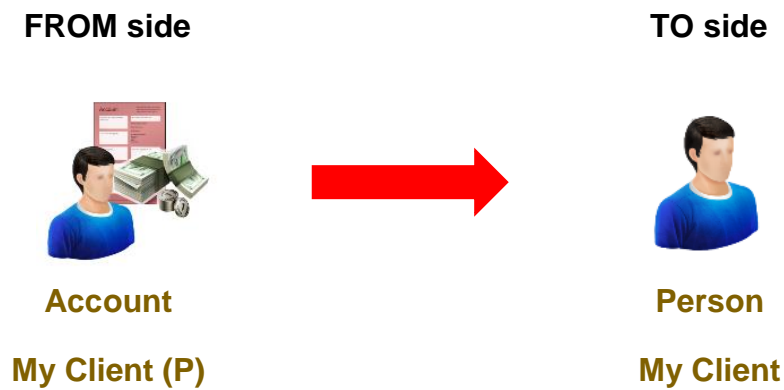
**CAW001** Cash Withdrawal – over the counter  
from Account *my client* held by Person A  
to Person A *my client*

**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, Mr Paul SMITH came to the bank to withdraw an amount of MUR 95,000 from his Savings Account.

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9989 20 JAN 18
<i>Transmode Code</i>	Withdrawal
<i>Local Amount</i>	95000
<i>Date</i>	12/20/2017
<i>Description</i>	Cash Withdrawal of MUR 95,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Person my client

**CAW001** Cash Withdrawal – over the counter  
 from Account *my client* held by Person A  
 to Person A *my client*

<b>FROM SIDE</b> <b>Account My Client (P)</b>	<b>TO SIDE</b> <b>Person My Client</b>																																																																
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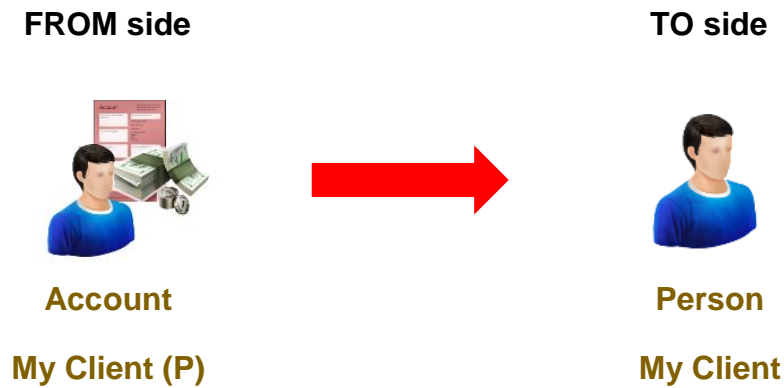
**CAW002** Cash Withdrawal – over the counter  
 from Account *my client* held by Person A  
 to Person A *my client* via Conductor C

**Text Scenario**

[\[Back to Top\]](#)

On 24 December 2017, Mr Jack SPARROW, on behalf of Mr Paul SMITH came to the bank to withdraw an amount of MUR 200,000 from bank account of Mr Paul SMITH.

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9987 20 JAN 18
<i>Transmode Code</i>	Withdrawal
<i>Local Amount</i>	200000
<i>Date</i>	12/24/2017
<i>Description</i>	Cash Withdrawal of MUR 200,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Person my client

**CAW002** Cash Withdrawal – over the counter  
from Account *my client* held by Person A  
to Person A *my client* via Conductor C

<b>FROM SIDE</b> <b>Account My Client (P)</b>	<b>TO SIDE</b> <b>Person My Client</b>																																																																										
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Note: Conduction details are recorded on the From-side.

**CAW003** Cash Withdrawal – over the counter  
 from Account *my client* held by Entity X  
 to Person A *my client*

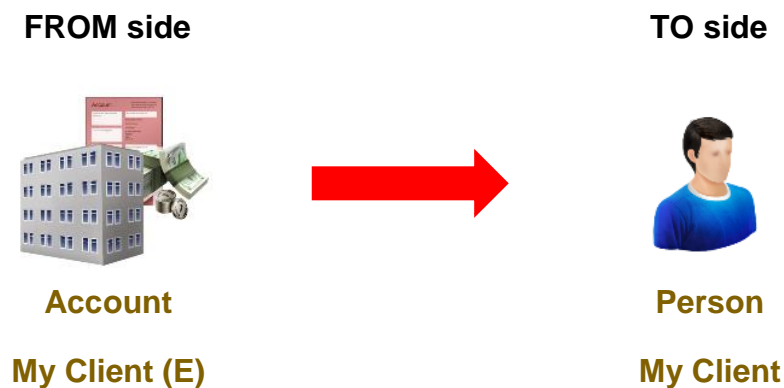
**Text Scenario**

[\[Back to Top\]](#)

On 24 December 2017, Mr Paul SMITH came to the bank to withdraw an amount of MUR 250,000 from the bank account of his company AB Company Ltd.

*(Assumption: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)*

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9986 20 JAN 18
Transmode Code	Withdrawal
Local Amount	250000
Date	12/24/2017
Description	Cash Withdrawal of MUR 250,000.
Transaction Type	Bi-Party
From Type	Account my client
To Type	Person my client

**CAW003** Cash Withdrawal – over the counter  
from Account *my client* held by Entity X  
to Person A *my client*

<b>FROM SIDE</b> <b>Account My Client (E)</b>	<b>TO SIDE</b> <b>Person My Client</b>																																																																																																								
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**CAW004** Cash Withdrawal – over the counter  
 from Account *my client* held by Entity X  
 to Person A *my client* via Conductor C

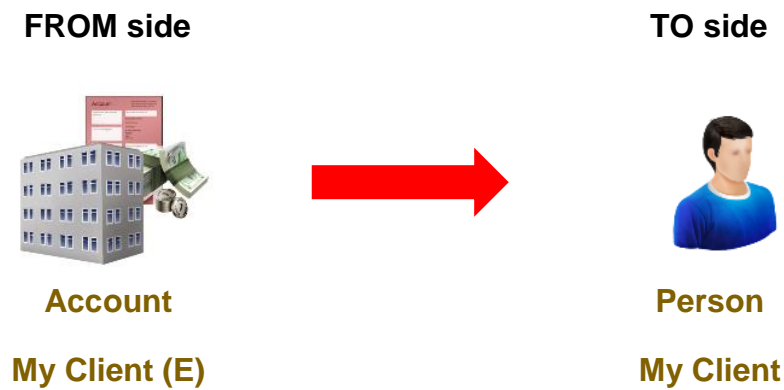
**Text Scenario**

[\[Back to Top\]](#)

On 21 December 2017, Mr Jack SPARROW (messenger) came to the bank with an authorisation letter from Mr Paul SMITH (as Director and Shareholder of AB Company Ltd), to withdraw an amount of MUR 150,000 from the Account of the AB Company Ltd.

(Assumption: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9985 20 JAN 18
Transmode Code	Withdrawal
Local Amount	150000
Date	12/21/2017
Description	Cash Withdrawal of MUR 150,000.
Transaction Type	Bi-Party
From Type	Account my client
To Type	Person my client



**CAW004** Cash Withdrawal – over the counter  
from Account *my client* held by Entity X  
to Person A *my client* via Conductor C

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Note: Conduction details are recorded on the From-side.

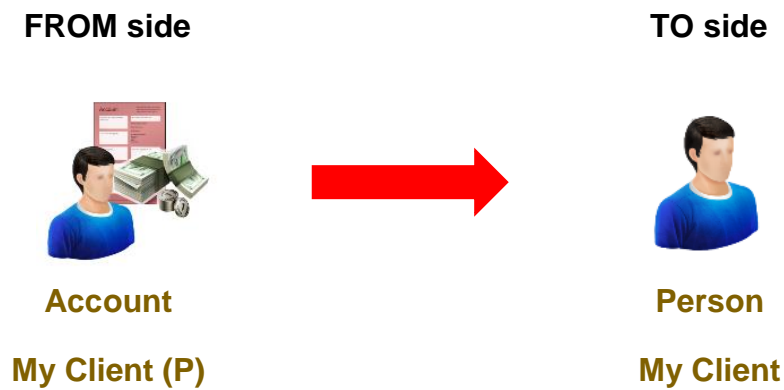
**CAW005** Cash Withdrawal – via ATM  
 from Account *my client* held by Person A  
 to Person A *my client*

**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, Mr Paul SMITH withdrew an amount of MUR 10,000 from his Savings Account via ATM.

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9984 20 JAN 18
Transmode Code	ATM
Local Amount	10000
Date	12/20/2017
Description	Cash Withdrawal of MUR 10,000.
Transaction Type	Bi-Party
From Type	Account my client
To Type	Person my client

**CAW005** Cash Withdrawal – via ATM  
 from Account *my client* held by Person A  
 to Person A *my client*

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**CHD001** Cheque Deposit  
 from Account *my client* held by Person A  
 to Account *my client* held by Person B

**Text Scenario**

[\[Back to Top\]](#)

On 19 December 2017, Mrs Isabelle SMITH deposited a cheque that was issued by Mr Paul SMITH in her favour of an amount of MUR 250,000 on her account.

(Assumption: Cheque presented at same bank).

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Account**

**My Client (P)**



**TO side**



**Account**

**My Client (P)**

**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9983 20 JAN 18
<i>Transmode Code</i>	Deposit
<i>Local Amount</i>	250000
<i>Date</i>	12/19/2017
<i>Description</i>	Cheque deposit of MUR 250,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account my client

**CHD001** Cheque Deposit  
 from Account *my client* held by Person A  
 to Account *my client* held by Person B

<b>FROM SIDE</b> <b>Account My Client (P)</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																																																										
<p><b>“From Party”</b> window</p> <table border="1"> <tr> <td>Funds Code</td> <td>Cheque</td> </tr> <tr> <td>Country</td> <td>Mauritius</td> </tr> </table> <p><b>“Account my client”</b> sub-window</p> <table border="1"> <tr> <td>Account</td> <td>000159357AB</td> </tr> <tr> <td>Name</td> <td>Paul SMITH</td> </tr> <tr> <td>Institution Name</td> <td>BANK TEST</td> </tr> <tr> <td>Institution Code or SWIFT?</td> <td>TSTXXXX</td> </tr> <tr> <td>Account Type</td> <td>Savings</td> </tr> <tr> <td>Status Code</td> <td>Active</td> </tr> <tr> <td>Currency Code</td> <td>MUR Mauritian Rupee</td> </tr> <tr> <td>Opened</td> <td>11/01/1990</td> </tr> <tr> <td>Balance</td> <td>859233</td> </tr> <tr> <td>Date of Balance</td> <td>12/29/2017</td> </tr> <tr> <td>Signatories</td> <td>[See Expanded window]</td> </tr> </table> <p>→ <b>“Signatory”</b> expanded window</p> <table border="1"> <tr> <td>Role</td> <td>Primary Signatory</td> </tr> <tr> <td>Gender</td> <td>Male</td> </tr> <tr> <td>First Name</td> <td>Paul</td> </tr> <tr> <td>Last Name</td> <td>SMITH</td> </tr> <tr> <td>Birth Date</td> <td>08/12/1968</td> </tr> <tr> <td>Nationality 1</td> <td>UKRAINE</td> </tr> <tr> <td>Residence</td> <td>MAURITIUS</td> </tr> <tr> <td>Occupation</td> <td>Director</td> </tr> <tr> <td>Address</td> <td>[...] – Mandatory subfields</td> </tr> </table>	Funds Code	Cheque	Country	Mauritius	Account	000159357AB	Name	Paul SMITH	Institution Name	BANK TEST	Institution Code or SWIFT?	TSTXXXX	Account Type	Savings	Status Code	Active	Currency Code	MUR Mauritian Rupee	Opened	11/01/1990	Balance	859233	Date of Balance	12/29/2017	Signatories	[See Expanded window]	Role	Primary Signatory	Gender	Male	First Name	Paul	Last Name	SMITH	Birth Date	08/12/1968	Nationality 1	UKRAINE	Residence	MAURITIUS	Occupation	Director	Address	[...] – Mandatory subfields	<p><b>“To Party”</b> window</p> <table border="1"> <tr> <td>Funds Code</td> <td>Cheque</td> </tr> <tr> <td>Country</td> <td>Mauritius</td> </tr> </table> <p><b>“Account my client”</b> sub-window</p> <table border="1"> <tr> <td>Account</td> <td>000357689AB</td> </tr> <tr> <td>Name</td> <td>Isabelle SMITH</td> </tr> <tr> <td>Institution Name</td> <td>BANK TEST</td> </tr> <tr> <td>Institution Code or SWIFT?</td> <td>TSTXXXX</td> </tr> <tr> <td>Account Type</td> <td>Current</td> </tr> <tr> <td>Status Code</td> <td>Active</td> </tr> <tr> <td>Currency Code</td> <td>MUR Mauritian Rupee</td> </tr> <tr> <td>Opened</td> <td>09/11/2012</td> </tr> <tr> <td>Balance</td> <td>789136</td> </tr> <tr> <td>Date of Balance</td> <td>12/29/2017</td> </tr> <tr> <td>Signatories</td> <td>[See Expanded window]</td> </tr> </table> <p>→ <b>“Signatory”</b> expanded window</p> <table border="1"> <tr> <td>Role</td> <td>Primary Signatory</td> </tr> <tr> <td>Gender</td> <td>Female</td> </tr> <tr> <td>First Name</td> <td>Isabelle</td> </tr> <tr> <td>Last Name</td> <td>SMITH</td> </tr> <tr> <td>Birth Date</td> <td>05/28/1970</td> </tr> <tr> <td>Maiden Name</td> <td>La Fontaine</td> </tr> <tr> <td>Nationality 1</td> <td>MAURITIUS</td> </tr> <tr> <td>Residence</td> <td>MAURITIUS</td> </tr> <tr> <td>Occupation</td> <td>Teacher</td> </tr> <tr> <td>Address</td> <td>[...] – Mandatory subfields</td> </tr> </table>	Funds Code	Cheque	Country	Mauritius	Account	000357689AB	Name	Isabelle SMITH	Institution Name	BANK TEST	Institution Code or SWIFT?	TSTXXXX	Account Type	Current	Status Code	Active	Currency Code	MUR Mauritian Rupee	Opened	09/11/2012	Balance	789136	Date of Balance	12/29/2017	Signatories	[See Expanded window]	Role	Primary Signatory	Gender	Female	First Name	Isabelle	Last Name	SMITH	Birth Date	05/28/1970	Maiden Name	La Fontaine	Nationality 1	MAURITIUS	Residence	MAURITIUS	Occupation	Teacher	Address	[...] – Mandatory subfields
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**CHD002** Cheque Deposit  
 from Account *not my client* held by Person C  
 to Account *my client* held by Person A

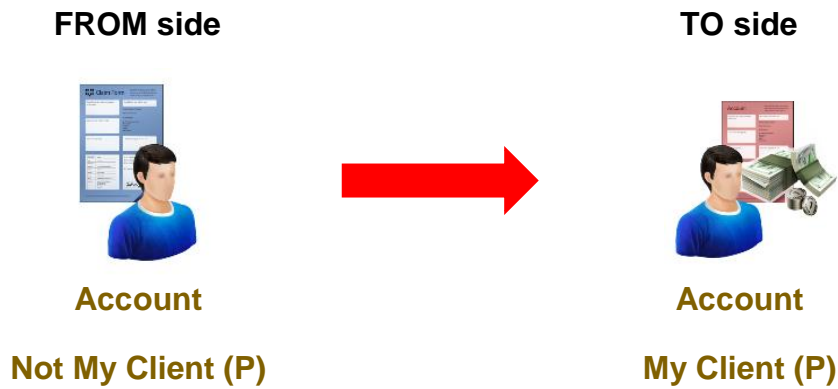
**Text Scenario**

[\[Back to Top\]](#)

On 18 December 2017, Mr Paul SMITH deposited a cheque that was issued by Mr Jack SPARROW in Mr Paul SMITH’s favour, of an amount of MUR 300,000, on his bank account.

(Assumption: Drawee bank is different)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9982 20 JAN 18
<i>Transmode Code</i>	Deposit
<i>Local Amount</i>	300000
<i>Date</i>	12/18/2017
<i>Description</i>	Cheque deposit of MUR 300,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account not my client
<i>To Type</i>	Account my client

**CHD002** Cheque Deposit  
 from Account *not my client* held by Person C  
 to Account *my client* held by Person A

<b>FROM SIDE</b> <b>Account Not My Client (P)</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																								
<p><b>“From Party” window</b></p> <table border="1"> <tr> <td>Funds Code</td> <td>Cheque</td> </tr> <tr> <td>Country</td> <td>Mauritius</td> </tr> </table> <p><b>“Account not my client” sub-window</b></p> <table border="1"> <tr> <td>Account</td> <td>12300046ABC</td> </tr> <tr> <td>Name</td> <td>Jack SPARROW</td> </tr> <tr> <td>Institution Name</td> <td>Bank of TheTestBank</td> </tr> <tr> <td>Institution Code or SWIFT?</td> <td>BTTBKBK</td> </tr> </table>	Funds Code	Cheque	Country	Mauritius	Account	12300046ABC	Name	Jack SPARROW	Institution Name	Bank of TheTestBank	Institution Code or SWIFT?	BTTBKBK	<p><b>“To Party” window</b></p> <table border="1"> <tr> <td>Funds Code</td> <td>Cheque</td> </tr> <tr> <td>Country</td> <td>Mauritius</td> </tr> </table> <p><b>“Account my client” sub-window</b></p> <table border="1"> <tr> <td>Account</td> <td>000159357AB</td> </tr> <tr> <td>Name</td> <td>Paul SMITH</td> </tr> <tr> <td>Institution Name</td> <td>BANK TEST</td> </tr> <tr> <td>Institution Code or SWIFT?</td> <td>TSTXXXX</td> </tr> <tr> <td>Account Type</td> <td>Savings</td> </tr> <tr> <td>Status Code</td> <td>Active</td> </tr> <tr> <td>Currency Code</td> <td>MUR Mauritian Rupee</td> </tr> <tr> <td>Opened</td> <td>11/01/1990</td> </tr> <tr> <td>Balance</td> <td>859233</td> </tr> <tr> <td>Date of Balance</td> <td>12/29/2017</td> </tr> <tr> <td>Signatories</td> <td>[See Expanded window]</td> </tr> </table> <p>→ <b>“Signatory” expanded window</b></p> <table border="1"> <tr> <td>Role</td> <td>Primary Signatory</td> </tr> <tr> <td>Gender</td> <td>Male</td> </tr> <tr> <td>First Name</td> <td>Paul</td> </tr> <tr> <td>Last Name</td> <td>SMITH</td> </tr> <tr> <td>Birth Date</td> <td>08/12/1968</td> </tr> <tr> <td>Nationality 1</td> <td>UKRAINE</td> </tr> <tr> <td>Residence</td> <td>MAURITIUS</td> </tr> <tr> <td>Occupation</td> <td>Director</td> </tr> <tr> <td>Address</td> <td>[...] – Mandatory subfields</td> </tr> </table>	Funds Code	Cheque	Country	Mauritius	Account	000159357AB	Name	Paul SMITH	Institution Name	BANK TEST	Institution Code or SWIFT?	TSTXXXX	Account Type	Savings	Status Code	Active	Currency Code	MUR Mauritian Rupee	Opened	11/01/1990	Balance	859233	Date of Balance	12/29/2017	Signatories	[See Expanded window]	Role	Primary Signatory	Gender	Male	First Name	Paul	Last Name	SMITH	Birth Date	08/12/1968	Nationality 1	UKRAINE	Residence	MAURITIUS	Occupation	Director	Address	[...] – Mandatory subfields
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**CHD003** Cheque Deposit  
 from Account *my client* held by Entity X  
 to Account *my client* held by Entity Y via Conductor B

**Text Scenario**

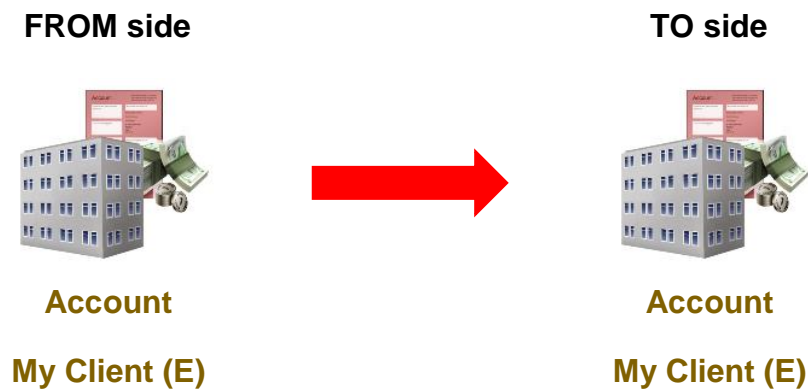
[\[Back to Top\]](#)

On 23 December 2017, Mrs Isabelle SMITH deposited a cheque which was issued by AB Company Ltd, in favour of her company PQ Fast Ltd, of an amount of MUR 500,000 on the account on PQ Fast Ltd.

*(Assumption 1: Both companies have only one Director / Shareholder and one Authorised bank signatory)*

*(Assumption 2: Cheque presented at same bank).*

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9981 20 JAN 18
<i>Transmode Code</i>	Deposit
<i>Local Amount</i>	500000
<i>Date</i>	12/23/2017
<i>Description</i>	Cheque deposit of MUR 500,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account my client



**CHD003** Cheque Deposit  
 from Account *my client* held Entity X  
 to Account *my client* held by Entity Y via Conductor B

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Note: Conduction details are recorded on the From-side.

**CHD004** Cheque Deposit  
 from Account *not my client* held by Entity Z  
 to Account *my client* held by Entity X via Conductor A

**Text Scenario**

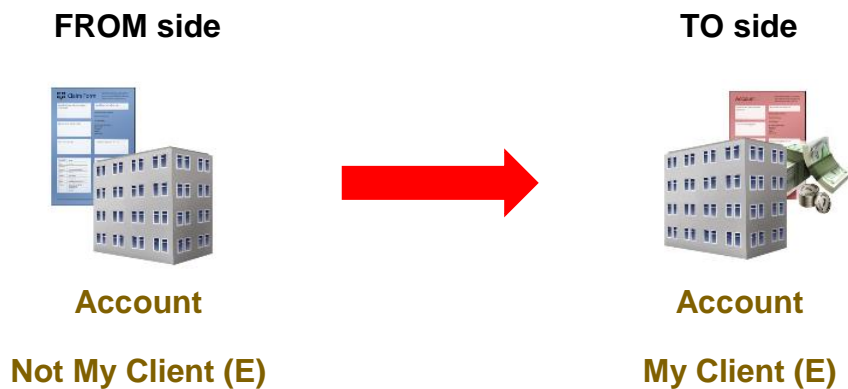
[\[Back to Top\]](#)

On 23 December 2017, Mr Paul SMITH deposited a cheque which was issued by Photo Shop Company, in favour of his company AB Company Ltd, of an amount of MUR 900,000 on the bank account on AB Company Ltd.

*(Assumption 1: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)*

*(Assumption 2: Drawee bank is different)*

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9980 20 JAN 18
<i>Transmode Code</i>	Deposit
<i>Local Amount</i>	900000
<i>Date</i>	12/23/2017
<i>Description</i>	Cheque deposit of MUR 900,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account not my client
<i>To Type</i>	Account my client

**CHD004** Cheque Deposit  
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Note: Conduction details are recorded on the From-side.

**CHW001** Cheque Withdrawal  
 from Account *my client* held by Person A  
 to Account *my client* held by Person B

**Text Scenario**

[\[Back to Top\]](#)

On 15 December 2017, Mr Paul SMITH issued a cheque of MUR 350,000 in favour of Mrs Isabelle SMITH.

(Assumption: Cheque presented at same bank).

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Account**

**My Client (P)**



**TO side**



**Account**

**My Client (P)**

**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9979 20 JAN 18
<i>Transmode Code</i>	Withdrawal
<i>Local Amount</i>	350000
<i>Date</i>	12/15/2017
<i>Description</i>	Cheque withdrawal of MUR 350,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account my client

**CHW001** Cheque Withdrawal  
 from Account *my client* held by Person A  
 to Account *my client* held by Person B

<b>FROM SIDE</b> <b>Account My Client (P)</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																																																										
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**CHW002** Cheque Withdrawal  
from Account *my client* held by Person A  
to Person C *not my client*

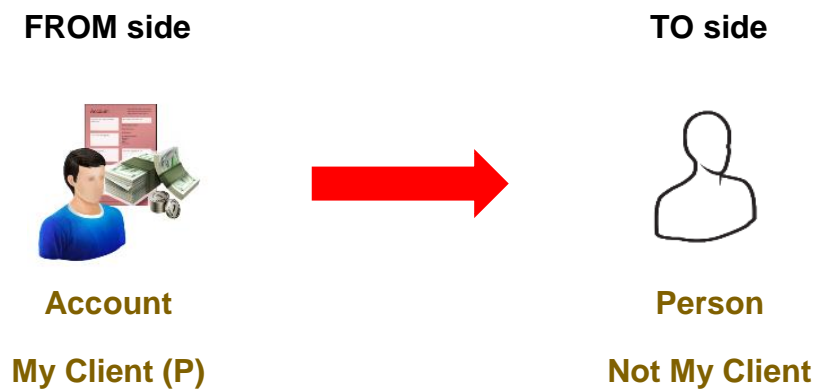
**Text Scenario**

[\[Back to Top\]](#)

On 16 December 2017, Mr Paul SMITH issued a cheque of MUR 550,000 in favour of Mr Jack SPARROW.

(Assumption: Presented at different bank).

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9978 20 JAN 18
Transmode Code	Withdrawal
Local Amount	550000
Date	12/16/2017
Description	Cheque withdrawal of MUR 550,000.
Transaction Type	Bi-Party
From Type	Account my client
To Type	Person not my client
Comments	Cheque was deposited at Bank of TheTestBank

**CHW002** Cheque Withdrawal  
 from Account *my client* held by Person A  
 to Person C *not my client*

FROM SIDE Account My Client (P)	TO SIDE Person Not My Client																																																								
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**CHW003** Cheque Withdrawal  
 from Account *my client* held by Entity X  
 to Account *my client* held by Entity Y

**Text Scenario**

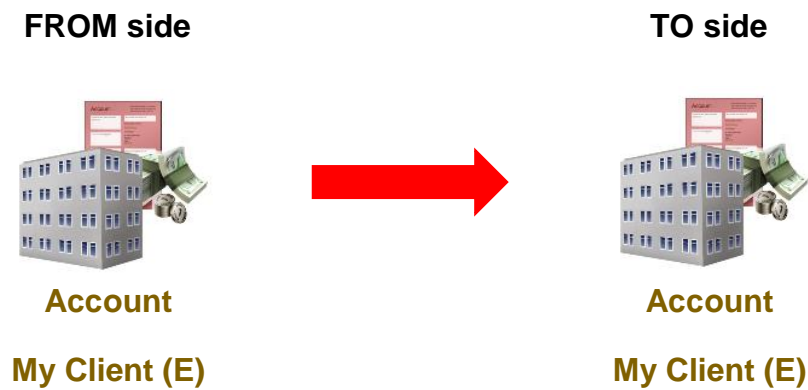
[\[Back to Top\]](#)

On 16 December 2017, AB Company Ltd issued a cheque of MUR 1,500,000 in favour of PQ Fast Ltd.

*(Assumption 1: Both Companies have only one Director / Shareholder and one Authorised bank signatory)*

*(Assumption 2: Cheque presented at same bank).*

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9977 20 JAN 18
<i>Transmode Code</i>	Withdrawal
<i>Local Amount</i>	1500000
<i>Date</i>	12/16/2017
<i>Description</i>	Cheque withdrawal of MUR 1,500,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account my client



**CHW003** Cheque Withdrawal  
from Account *my client* held by Entity X  
to Account *my client* held by Entity Y

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**CHW004** Cheque Withdrawal  
from Account *my client* held by Entity X  
to Entity Z *not my client*

**Text Scenario**

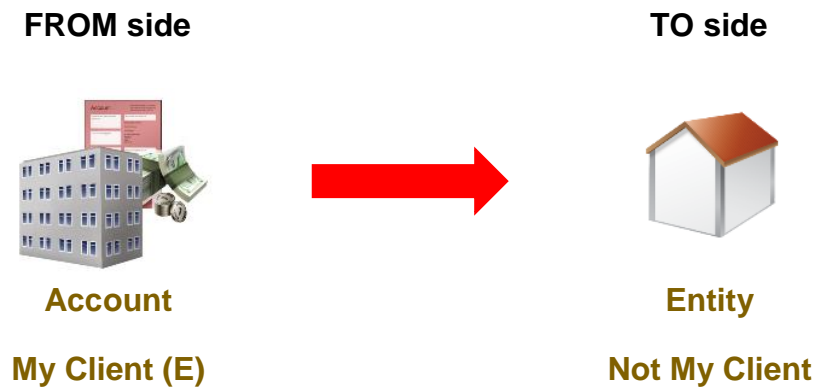
[\[Back to Top\]](#)

On 17 December 2017, AB Company Ltd issued a cheque of MUR 2,750,000 in favour of Photo Shop Company.

(Assumption 1: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)

(Assumption 2: Bank where cheque was presented is different)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9976 20 JAN 18
Transmode Code	Withdrawal
Local Amount	2750000
Date	12/17/2017
Description	Cheque withdrawal of MUR 2,750,000.
Transaction Type	Bi-Party
From Type	Account my client
To Type	Entity not my client
Comments	Cheque was deposited at Bank of TheTestBank.

**CHW004** Cheque Withdrawal  
from Account *my client* held by Entity X  
to Entity Z *not my client*

FROM SIDE Account My Client (E)	TO SIDE Entity Not My Client																														
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**CHW005** Cash Cheque Issued  
from Account *my client* held by Person A  
to Person B *my client*

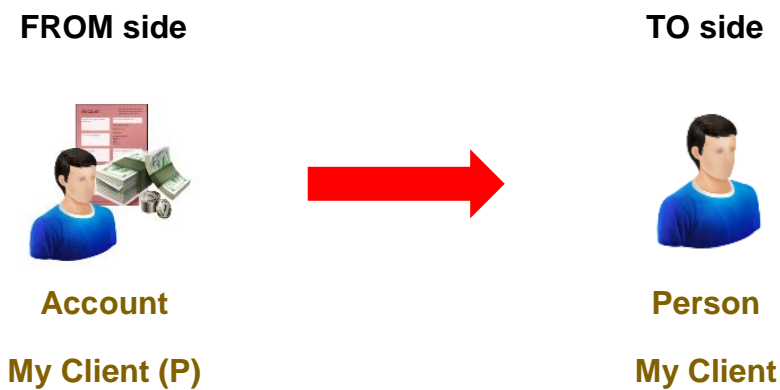
**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, Mr Paul SMITH issued a cash cheque of MUR 250,000 in favour of Mrs Isabelle SMITH.

(Assumption: Mrs Isabelle SMITH is also a client and cheque presented at same bank)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9990 20 JAN 18
<i>Transmode Code</i>	Withdrawal
<i>Local Amount</i>	250000
<i>Date</i>	12/20/2017
<i>Description</i>	Cash cheque issued in favour of Isabelle SMITH.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Person my client

**CHW005** Cash Cheque Issued  
from Account *my client* held by Person A  
to Person B *my client*

<b>FROM SIDE</b> <b>Account My Client (P)</b>	<b>TO SIDE</b> <b>Person My Client</b>																																																																		
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**CHW006** Cash Cheque Issued  
from Account *my client* held by Person A  
to Person C *not my client*

**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, Mr Paul SMITH issued a cash cheque of MUR 350,000 in favour of Mr Jack SPARROW (he is not a client).

*(Assumption: Cheque presented at same bank)*

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Account**

**My Client (P)**



**TO side**



**Person**

**Not My Client**

**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9988 20 JAN 18
<i>Transmode Code</i>	Withdrawal
<i>Local Amount</i>	350000
<i>Date</i>	12/20/2017
<i>Description</i>	Cash cheque issued in favour of Jack Sparrow.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Person not my client

**CHW006** Cash Cheque Issued  
 from Account *my client* held by Person A  
 to Person C *not my client*

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**CHW007** Cash Cheque Issued  
from Account *my client* held by Entity X  
to Person A *my client*

**Text Scenario**

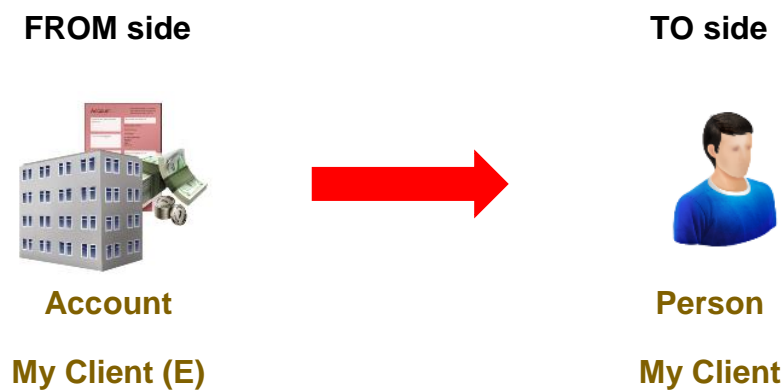
[\[Back to Top\]](#)

On 21 December 2017, AB Company Ltd issued a cash cheque of MUR 400,000 in favour of Mr Paul SMITH.

*(Assumption 1: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)*

*(Assumption 2: Mr Paul SMITH is a client of the bank and cheque presented at same bank)*

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9975 20 JAN 18
<i>Transmode Code</i>	Withdrawal
<i>Local Amount</i>	400000
<i>Date</i>	12/21/2017
<i>Description</i>	Cash cheque issued in favour of Paul Smith.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Person my client



**CHW007** Cash Cheque Issued  
from Account *my client* held by Entity X  
to Person A *my client*

FROM SIDE Account My Client (E)	TO SIDE Person My Client																																																																																																
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**CHW008** Cash Cheque Issued  
from Account *my client* held by Entity X  
to Person C *not my client*

**Text Scenario**

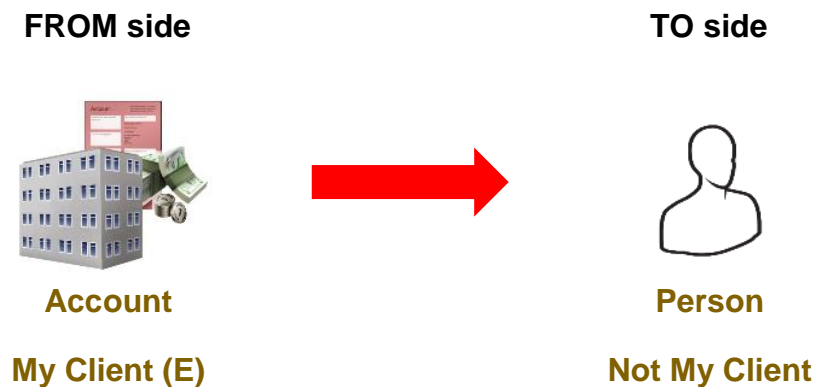
[\[Back to Top\]](#)

On 21 December 2017, AB Company Ltd issued a cash cheque of MUR 450,000 in favour of Mr Jack SPARROW (not a client of the bank).

(Assumption 1: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)

(Assumption 2: Cheque presented at same bank)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9974 20 JAN 18
Transmode Code	Withdrawal
Local Amount	450000
Date	12/21/2017
Description	Cash cheque issued in favour of Jack Sparrow.
Transaction Type	Bi-Party
From Type	Account my client
To Type	Person not my client

**CHW008** Cash Cheque Issued  
from Account *my client* held by Entity X  
to Person C *not my client*

FROM SIDE Account My Client (E)	TO SIDE Person My Client																																		
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**OFW001** Purchase of Office Cheque  
 from Account *my client* held by Person A  
 to Account *my client* held by Person B

**Text Scenario**

[\[Back to Top\]](#)

On 19 December 2017, Mr Paul SMITH purchased an Office Cheque of MUR 1,250,000 in favour of Mrs Isabelle SMITH.

(Assumption: Cheque was presented at same bank).

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Account**

**My Client (P)**



**TO side**



**Account**

**My Client (P)**

**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9973 20 JAN 18
<i>Transmode Code</i>	Purchase of negotiable instrument
<i>Local Amount</i>	1250000
<i>Date</i>	12/19/2017
<i>Description</i>	Purchase of Office Cheque.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account my client

**OFW001** Purchase of Office Cheque  
 from Account *my client* held by Person A  
 to Account *my client* held by Person B

<b>FROM SIDE</b> <b>Account My Client (P)</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																																																										
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*Alternative Scenario:*

(a) *In case the office cheque purchased has not yet been presented, the bi-party transaction changes to the following:*

- *On the from side, Account my client (P)*
- *On the to side, Person my client*

*Also the fact that the cheque was not yet presented should be described in the “Comments” field of the “Transaction” window*

(b) *In case an office cheque was deposited by your client, the same principles as the scenario above apply (with due consideration of the proper parties to be reflected on the from and to side); the Transmode Code however would change to “Sale of negotiable instrument”*

**OFW002** Purchase of Office Cheque  
from Account *my client* held by Person A  
to Person C *not my client*

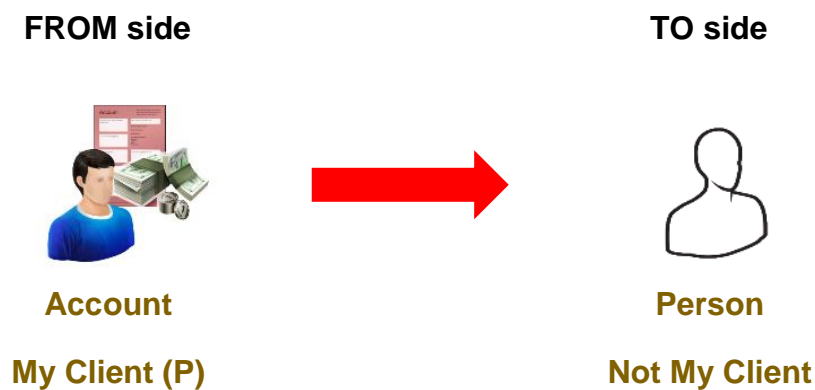
**Text Scenario**

[\[Back to Top\]](#)

On 22 December 2017, Mr Paul SMITH purchased an Office Cheque of MUR 750,000 in favour of Mr Jack SPARROW (not a client).

(Assumption: Cheque was presented at a different bank).

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9972 20 JAN 18
Transmode Code	Purchase of negotiable instrument
Local Amount	750000
Date	12/22/2017
Description	Purchase of Office Cheque.
Transaction Type	Bi-Party
From Type	Account my client
To Type	Person not my client
Comments	Cheque was presented at Bank of TheTestBank

**OFW002** Purchase of Office Cheque  
from Account *my client* held by Person A  
to Person C *not my client*

<b>FROM SIDE</b> <b>Account My Client (P)</b>	<b>TO SIDE</b> <b>Person Not My Client</b>																																																								
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*Alternative Scenario:*

*In case the office cheque has not yet been presented, document this fact in the “Comments” field of the “Transaction” window.*

*In case an office cheque was deposited by your client, the same principles as the scenario above apply (with due consideration of the proper parties to be reflected on the from and to side – i.e. From Person Not my client, To Account My Client (P)); the Transmode Code however would change to “Sale of negotiable instrument”.*

**OFW003** Purchase of Office Cheque  
from Account *my client* held by Entity X via Conductor A  
to Account *my client* held by Entity Y

**Text Scenario**

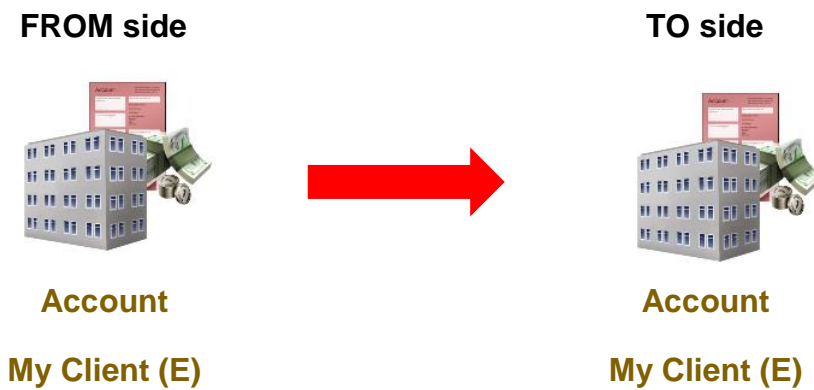
[\[Back to Top\]](#)

On 21 December 2017, Mr Paul SMITH, Director of AB Company Ltd purchased an Office Cheque of MUR 3,000,000 in favour of PQ Fast Ltd (also a customer of the Reporting Entity).

*(Assumption 1: Both Companies have only one Director / Shareholder and one Authorised bank signatory)*

*(Assumption 2: Cheque presented at same bank).*

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9967 20 JAN 18
<i>Transmode Code</i>	Purchase of negotiable instrument
<i>Local Amount</i>	3000000
<i>Date</i>	12/21/2017
<i>Description</i>	Purchase of Office Cheque.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account my client



**OFW003** Purchase of Office Cheque  
from Account *my client* held by Entity X via Conductor A  
to Account *my client* held by Entity Y

FROM SIDE Account My Client (E)	TO SIDE Account My Client (E)																																																																																																																																																																																
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Alternative Scenario: See OFW001

**OFW004** Purchase of Office Cheque  
 from Account *my client* held by Entity X via Conductor A  
 to Entity Z *not my client*

**Text Scenario**

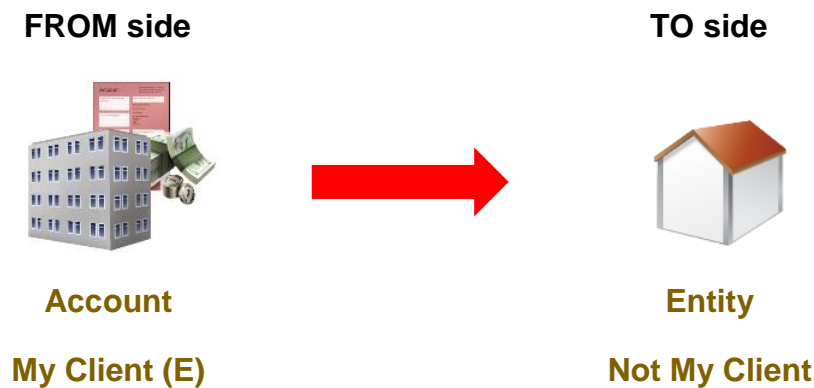
[\[Back to Top\]](#)

On 19 December 2017, Mr Paul SMITH, Director of AB Company Ltd purchased an Office Cheque of MUR 950,000 in favour of Photo Shop Company (not a client of the Reporting Entity).

*(Assumption 1: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)*

*(Assumption 2: Cheque presented at different bank).*

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9966 20 JAN 18
Transmode Code	Purchase of negotiable instrument
Local Amount	950000
Date	12/19/2017
Description	Purchase of Office Cheque.
Transaction Type	Bi-Party
From Type	Account my client
To Type	Entity not my client
Comments	Cheque presented at a BANK ADMIRALTY

**OFW004** Purchase of Office Cheque  
from Account *my client* held by Entity X via Conductor A  
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Alternative Scenario: same principles as in OFW002.

**ITF001** Inward Transfer (Foreign bank)  
from Account *not my client* held by Person B  
to Account *my client* held by Person A

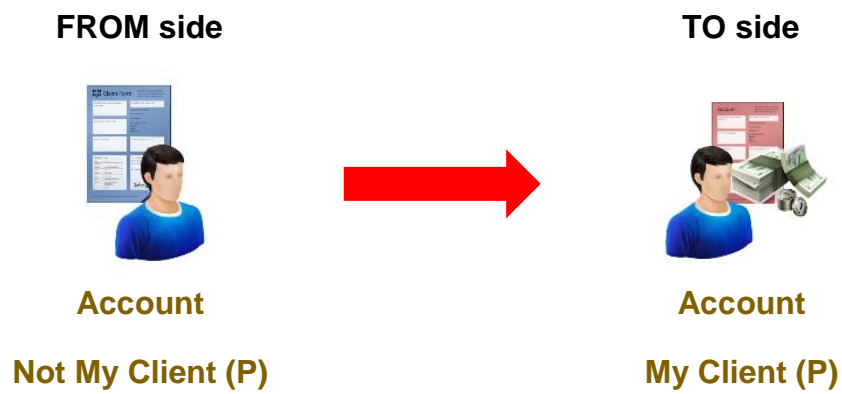
**Text Scenario**

[\[Back to Top\]](#)

On 23 December 2017, Mr Paul SMITH received a wire transfer of USD 10000, from the Ukrainian bank account of Mrs Isabelle SMITH.

(Assumption: local bank account is denominated in USD)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9961 20 JAN 18
Transmode Code	Wire transfer
Local Amount	340000
Date	12/23/2017
Description	Wire Transfer of USD 10000.
Transaction Type	Bi-Party
From Type	Account not my client
To Type	Account my client

**ITF001** Inward Transfer (Foreign bank)  
from Account *not my client* held by Person B  
to Account *my client* held by Person A

FROM SIDE Account Not My Client (P)	TO SIDE Account My Client (P)																																																																								
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Note:

For all bank accounts reported on the from and to sides of the transaction, please note that you have to provide details as follows:

- From-side: details of the originating bank account and originating country of the bank account
- To-side: details of the beneficiary bank account and beneficiary country of the bank account

The Correspondent bank details should not be reported on the from and to sides of the transaction.

**ITF002** Inward Transfer (Foreign bank)  
 from Account *not my client* held by Entity Y  
 to Account *my client* held by Person A

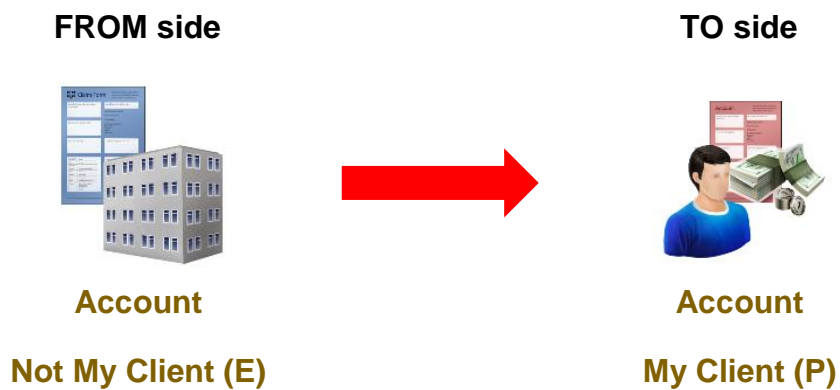
**Text Scenario**

[\[Back to Top\]](#)

On 22 December 2017, Mr Paul SMITH received a wire transfer of USD 15000, from the Ukrainian account of PQ Fast.

(Assumption: local bank account is denominated in USD)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9960 20 JAN 18
Transmode Code	Wire transfer
Local Amount	510000
Date	12/22/2017
Description	Wire Transfer of USD 15000.
Transaction Type	Bi-Party
From Type	Account not my client
To Type	Account my client

**ITF002** Inward Transfer (Foreign bank)  
 from Account *not my client* held by Entity Y  
 to Account *my client* held by Person A

<b>FROM SIDE</b> <b>Account Not My Client (E)</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																																								
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Note:

See ITF001

**ITF003** Inward Transfer (Foreign bank)  
from Account *not my client* held by Entity Y  
to Account *my client* held by Entity X

**Text Scenario**

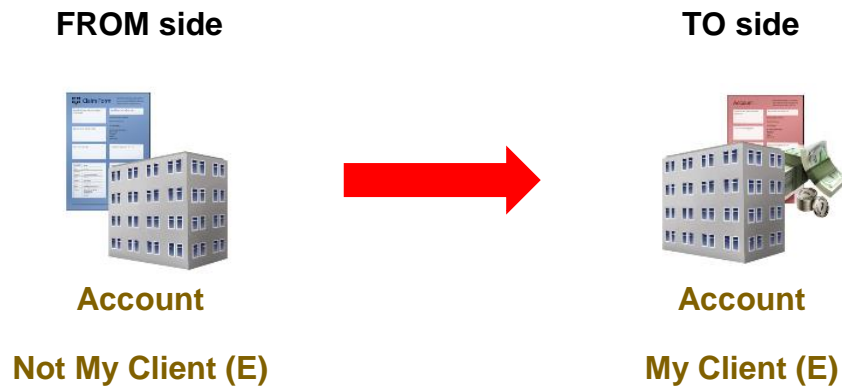
[\[Back to Top\]](#)

On 20 December 2017, the account of AB Company Ltd was credited with a wire transfer of USD 35000 received from the Ukrainian bank account of PQ Fast Ltd.

(Assumption 1: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)

(Assumption 2: local bank account is denominated in USD)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9959 20 JAN 18
Transmode Code	Wire transfer
Local Amount	1190000
Date	12/20/2017
Description	Wire Transfer of USD 35000.
Transaction Type	Bi-Party
From Type	Account not my client
To Type	Account my client



**ITF003** Inward Transfer (Foreign bank)  
 from Account *not my client* held by Entity Y  
 to Account *my client* held by Entity X

FROM SIDE Account Not My Client (E)	TO SIDE Account My Client (E)																																																																																																														
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Note:

See ITF001

**ITF004** Inward Transfer (Foreign bank)  
 from Account *not my client* held by Person B  
 to Account *my client* held by Entity X

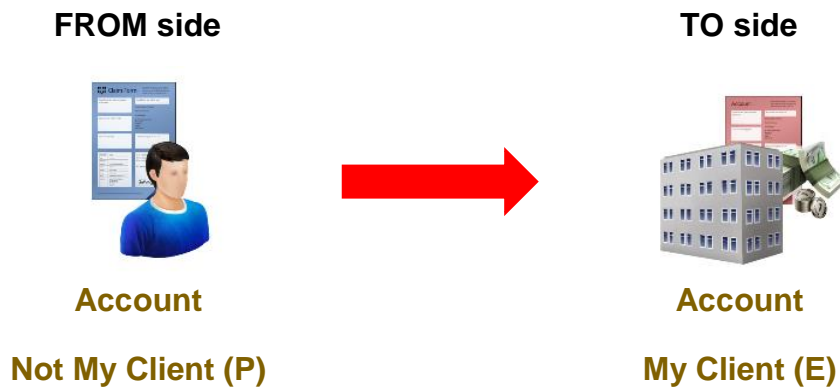
**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, the EURO account of AB Company Ltd was credited with a wire transfer of USD 50000 from Isabelle SMITH in Ukraine.

(Assumption: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9958 20 JAN 18
Transmode Code	Wire transfer
Local Amount	1700000
Date	12/20/2017
Description	Wire Transfer of USD 50000.
Transaction Type	Bi-Party
From Type	Account not my client
To Type	Account my client

**ITF004** Inward Transfer (Foreign bank)  
 from Account *not my client* held by Person B  
 to Account *my client* held by Entity X

FROM SIDE Account Not My Client (P)	TO SIDE Account My Client (E)																																																																																																																
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Note:

See ITF001

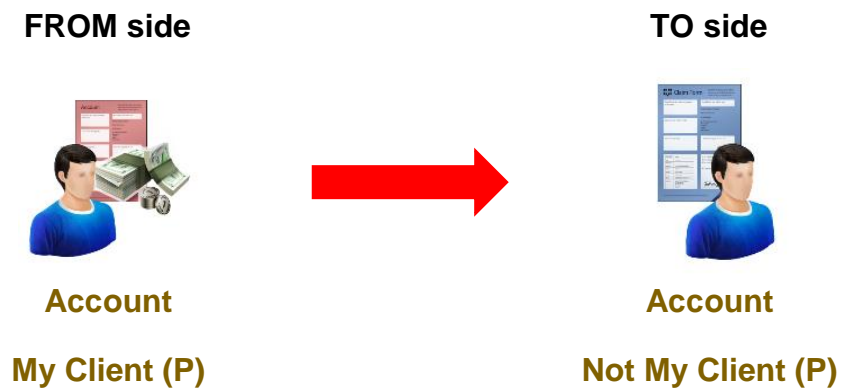
**OTF001** Outward Transfer (Foreign bank)  
 from Account *my client* held by Person A  
 to Account *not my client* held by Person B

**Text Scenario**

[\[Back to Top\]](#)

On 23 December 2017, Mr Paul SMITH sent a wire transfer of USD 10000, to Mrs Isabelle SMITH in Ukraine.

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9957 20 JAN 18
Transmode Code	Wire transfer
Local Amount	340000
Date	12/23/2017
Description	Wire Transfer of USD 10000.
Transaction Type	Bi-Party
From Type	Account my client
To Type	Account not my client

**OTF001** Outward Transfer (Foreign bank)  
 from Account *my client* held by Person A  
 to Account *not my client* held by Person B

<b>FROM SIDE</b> <b>Account My Client (P)</b>	<b>TO SIDE</b> <b>Account Not My Client (P)</b>																																																																								
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Note:

For all bank accounts reported on the from and to sides of the transaction, please note that you have to provide details as follows:

- From-side: details of the originating bank account and originating country of the bank account
- To-side: details of the beneficiary bank account and beneficiary country of the bank account

The Correspondent bank details should not be reported on the from and to sides of the transaction.

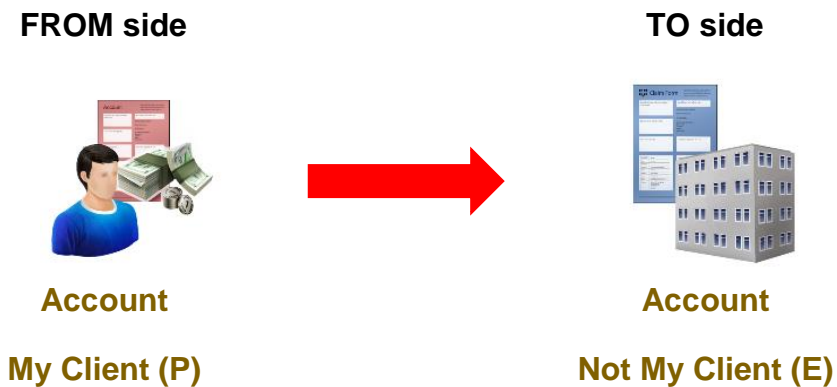
**OTF002** Outward Transfer (Foreign bank)  
 from Account *my client* held by Person A  
 to Account *not my client* held by Entity Y

**Text Scenario**

[\[Back to Top\]](#)

On 22 December 2017, Mr Paul SMITH sent a wire transfer of USD 15000, to the account of PQ Fast held in Ukraine.

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9956 20 JAN 18
<i>Transmode Code</i>	Wire transfer
<i>Local Amount</i>	510000
<i>Date</i>	12/22/2017
<i>Description</i>	Wire Transfer of USD 15000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account not my client

**OTF002** Outward Transfer (Foreign bank)  
 from Account *my client* held by Person A  
 to Account *not my client* held by Entity Y

<b>FROM SIDE</b> <b>Account My Client (P)</b>	<b>TO SIDE</b> <b>Account Not My Client (E)</b>																																																																								
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Account Type	Savings																																																																								
Status Code	Active																																																																								
Currency Code	MUR Mauritian Rupee																																																																								
Opened	11/01/1990																																																																								
Balance	859233																																																																								
Date of Balance	12/29/2017																																																																								
Signatories	[See Expanded window]																																																																								
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Institution Code or SWIFT?	UKXXX																																																																								

Note:

See OTF001.

**OTF003** Outward Transfer (Foreign bank)  
 from Account *my client* held by Entity X  
 to Account *not my client* held by Entity Y

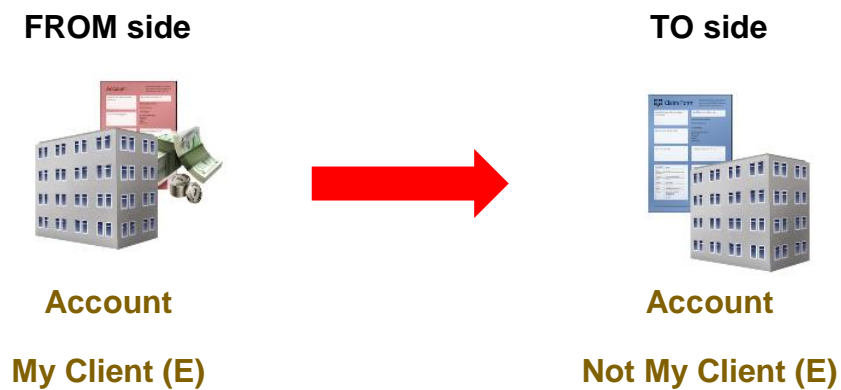
**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, the account of AB Company Ltd was debited with a wire transfer of USD 35000 to the account of PQ Fast Ltd held in Ukraine.

(Assumption: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9955 20 JAN 18
<i>Transmode Code</i>	Wire transfer
<i>Local Amount</i>	1190000
<i>Date</i>	12/20/2017
<i>Description</i>	Wire Transfer of USD 35000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account not my client



**OTF003** Outward Transfer (Foreign bank)  
from Account *my client* held by Entity X  
to Account *not my client* held by Entity Y

FROM SIDE Account My Client (E)	TO SIDE Account Not My Client (E)																																																																																																														
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Note:

See OTF001.

**OTF004** Outward Transfer (Foreign bank)  
 from Account *my client* held by Entity X  
 to Account *not my client* held by Person B

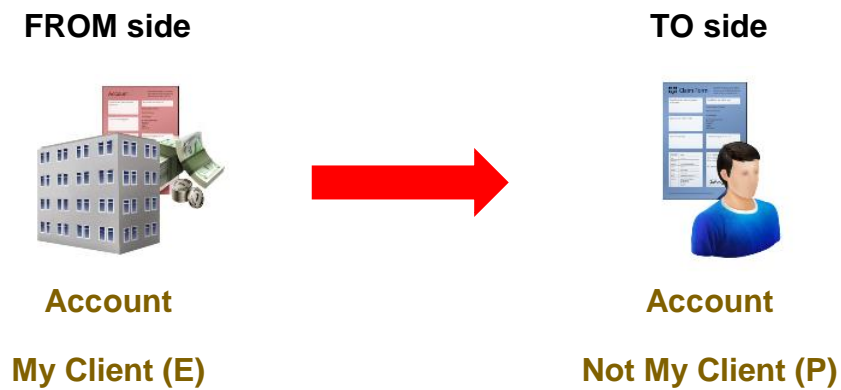
**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, the account of AB Company Ltd was debited with a wire transfer of USD 50000 in favour of Isabelle SMITH in Ukraine.

(Assumption: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9954 20 JAN 18
Transmode Code	Wire transfer
Local Amount	1700000
Date	12/20/2017
Description	Wire Transfer of USD 50000.
Transaction Type	Bi-Party
From Type	Account my client
To Type	Account not my client

**OTF004** Outward Transfer (Foreign bank)  
 from Account *my client* held by Entity X  
 to Account *not my client* held by Person B

<b>FROM SIDE</b> <b>Account My Client (E)</b>	<b>TO SIDE</b> <b>Account Not My Client (P)</b>																																																																																																														
<p><b>“From Party” window</b></p> <table border="1"> <tr><td>Funds Code</td><td>Electronic funds transfer</td></tr> <tr><td>Country</td><td>Mauritius</td></tr> <tr><td>Foreign Currency</td><td>[See Expanded window]</td></tr> </table> <p>→ <b>“Foreign Currency” expanded window</b></p> <table border="1"> <tr><td>Currency Code</td><td>USD United States Dollar</td></tr> <tr><td>Amount</td><td>50000</td></tr> <tr><td>Exchange Rate</td><td>34.00</td></tr> </table> <p><b>“Account my client” sub-window</b></p> <table border="1"> <tr><td>Account</td><td>000963147XY</td></tr> <tr><td>Name</td><td>AB Company Ltd</td></tr> <tr><td>Institution Name</td><td>BANK TEST</td></tr> <tr><td>Institution Code or SWIFT?</td><td>TSTXXXX</td></tr> <tr><td>Account Type</td><td>Business</td></tr> <tr><td>Status Code</td><td>Active</td></tr> <tr><td>Currency Code</td><td>MUR Mauritian Rupee</td></tr> <tr><td>Opened</td><td>07/31/2014</td></tr> <tr><td>Balance</td><td>9874561</td></tr> <tr><td>Date of Balance</td><td>12/29/2017</td></tr> <tr><td>Comments</td><td>Mr Paul SMITH is the sole authorised bank signatory</td></tr> <tr><td>Entity</td><td>[See Expanded window]</td></tr> <tr><td>Signatories</td><td>[See Expanded window]</td></tr> </table> <p>→ <b>“Entity my client” expanded window</b></p> <table border="1"> <tr><td>Name</td><td>AB Company Ltd</td></tr> <tr><td>Incorporation Legal Form</td><td>GmbH</td></tr> <tr><td>Business</td><td>Import Export</td></tr> <tr><td>Incorporation Number</td><td>C123456</td></tr> <tr><td>Incorporation Date</td><td>06/17/2014</td></tr> <tr><td>Incorporation Country Code</td><td>MAURITIUS</td></tr> <tr><td>Address</td><td>[...] – Mandatory subfields</td></tr> <tr><td>Director(s)</td><td>[See Expanded window]</td></tr> </table> <p>→ <b>“Person my client” expanded sub-window</b></p> <table border="1"> <tr><td>Role</td><td>Director and Shareholder</td></tr> <tr><td>Gender</td><td>Male</td></tr> <tr><td>First Name</td><td>Paul</td></tr> <tr><td>Last Name</td><td>SMITH</td></tr> <tr><td>Available Identifier fields: Birth Date</td><td>08/12/1968</td></tr> <tr><td>Nationality 1</td><td>UKRAINE</td></tr> <tr><td>Residence</td><td>MAURITIUS</td></tr> <tr><td>Occupation</td><td>Director</td></tr> <tr><td>Address</td><td>[...]</td></tr> </table> <p>→ <b>“Signatory” expanded window</b></p> <table border="1"> <tr><td>Role</td><td>Primary Signatory</td></tr> <tr><td>Gender</td><td>Male</td></tr> <tr><td>First Name</td><td>Paul</td></tr> <tr><td>Last Name</td><td>SMITH</td></tr> <tr><td>Birth Date</td><td>08/12/1968</td></tr> <tr><td>Nationality 1</td><td>UKRAINE</td></tr> <tr><td>Residence</td><td>MAURITIUS</td></tr> <tr><td>Occupation</td><td>Director</td></tr> <tr><td>Address</td><td>[...] – Mandatory subfields</td></tr> </table>	Funds Code	Electronic funds transfer	Country	Mauritius	Foreign Currency	[See Expanded window]	Currency Code	USD United States Dollar	Amount	50000	Exchange Rate	34.00	Account	000963147XY	Name	AB Company Ltd	Institution Name	BANK TEST	Institution Code or SWIFT?	TSTXXXX	Account Type	Business	Status Code	Active	Currency Code	MUR Mauritian Rupee	Opened	07/31/2014	Balance	9874561	Date of Balance	12/29/2017	Comments	Mr Paul SMITH is the sole authorised bank signatory	Entity	[See Expanded window]	Signatories	[See Expanded window]	Name	AB Company Ltd	Incorporation Legal Form	GmbH	Business	Import Export	Incorporation Number	C123456	Incorporation Date	06/17/2014	Incorporation Country Code	MAURITIUS	Address	[...] – Mandatory subfields	Director(s)	[See Expanded window]	Role	Director and Shareholder	Gender	Male	First Name	Paul	Last Name	SMITH	Available Identifier fields: Birth Date	08/12/1968	Nationality 1	UKRAINE	Residence	MAURITIUS	Occupation	Director	Address	[...]	Role	Primary Signatory	Gender	Male	First Name	Paul	Last Name	SMITH	Birth Date	08/12/1968	Nationality 1	UKRAINE	Residence	MAURITIUS	Occupation	Director	Address	[...] – Mandatory subfields	<p><b>“To Party” window</b></p> <table border="1"> <tr><td>Funds Code</td><td>Electronic funds transfer</td></tr> <tr><td>Country</td><td>Ukraine</td></tr> <tr><td>Foreign Currency</td><td>[See Expanded window]</td></tr> </table> <p>→ <b>“Foreign Currency” expanded window</b></p> <table border="1"> <tr><td>Currency Code</td><td>USD United States Dollar</td></tr> <tr><td>Amount</td><td>50000</td></tr> <tr><td>Exchange Rate</td><td>34.00</td></tr> </table> <p><b>Account not my client” sub-window</b></p> <table border="1"> <tr><td>Account</td><td>U000111123</td></tr> <tr><td>Name</td><td>Isabelle SMITH</td></tr> <tr><td>Institution Name</td><td>Ukrain BNK</td></tr> <tr><td>Institution Code or SWIFT?</td><td>UKXXX</td></tr> </table>	Funds Code	Electronic funds transfer	Country	Ukraine	Foreign Currency	[See Expanded window]	Currency Code	USD United States Dollar	Amount	50000	Exchange Rate	34.00	Account	U000111123	Name	Isabelle SMITH	Institution Name	Ukrain BNK	Institution Code or SWIFT?	UKXXX
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Note:

See OTF001.

**ITL001** Inward Transfer (Domestic bank)  
 from Account *not my client* held by Person C  
 to Account *my client* held by Person A

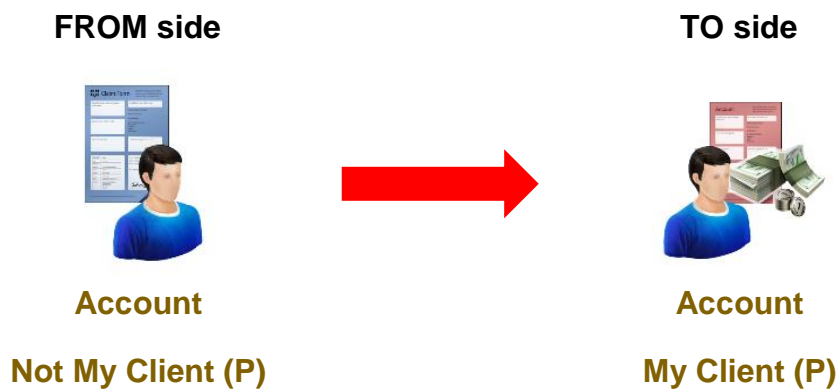
**Text Scenario**

[\[Back to Top\]](#)

On 23 December 2017, Mr Paul SMITH received a transfer of MUR 150,000, from Mr Jack SPARROW.

(Assumption: Transfer is received from a different local bank)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9953 20 JAN 18
<i>Transmode Code</i>	Inter bank transfer (domestic bank to domestic bank via SWIFT/MACSS)
<i>Local Amount</i>	150000
<i>Date</i>	12/23/2017
<i>Description</i>	Transfer of MUR 150,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account not my client
<i>To Type</i>	Account my client

**ITL001** Inward Transfer (Domestic bank)  
 from Account *not my client* held by Person C  
 to Account *my client* held by Person A

<b>FROM SIDE</b> <b>Account Not My Client (P)</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																								
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**ITL002** Inward Transfer (Domestic bank)  
from Account *not my client* held by Entity Z  
to Account *my client* held by Person A

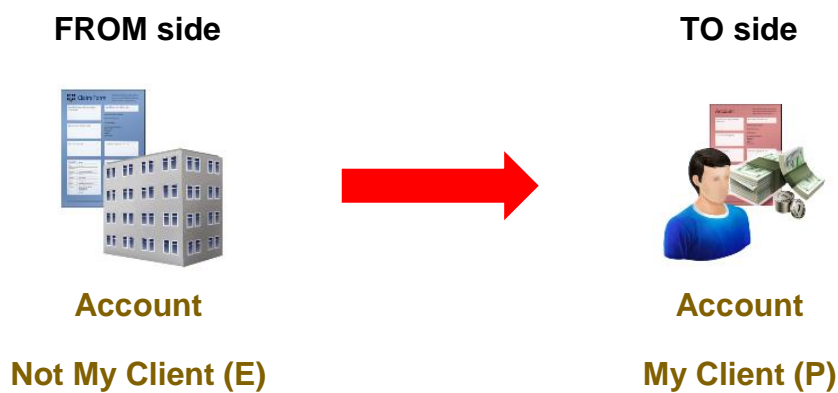
**Text Scenario**

[\[Back to Top\]](#)

On 22 December 2017, Mr Paul SMITH received a transfer of MUR 200,000, from the account of Photo Shop Company.

(Assumption: Transfer is received from a different local bank)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9952 20 JAN 18
<i>Transmode Code</i>	Inter bank transfer (domestic bank to domestic bank via SWIFT/MACSS)
<i>Local Amount</i>	200000
<i>Date</i>	12/22/2017
<i>Description</i>	Transfer of MUR 200,000
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account not my client
<i>To Type</i>	Account my client

**ITL002** Inward Transfer (Domestic bank)  
 from Account *not my client* held by Entity Z  
 to Account *my client* held by Person A

<b>FROM SIDE</b> <b>Account Not My Client (E)</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																								
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**ITL003** Inward Transfer (Domestic bank)  
 from Account *not my client* held by Entity Z  
 to Account *my client* held by Entity X

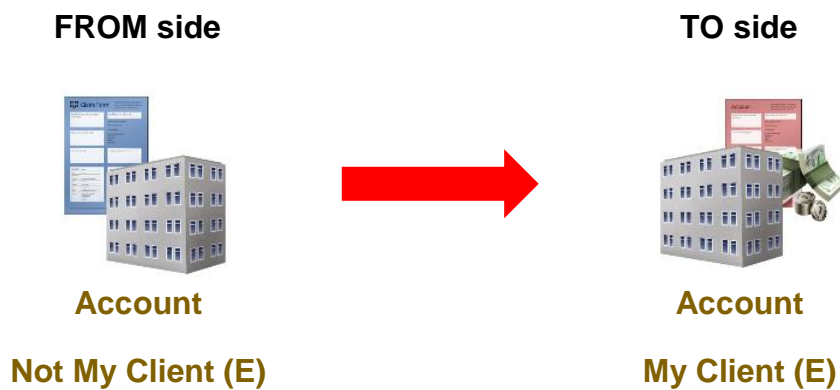
**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, AB Company Ltd received a transfer of MUR 350,000 from Photo Shop Company.

(Assumption: Transfer is received from a different local bank)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9951 20 JAN 18
<i>Transmode Code</i>	Inter bank transfer (domestic bank to domestic bank via SWIFT/MACSS)
<i>Local Amount</i>	350000
<i>Date</i>	12/20/2017
<i>Description</i>	Transfer of MUR 350,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account not my client
<i>To Type</i>	Account my client



**ITL003** Inward Transfer (Domestic bank)  
 from Account *not my client* held by Entity Z  
 to Account *my client* held by Entity X

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**ITL004** Inward Transfer (Domestic bank)  
 from Account *not my client* held by Person C  
 to Account *my client* held by Entity X

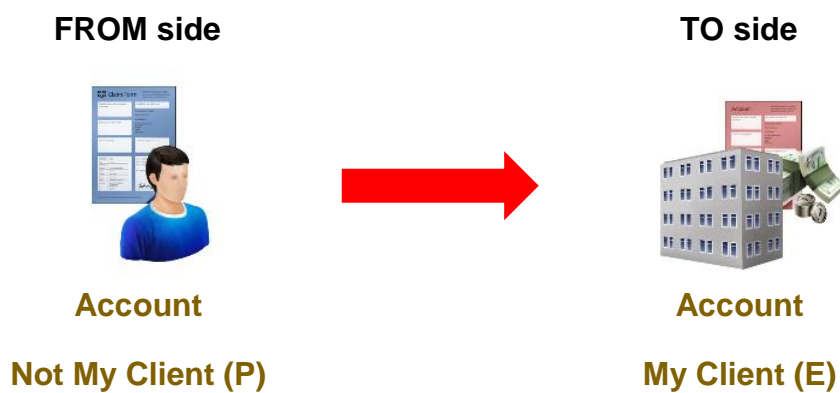
**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, AB Company Ltd received a transfer of MUR 1,500,000 from Jack SPARROW.

(Assumption: Transfer is received from a different local bank)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9950 20 JAN 18
<i>Transmode Code</i>	Inter bank transfer (domestic bank to domestic bank via SWIFT/MACSS)
<i>Local Amount</i>	1500000
<i>Date</i>	12/20/2017
<i>Description</i>	Transfer of MUR 1,500,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account not my client
<i>To Type</i>	Account my client

**ITL004** Inward Transfer (Domestic bank)  
 from Account *not my client* held by Person C  
 to Account *my client* held by Entity X

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**OTL001** Outward Transfer (Domestic bank)  
 from Account *my client* held by Person A  
 to Account *not my client* held by Person C

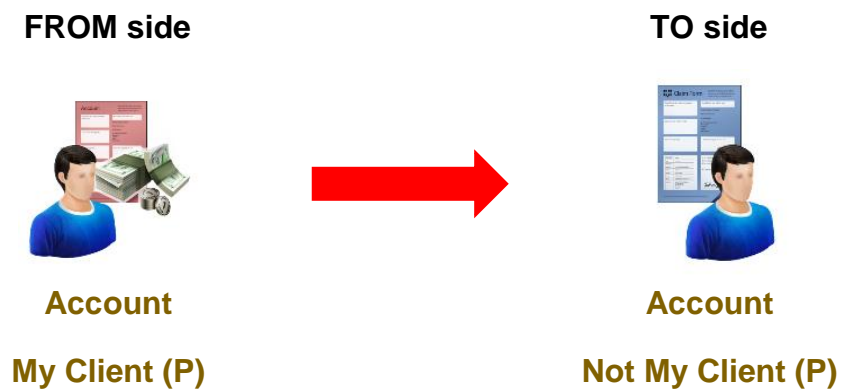
**Text Scenario**

[\[Back to Top\]](#)

On 23 December 2017, Mr Paul SMITH sent a transfer of MUR 780,000, to Mr Jack SPARROW.

(Assumption: Transfer is being sent to a different local bank)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9949 20 JAN 18
<i>Transmode Code</i>	Inter bank transfer (domestic bank to domestic bank via SWIFT/MACSS)
<i>Local Amount</i>	780000
<i>Date</i>	12/23/2017
<i>Description</i>	Transfer of MUR 780,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account not my client

**OTL001** Outward Transfer (Domestic bank)  
 from Account *my client* held by Person A  
 to Account *not my client* held by Person C

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**OTL002** Outward Transfer (Domestic bank)  
 from Account *my client* held by Person A  
 to Account *not my client* held by Entity Z

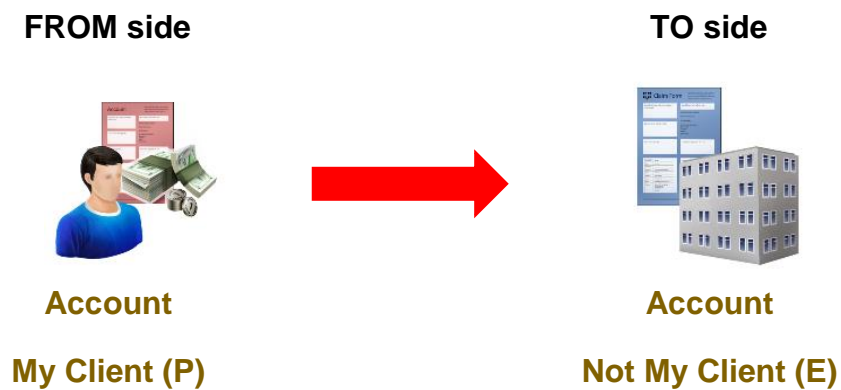
**Text Scenario**

[\[Back to Top\]](#)

On 22 December 2017, Mr Paul SMITH sent a transfer of MUR 1,500,000, to the account of Photo Shop Company.

(Assumption: Transfer is being sent to a different local bank)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9948 20 JAN 18
<i>Transmode Code</i>	Inter bank transfer (domestic bank to domestic bank via SWIFT/MACSS)
<i>Local Amount</i>	1500000
<i>Date</i>	12/22/2017
<i>Description</i>	Transfer of MUR 1,500,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account not my client

**OTL002** Outward Transfer (Domestic bank)  
 from Account *my client* held by Person A  
 to Account *not my client* held by Entity Z

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**OTL003** Outward Transfer (Domestic bank)  
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 to Account *not my client* held by Entity Z

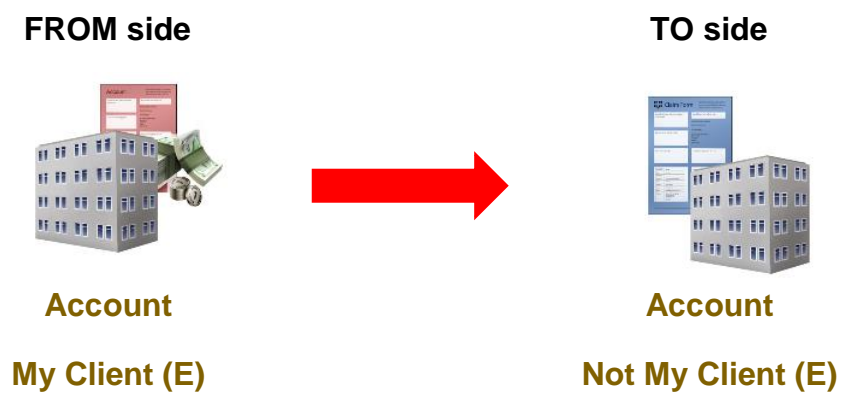
**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, AB Company Ltd sent a transfer of MUR 2,550,000 to the account of Photo Shop Company.

(Assumption: Transfer is being sent to a different local bank)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9947 20 JAN 18
<i>Transmode Code</i>	Inter bank transfer (domestic bank to domestic bank via SWIFT/MACSS)
<i>Local Amount</i>	2550000
<i>Date</i>	12/20/2017
<i>Description</i>	Transfer of MUR 2,550,000
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account not my client



**OTL003** Outward Transfer (Domestic bank)  
 from Account *my client* held by Entity X  
 to Account *not my client* held by Entity Z

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**OTL004** Outward Transfer (Domestic bank)  
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 to Account *not my client* held by Person C

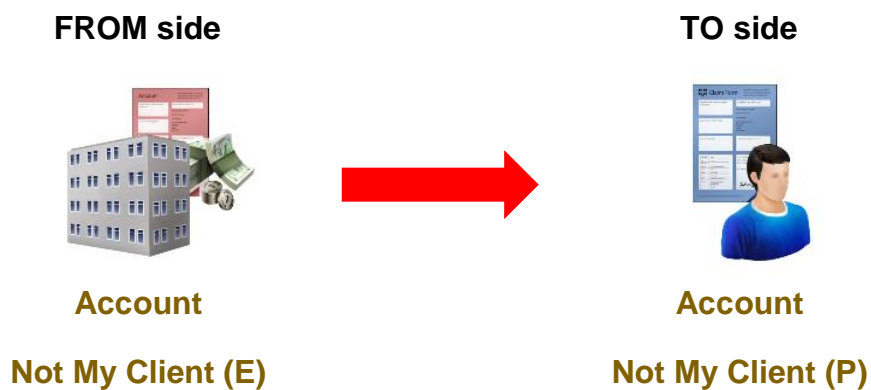
**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, AB Company Ltd sent a transfer of MUR 100,000 to Jack SPARROW.

*(Assumption: Transfer is being sent to a different local bank)*

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9946 20 JAN 18
<i>Transmode Code</i>	Inter bank transfer (domestic bank to domestic bank via SWIFT/MACSS)
<i>Local Amount</i>	100000
<i>Date</i>	12/20/2017
<i>Description</i>	Transfer of MUR 100000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account not my client

**OTL004** Outward Transfer (Domestic bank)  
 from Account *my client* held by Entity X  
 to Account *not my client* held by Person C

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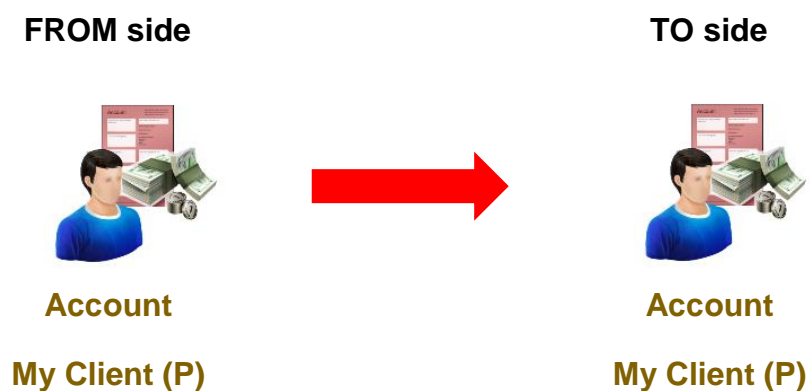
**IAT001** Inter Account transfer (Self)  
 from Account *my client* held by Person A  
 to Account *my client* held by Person A

**Text Scenario**

[\[Back to Top\]](#)

On 18 December 2017, Mr Paul SMITH sent a transfer of MUR 500,000, to his other account at the same bank.

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9945 20 JAN 18
<i>Transmode Code</i>	Transfer (to self, other account)
<i>Local Amount</i>	500000
<i>Date</i>	12/18/2017
<i>Description</i>	Own account transfer of MUR 500,000
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account my client

**IAT001** Inter Account transfer (Self)  
 from Account *my client* held by Person A  
 to Account *my client* held by Person A

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**IAT002** Inter Account transfer (Other)  
 from Account *my client* held by Person A  
 to Account *my client* held by Person B

**Text Scenario**

[\[Back to Top\]](#)

On 18 December 2017, Mr Paul Smith sent a transfer of MUR 300,000, to account of his wife Mrs Isabelle SMITH at the same bank.

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Account**

**My Client (P)**



**TO side**



**Account**

**My Client (P)**

**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9943 20 JAN 18
<i>Transmode Code</i>	Transfer (from/ to other party)
<i>Local Amount</i>	300000
<i>Date</i>	12/18/2017
<i>Description</i>	Transfer of MUR 300,000
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account my client

**IAT002** Inter Account transfer (Other)  
 from Account *my client* held by Person A  
 to Account *my client* held by Person B

<b>FROM SIDE</b> <b>Account My Client (P)</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																																																										
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**IAT003** Inter Account transfer (Other)  
 from Account *my client* held by Entity X  
 to Account *my client* held by Entity Y

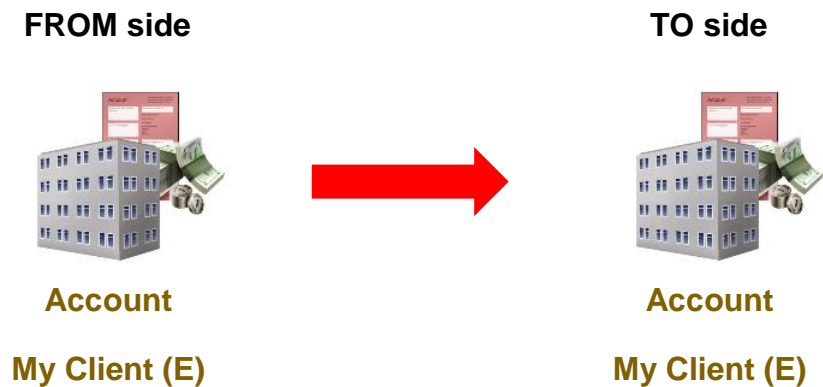
**Text Scenario**

[\[Back to Top\]](#)

On 18 December 2017, AB Company Ltd sent a transfer of MUR 500,000, to account of PQ Fast Ltd in the same bank.

(Assumption: Both Companies have only one Director / Shareholder and one Authorised bank signatory)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9942 20 JAN 18
<i>Transmode Code</i>	Transfer (from/ to other party)
<i>Local Amount</i>	500000
<i>Date</i>	12/18/2017
<i>Description</i>	Transfer of MUR 500,000
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Account my client



**IAT003** Inter Account transfer (Other)  
from Account *my client* held by Entity X  
to Account *my client* held by Entity Y

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First Name	Isabelle																																																				
Last Name	SMITH																																																				
Birth Date	05/28/1970																																																				
Maiden Name	La Fontaine																																																				
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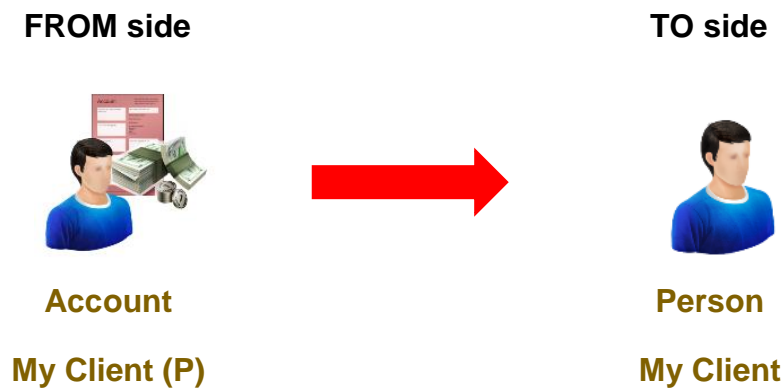
**PFA001** Purchase of Foreign Currency by client from Account from Account *my client* held by Person A to Person A *my client*

**Text Scenario**

[\[Back to Top\]](#)

On 26 December 2017, Mr Paul Smith requested to purchase USD 500 out of funds from his MUR account.

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9937 20 JAN 18
<i>Transmode Code</i>	Withdrawal
<i>Local Amount</i>	17000
<i>Date</i>	12/26/2017
<i>Description</i>	Withdrawal of USD 500.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Account my client
<i>To Type</i>	Person my client

**PFA001** Purchase of Foreign Currency by client from Account  
from Account *my client* held by Person A  
to Person A *my client*

FROM SIDE Account My Client (P)	TO SIDE Person My Client																																																								
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**MVT001** Money Value Transfer Service –Transfer Outward  
 from Person A *my client*  
 to Person C *not my client*

**Text Scenario**

[\[Back to Top\]](#)

On 22 December 2017, Mr Paul Smith sent an amount of USD 1200 to Mr Jack SPARROW in Cambodia, via the counter of a Money Value Transfer Service.

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**

**TO side**



**Person**

**Person**

**My Client**

**Not My Client**

**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9936 20 JAN 18
<i>Transmode Code</i>	Transfer (from/ to other party)
<i>Local Amount</i>	40800
<i>Date</i>	12/22/2017
<i>Description</i>	Transfer of USD 1200 to Jack Sparrow via [name of service]
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Person my client
<i>To Type</i>	Person not my client

**MVT001** Money Value Transfer Service –Transfer Outward  
 from Person A *my client*  
 to Person C *not my client*

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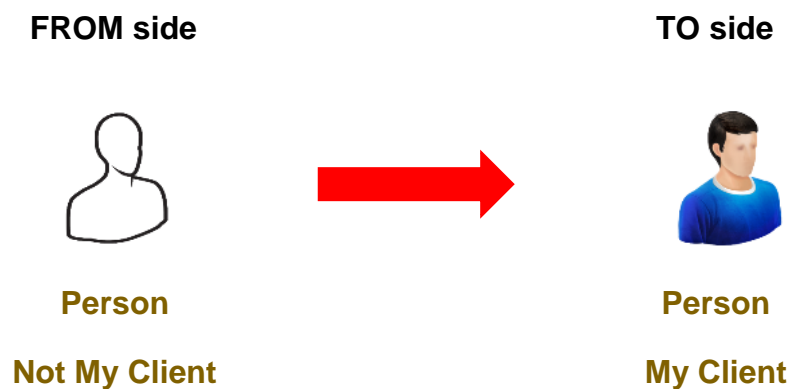
**MVT002** Money Value Transfer Service –Transfer Inward  
from Person C *not my client*  
to Person A *my client*

**Text Scenario**

[\[Back to Top\]](#)

On 21 December 2017, Mr Paul Smith received an amount of USD 1000 from Mr Jack SPARROW via the counter of a Money Value Transfer Service from Japan.

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9935 20 JAN 18
Transmode Code	Transfer (from/ to other party)
Local Amount	34000
Date	12/21/2017
Description	Transfer of USD 1000 from Jack Sparrow via [name of service]
Transaction Type	Bi-Party
From Type	Person not my client
To Type	Person my client

**MVT002** Money Value Transfer Service –Transfer Inward  
 from Person C *not my client*  
 to Person A *my client*

FROM SIDE Person My Client	TO SIDE Person Not My Client																																														
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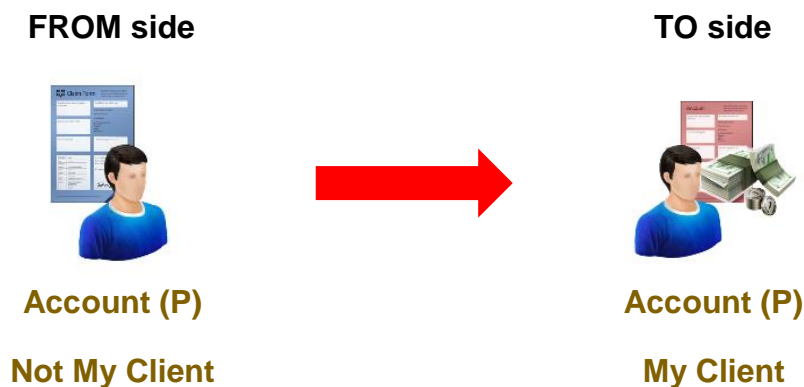
**MVT003** Money Value Transfer Service –Transfer Inward from Account *not my client* held by Person D to Account *my client* held by Person A

**Text Scenario**

[\[Back to Top\]](#)

On 22 December 2017, Mr Tom JERRY from UK, used a foreign MVTS in his country to send EUR 2500 into the local bank account of Mr Paul SMITH.

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9934 20 JAN 18
Transmode Code	Wire transfer
Local Amount	100000
Date	12/22/2017
Description	Transfer of Euro 2500 via [name of foreign service]
Transaction Type	Bi-Party
From Type	Account not my client
To Type	Account my client



**MVT003** Money Value Transfer Service –Transfer Inward  
from Account *not my client* held by Person D  
to Account *my client* held by Person A

<b>FROM SIDE</b> <b>Account Not My Client (P)</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																																								
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**MVT004** Currency Exchange over the counter (Sell)  
 from Person A *my client*  
 to Person A *my client*

**Text Scenario**

[\[Back to Top\]](#)

On 27 December 2017, Mr Paul Smith came to the bank (or alternatively to the money changer) counter to purchase USD 1500.

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Person**  
**My Client**



**TO side**



**Person**  
**My Client**

**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9933 20 JAN 18
<i>Transmode Code</i>	Currency exchange
<i>Local Amount</i>	51000
<i>Date</i>	12/27/2017
<i>Description</i>	Purchase of USD 1500
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Person my client
<i>To Type</i>	Person my client

**MVT004** Currency Exchange over the counter (Sell)  
 from Person A *my client*  
 to Person A *my client*

FROM SIDE Person My Client	TO SIDE Person My Client																																																
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**MVT005** Currency Exchange over the counter (Purchase)  
 from Person A *my client*  
 to Person A *my client*

**Text Scenario**

[\[Back to Top\]](#)

On 26 December 2017, Mr Paul Smith came to the bank (alternatively the money changer) counter to sell USD 1000 for MUR.

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**

**TO side**



**Person**

**Person**

**My Client**

**My Client**

**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9932 20 JAN 18
<i>Transmode Code</i>	Currency exchange
<i>Local Amount</i>	34000
<i>Date</i>	12/26/2017
<i>Description</i>	Sale of USD 1000
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Person my client
<i>To Type</i>	Person my client

**MVT005** Currency Exchange over the counter (Purchase)  
 from Person A *my client*  
 to Person A *my client*

<b>FROM SIDE</b> <b>Person My Client</b>	<b>TO SIDE</b> <b>Person My Client</b>																																																
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**NOTE:**

*If client has purchased EURO with USD, then this equates to two transactions:*

[1] Sale of EUR

[2] Purchase of USD.

**POS001** POS Transaction  
 from Account *my client* held by Person A  
 to Entity Z *not my client*

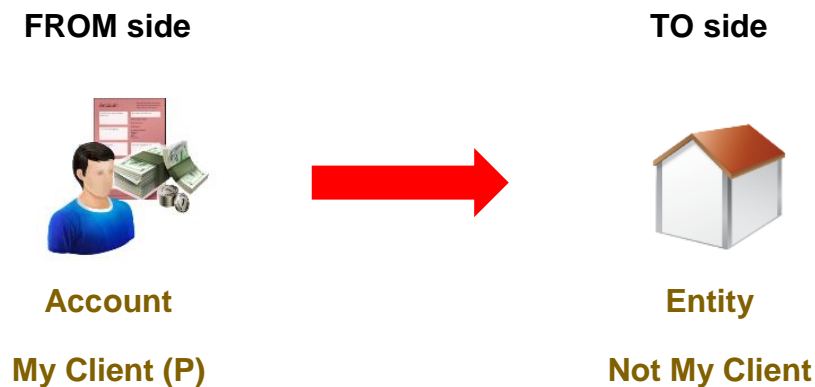
**Text Scenario**

[\[Back to Top\]](#)

On 29 December 2017, Mr Paul Smith used his debit card at Casino ZX, for a value of MUR 25,000.

(Assumption: The STR is reported by a bank)

**Transactional Flow (Bi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9931 20 JAN 18
Transmode Code	Electronic transaction
Local Amount	25000
Date	12/29/2017
Description	Payment using debit card to Casino
Transaction Type	Bi-Party
From Type	Account my client
To Type	Entity not my client

**POS001** POS Transaction  
 from Account *my client* held by Person A  
 to Entity Z *not my client*

FROM SIDE Account My Client (P)	TO SIDE Entity Not My Client																																																				
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**VOI001** Void / Cancellation  
 from Person B *my client*  
 to Account *my client* held by Person A

**Text Scenario**

[\[Back to Top\]](#)

On 23 December 2017, Mr Paul SMITH had purchased an office cheque of an amount of MUR 500,000 in favour of Mrs Isabelle SMITH. However, Mrs Isabelle SMITH returned the cheque to the bank informing to credit the funds back into the account of Mr Paul SMITH.

(Assumption: Mrs Isabelle SMITH is a client of the same bank)

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Person**

**My Client**



**TO side**



**Account**

**My Client (P)**

**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9929 20 JAN 18
<i>Transmode Code</i>	Void / Cancellation
<i>Local Amount</i>	750000
<i>Date</i>	12/20/2017
<i>Description</i>	Cash Deposit of MUR 750,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Person my client
<i>To Type</i>	Account my client



**VOI001** Void / Cancellation  
 from Person B *my client*  
 to Account *my client* held by Person A

<b>FROM SIDE</b> <b>Person My Client</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																																		
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**NOTE:**

*This Scenario requires that the initial Purchase of Office Cheque be also reported.  
 See OFW001 & OFW002*

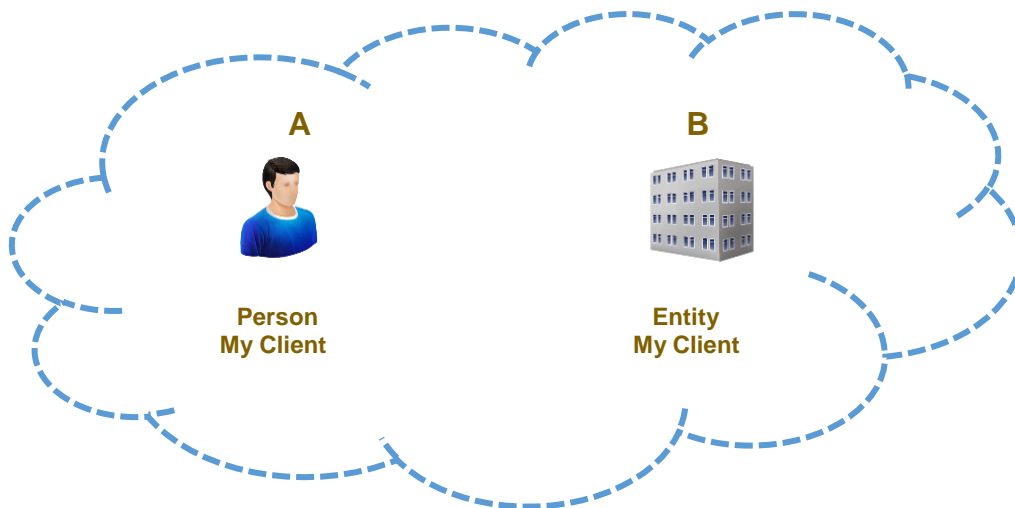
**Text Scenario**

[\[Back to Top\]](#)

On 28 December 2017, Mr Paul Smith, the Director of AB Company Ltd made a request to the bank to convert 100 notes of Rs 500 and 1500 notes of Rs 200 (totalling MUR 350,000) into Rs 1000 and Rs 2000 denominations.

*(Assumption: AB Company Limited has only one Director / Shareholder and one Authorised bank signatory)*

**Involved Parties (Multi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9939 20 JAN 18
Transmode Code	Denomination exchange
Local Amount	350000
Date	12/28/2017
Description	Request to convert 100 notes of Rs 500 and 1500 notes of Rs 200 into Rs 1000 and Rs 2000 denominations.
Transaction Type	Multi-Party

## DNX001 Denomination Exchange – by an Entity

### A. “Involved Party” window

Role	Beneficiary / Receiver
Country	Mauritius
Funds Code	Cash (different denomination than the from/to side)
Party is	My client
Party Type	Person

#### → “Person my client” sub-window

Gender	Male
First Name	Paul
Last Name	SMITH
Birth Date	08/12/1968
Nationality 1	UKRAINE
Residence	MAURITIUS
Occupation	Director
Address	[...] – Mandatory subfields

### B. “Involved Party” window

Role	Beneficiary / Receiver
Country	Mauritius
Funds Code	Cash (different denomination than the from/to side)
Party is	My client
Party Type	Entity

#### → “Entity my client” sub-window

Name	AB Company Ltd
Incorporation Leagl Form	GmbH
Business	Import Export
Incorporation Number	C123456
Incorporation Date	06/17/2014
Incorporation Country Code	MAURITIUS
Address	[...] – Mandatory subfields
Director(s)	[See Expanded window]

#### → “Person my client” expanded window

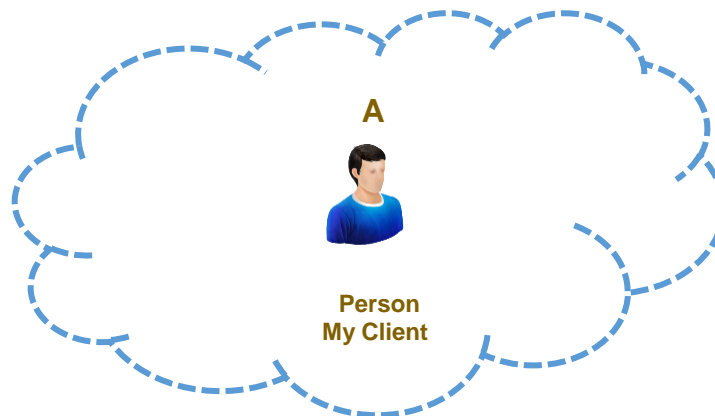
Role	Director and Shareholder
Gender	Male
First Name	Paul
Last Name	SMITH
Identifier fields: ID number	U123456
Nationality 1	UKRAINE
Residence	MAURITIUS
Occupation	Director
Address	[...]

**Text Scenario**

[\[Back to Top\]](#)

On 27 December 2017, Mr Paul Smith, made a request to the bank to convert 100 notes of Rs 500 and 1500 notes of Rs 200 (totalling MUR 350,000) into Rs 1000 and Rs 2000 denominations.

**Involved Parties (Multi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9938 20 JAN 18
<i>Transmode Code</i>	Denomination exchange
<i>Local Amount</i>	350000
<i>Date</i>	12/28/2017
<i>Description</i>	Request to convert 100 notes of Rs 500 and 1500 notes of Rs 200 into Rs 1000 and Rs 2000 denominations.
<i>Transaction Type</i>	Multi-Party

## DNX002 Denomination Exchange – by a Person

### A. “Involved Party” window

Role	Beneficiary / Receiver
Country	Mauritius
Funds Code	Cash (different denomination than the from/to side)
Party is	My client
Party Type	Person

### → “Person my client” sub-window

Gender	Male
First Name	Paul
Last Name	SMITH
Birth Date	08/12/1968
Nationality 1	UKRAINE
Residence	MAURITIUS
Occupation	Director
Address	[...] – Mandatory subfields

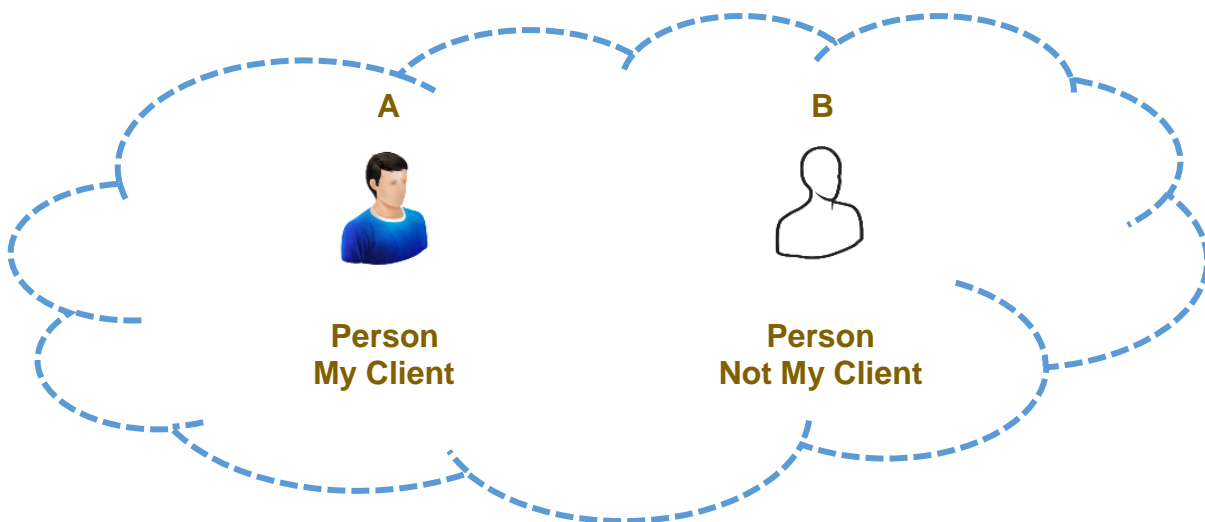
**Text Scenario**

[\[Back to Top\]](#)

On 18 December 2017, Mr Paul SMITH subscribed to a life insurance policy and paid a single premium of MUR 150 000 in cash. He named his wife, Mrs Isabelle SMITH as beneficiary.

*(Assumption: STR is reported by an Insurance company)*

**Involved Parties (Multi-Party: Illustration)**



**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9928 20 JAN 18
<i>Transmode Code</i>	Insurance (Purchase /Redeem/Claim)
<i>Local Amount</i>	150000
<i>Date</i>	12/18/2017
<i>Description</i>	Customer subscribed to a single premium life insurance
<i>Transaction Type</i>	Multi-party
<i>Comments</i>	Settled by cash

## A. "Involved Party" window

Role	Buyer
Country	Mauritius
Funds Code	Cash
Party is	My client
Party Type	Person

### → "Person my client" sub-window

Gender	Male
First Name	Paul
Last Name	SMITH
Birth Date	08/12/1968
Nationality 1	UKRAINE
Residence	MAURITIUS
Occupation	Director
Address	[...] – Mandatory subfields

## B. "Involved Party" window

Role	Beneficiary / Receiver
Country	Mauritius
Funds Code	Cash
Party is	Not my client
Party Type	Person

### → "Person not my client" sub-window

First Name	Isabelle
Last Name	SMITH
Available Identifier fields: ID number	H24354

### Alternative Scenarios:

1. If the premium was paid by Cheque, then amend the Funds Code to Cheque and in the "Comments" field of the "Transaction" window, mention the date of the cheque and on which bank it was issued.
2. If the premium was paid by bank transfer, then amend the Funds Code to Electronic Funds Transfer and in the "Comments" field of the "Transaction" window, mention name of the remitting bank if known.
3. If the premium was paid by a broker or agent, then in the "Comments" field of the "Transaction" window, mention the name of the broker or agent.

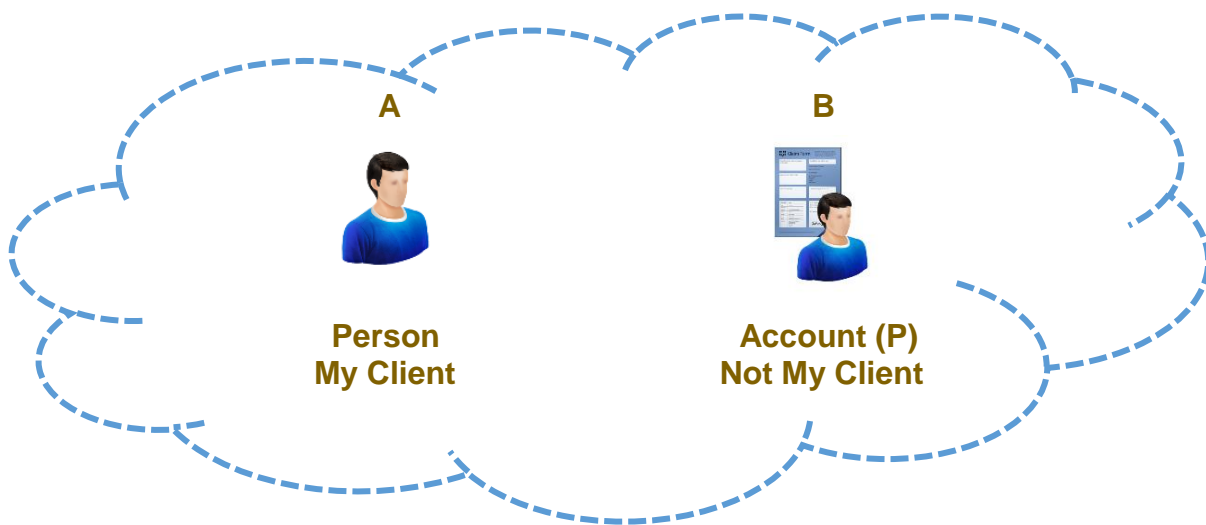
**Text Scenario**

[\[Back to Top\]](#)

On 21 December 2017, Mr Paul SMITH requested to redeem his life insurance policy. He was paid an amount of MUR 250 000 by bank transfer on 29 December 2017.

*(Assumption: STR is reported by an Insurance company)*

**Involved Parties (Multi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9927 20 JAN 18
Transmode Code	Insurance (Purchase /Redeem/Claim)
Local Amount	250000
Date	12/21/2017
Description	Customer redeemed life insurance
Transaction Type	Multi-party
Comments	Settled by bank transfer



## A. "Involved Party" window

Role	Beneficiary / Receiver
Country	Mauritius
Funds Code	Electronic Funds Transfer
Party is	My client
Party Type	Person

### → "Person my client" sub-window

Gender	Male
First Name	Paul
Last Name	SMITH
Birth Date	08/12/1968
Nationality 1	UKRAINE
Residence	MAURITIUS
Occupation	Director
Address	[...] – Mandatory subfields

## B. "Involved Party" window

Role	Account held by subjects / associates
Country	Mauritius
Funds Code	Electronic Funds Transfer
Party is	Not my client
Party Type	Account

### → "Account not my client" sub-window

Account	000159357AB
Name	Paul SMITH
Institution Name	BANK TEST
Institution Code or SWIFT?	TSTXXXX

### Alternative Scenarios:

1. If the premium was paid by Cheque, then amend the Funds Code to Cheque and in the "Comments" field of the "Transaction" window, mention the cheque number, drawee bank and date of the cheque.
2. If the premium was paid by cash, then amend the Funds Code to Cash and in the "Comments" field of the "Transaction" window, mention date redemption was requested and date on which it was paid.
3. If the redemption was made before maturity date, then in the "Comments" field of the "Transaction" window, mention the date of maturity and the actual date of payment.
4. It is assumed that prior to reporting the above scenario, the Purchase of the policy is also reported. See INS001

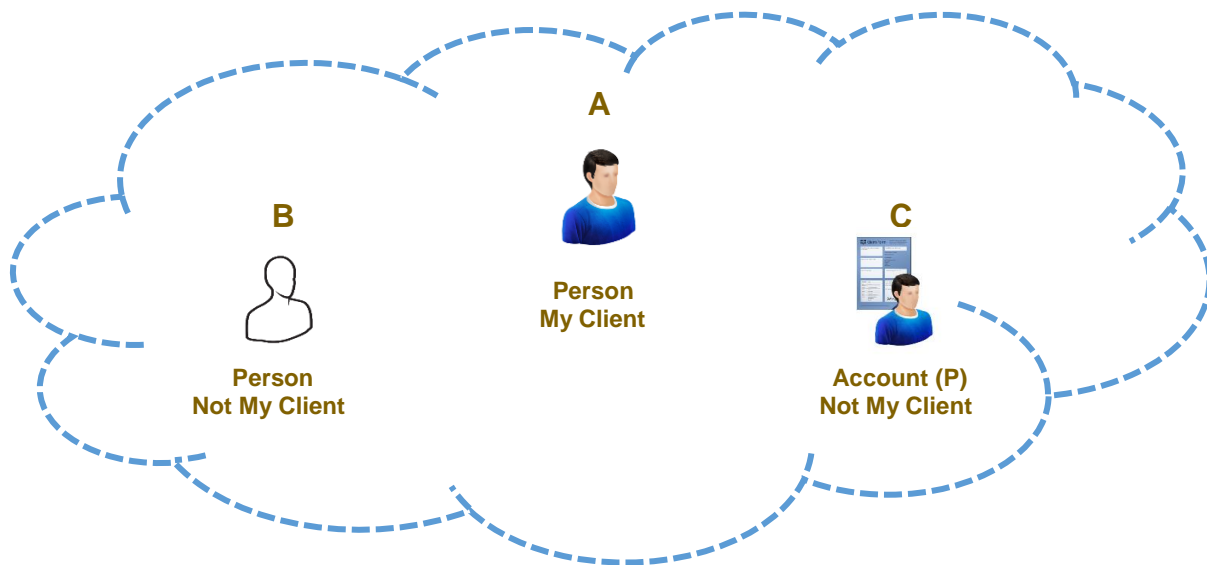
**Text Scenario**

[\[Back to Top\]](#)

After the death of Mr Paul SMITH (the main insured), his heirs have claimed the life insurance which is of an amount of MUR 4.5 million. The amount was paid to the wife Mrs Isabelle SMITH by bank transfer on 24 December 2017.

*(Assumption: There is only one heir & STR is reported by an Insurance company)*

**Involved Parties (Multi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9926 20 JAN 18
Transmode Code	Insurance (Purchase /Redeem/Claim)
Local Amount	4500000
Date	12/24/2017
Description	Claim on life insurance after death of main insured.
Transaction Type	Multi-party

## A. "Involved Party" window

Role	Source Party
Country	Mauritius
Funds Code	Electronic Funds Transfer
Party is	My client
Party Type	Person

### → "Person my client" sub-window

Gender	Male
First Name	Paul
Last Name	SMITH
Birth Date	08/12/1968
Nationality 1	UKRAINE
Residence	MAURITIUS
Occupation	Director
Address	[...] – Mandatory subfields

## B. "Involved Party" window

Role	Beneficiary / Receiver
Country	Mauritius
Funds Code	Electronic Funds Transfer
Party is	Not my client
Party Type	Person

### → "Person not my client" sub-window

First Name	Isabelle
Last Name	SMITH
Available Identifier fields: ID number	H24354

## C. "Involved Party" window

Role	Account held by subjects / associates
Country	Mauritius
Funds Code	Electronic Funds Transfer
Party is	Not my client
Party Type	Account

### → "Account not my client" sub-window

Account	000524546AB
Name	Isabelle SMITH
Institution Name	BANK TEST
Institution Code or SWIFT?	TSTXXXX

### Alternative Scenarios:

1. If the premium was paid by Cheque, then amend the Funds Code to Cheque and in the "Comments" field of the "Transaction" window, mention the cheque number, drawee bank and date of the cheque.
2. If the premium was paid by cash, then amend the Funds Code to Cash and in the "Comments" field of the "Transaction" window, mention date redemption was requested and date on which it was paid.
3. If death occurred before maturity date of policy, then in the "Comments" field of the "Transaction" window, mention the date of maturity and the actual date of payment.
4. It is assumed that prior to reporting the above scenario; the Purchase of the policy is also reported. See INS001

**Text Scenario**

[\[Back to Top\]](#)

On 18 December 2017, Mr Paul SMITH purchased an insurance policy for his house for a value of MUR 1.5 million. He pays a monthly premium of MUR 10,000.

*(Assumption: STR is reported by an Insurance company)*

**Involved Parties (Multi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9921 20 JAN 18
Transmode Code	Insurance (Purchase /Redeem/Claim)
Local Amount	10000
Date	12/18/2017
Description	Purchase of insurance for house.
Transaction Type	Multi-party
Comments	Monthly premium are paid by Cash. Total value insured is MUR 1,500,000.

## INS004 Purchase of insurance of Vehicle, House etc

### A. "Involved Party" window

Role	Beneficiary / Receiver
Country	Mauritius
Funds Code	Cash
Party is	My client
Party Type	Person

### → "Person my client" sub-window

Gender	Male
First Name	Paul
Last Name	SMITH
Birth Date	08/12/1968
Nationality 1	UKRAINE
Residence	MAURITIUS
Occupation	Director
Address	[...] – Mandatory subfields

### "Goods and Services" window

Item Type	Property
Description	A house of two floors in Tamarin
Estimated Value	2000000
Currency Code	MUR
Size	2000
Size UOM	square meters
Address	[...]

### Alternative Scenarios:

1. If the premium is paid by bank transfer (standing order), then amend the Funds Code to Electronic Funds Transfer and create a second Involved party which will be an Account not my client held by Person. Change the "Comments" field of the "Transaction" window accordingly.
2. If the premium was paid by Cheque, then amend the Funds Code to Cheque and in the "Comments" field of the "Transaction" window, mention the date of the cheque and on which bank it was issued.

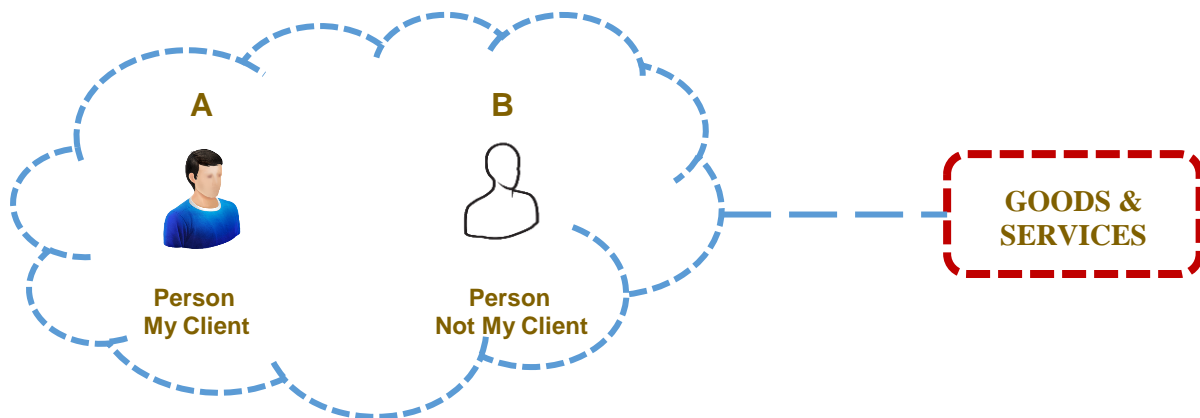
**Text Scenario**

[\[Back to Top\]](#)

On 23 December 2017, Mr Paul SMITH was paid an amount of MUR 500,000 by cheque for a claim that he had made for his vehicle that had met with an accident with the vehicle of Mr Jack SPARROW in November.

*(Assumption: STR is reported by an Insurance company)*

**Involved Parties (Multi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9925 20 JAN 18
Transmode Code	Insurance (Purchase /Redeem/Claim)
Local Amount	500000
Date	12/23/2017
Description	Claim for damaged vehicle.
Transaction Type	Multi-party

## INS005 Claim on insurance of Vehicle, House etc

### A. "Involved Party" window

Role	Beneficiary / Receiver
Country	Mauritius
Funds Code	Cheque
Party is	My client
Party Type	Person

#### → "Person my client" sub-window

Gender	Male
First Name	Paul
Last Name	SMITH
Birth Date	08/12/1968
Nationality 1	UKRAINE
Residence	MAURITIUS
Occupation	Director
Address	[...] – Mandatory subfields

### B. "Involved Party" window

Role	Associated with
Country	Mauritius
Funds Code	Cheque
Party is	Not my client
Party Type	Person

#### → "Person not my client" sub-window

First Name	Jack
Last Name	SPARROW
Available Identifier fields: ID number	H24354

#### "Goods and Services" window

Item Type	Vehicle
Item Make	KIA
Description	KIA Picanto
Presently Registered to	Mr Paul SMITH
Estimated Value	800000
Currency Code	MUR
Registration Date	12/08/2010
Registration Number	KIA2017

#### "Goods and Services" window

Item Type	Vehicle
Item Make	TOYOTA
Description	Toyota Corolla
Presently Registered to	Mr Jack SPARROW
Estimated Value	600000
Currency Code	MUR
Registration Date	10/23/2013
Registration Number	5555555 BZ 01

### Alternative Scenarios:

1. If the premium is paid by bank transfer, then amend the Funds Code to Electronic Funds Transfer and create a second Involved party which will be an Account not my client held by Person. Change the "Comments" field of the "Transaction" window accordingly.
2. It is assumed that prior to reporting the above scenario, the Purchase of the policy is also reported. See INS004

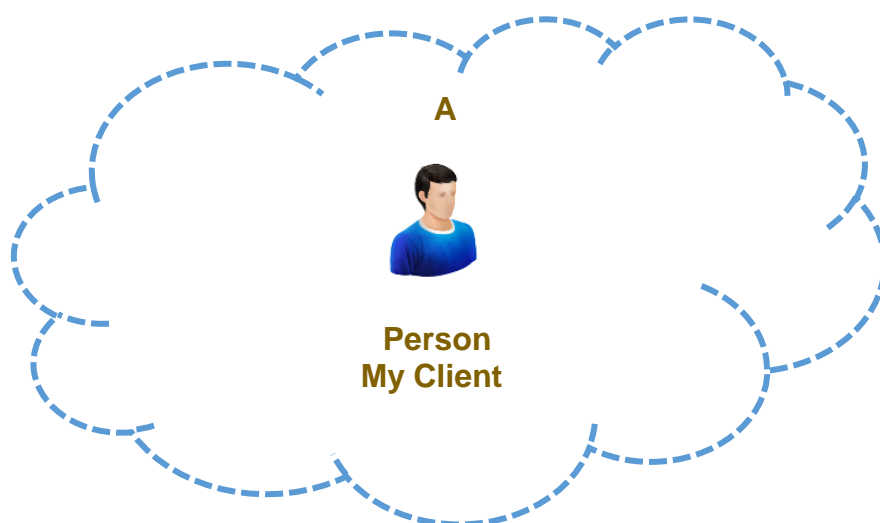
**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, Mr Paul SMITH contracted a Pension Plan from an Insurance Company. He contracted to pay a monthly premium of MUR 5000 as from 15 January 2017.

*(Assumption: STR is reported by an Insurance company)*

**Involved Parties (Multi-Party: Illustration)**



**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9925 20 JAN 18
<i>Transmode Code</i>	Insurance (Purchase /Redeem/Claim)
<i>Local Amount</i>	5000
<i>Date</i>	12/20/2017
<i>Description</i>	Customer subscribed to a pension plan with a monthly premium of MUR 5000.
<i>Transaction Type</i>	Multi-party
<i>Comments</i>	Maturity of pension plan is 15 January 2033



## A. "Involved Party" window

Role	Buyer
Country	Mauritius
Funds Code	Cash
Party is	My client
Party Type	Person

### → "Person my client" sub-window

Gender	Male
First Name	Paul
Last Name	SMITH
Birth Date	08/12/1968
Nationality 1	UKRAINE
Residence	MAURITIUS
Occupation	Director
Address	[...] – Mandatory subfields

### Alternative Scenarios:

1. If the premium is paid by bank transfer (standing order), then amend the Funds Code to Electronic Funds Transfer and create a second Involved party which will be an Account not my client held by Person. Change the "Comments" field of the "Transaction" window accordingly.
2. If the premium was paid by Cheque, then amend the Funds Code to Cheque and in the "Comments" field of the "Transaction" window, mention the date of the cheque and on which bank it was issued.

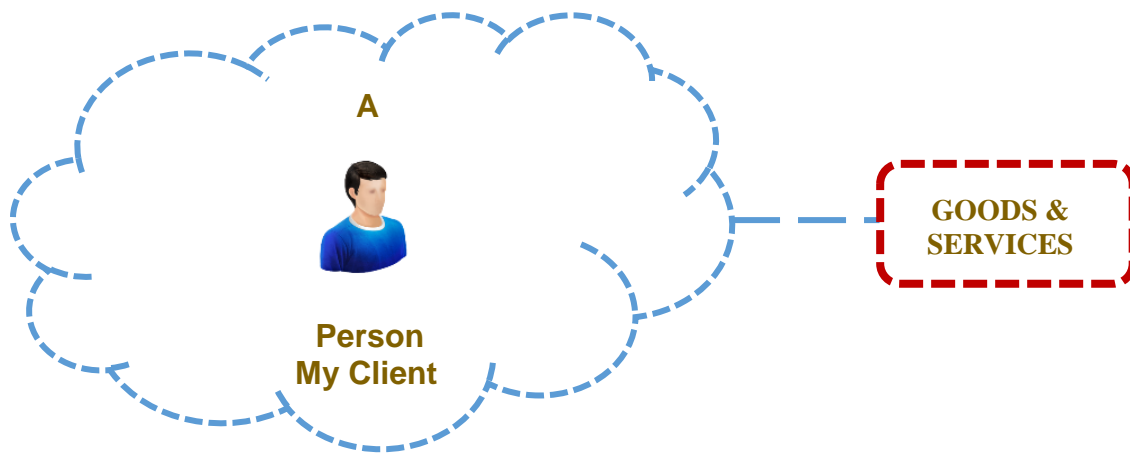
**Text Scenario**

[\[Back to Top\]](#)

On 24 December 2017, Mr Paul SMITH went to a leasing company to buy a car on lease of a value of MUR 2,000,000. Mr Paul SMITH paid an initial deposit of MUR 600,000 by office cheque and agreed to pay a monthly lease payment of MUR 17,000.

(Assumption: STR is reported by a leasing company)

**Involved Parties (Multi-Party: Illustration)**



**Tabular Scenario**

“**Transaction**” window

<i>Number</i>	TRNWEB9924 20 JAN 18
<i>Transmode Code</i>	Lease
<i>Local Amount</i>	600000
<i>Date</i>	12/24/2017
<i>Description</i>	Customer bought a car on lease and made an initial deposit of MUR 600,000
<i>Transaction Type</i>	Multi-party

## LEA001 Purchase of vehicle on lease

### A. "Involved Party" window

Role	Leased (to)
Country	Mauritius
Funds Code	Bank draft
Party is	My client
Party Type	Person

### → "Person my client" sub-window

Gender	Male
First Name	Paul
Last Name	SMITH
Birth Date	08/12/1968
Nationality 1	UKRAINE
Residence	MAURITIUS
Occupation	Director
Address	[...] – Mandatory subfields

### "Goods and Services" window

Item Type	Vehicle
Item Make	KIA
Description	KIA Picanto
Presently Registered to	Mr Paul SMITH
Estimated Value	800000
Currency Code	MUR
Registration Date	12/08/2010
Registration Number	KIA2017

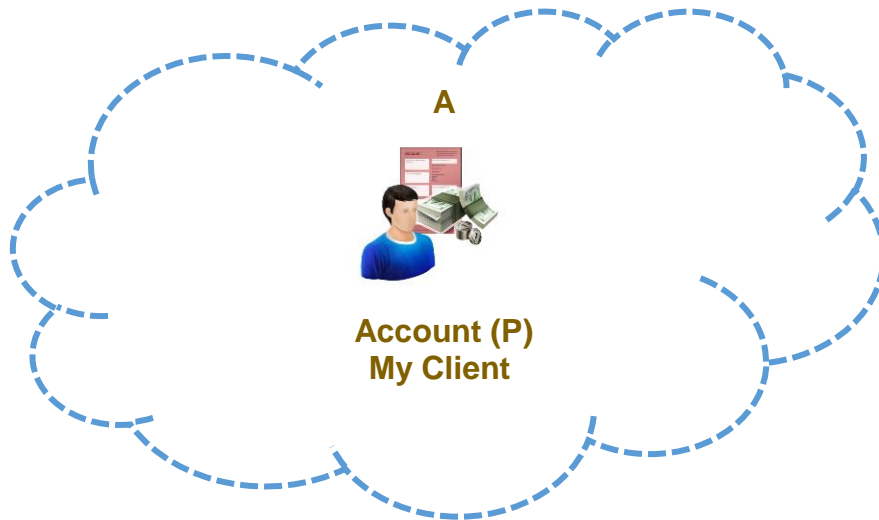
*NOTE: A second transaction should also be reported with same involved parties but the transaction amount will be the monthly repayment made by the Buyer. See INS004 or INS006. (Except Transmode code should be LEASE)*

**Text Scenario**

[\[Back to Top\]](#)

On 15 December 2017, an adverse report was found on local newspapers on Mr Paul SMITH.

**Involved Parties (Multi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9923 20 JAN 18
<i>Transmode Code</i>	Other
<i>Transmode Comment</i>	Adverse information on local / international press
<i>Local Amount</i>	0
<i>Date</i>	12/15/2017
<i>Description</i>	It is reported that Mr Paul SMITH is involved in a scam.
<i>Transaction Type</i>	Multi-party

## ADV001 Adverse Report on local / international press

### A. "Involved Party" window

Role	Other
Country	Mauritius
Funds Code	Other
Funds comment	Adverse information on local press
Party is	My client
Party Type	Account

### → "Account my client" sub-window

Account	000159357AB
Name	Paul SMITH
Institution Name	BANK TEST
Institution Code or SWIFT?	TSTXXXX
Account Type	Savings
Status Code	Active
Currency Code	MUR Mauritian Rupee
Opened	11/01/1990
Balance	859233
Date of Balance	12/29/2017
Signatories	[See Expanded window]

### → "Signatory" expanded window

Role	Primary Signatory
Gender	Male
First Name	Paul
Last Name	SMITH
Birth Date	08/12/1968
Nationality 1	UKRAINE
Residence	MAURITIUS
Occupation	Director
Address	[...] – Mandatory subfields

### Alternative Scenarios:

1. If you are not a Bank or a Management Company and do not have full detail on the account of your customer, then you can report either the entity or person mentioned in the press information.

**PRP001** Proposed/ Attempted Cash Deposit  
from Person A *my client*  
to Account *my client* held by Person A

**Text Scenario**

[\[Back to Top\]](#)

On 20 December 2017, Mr Paul SMITH came to the bank to deposit an amount of MUR 750,000 in cash on his Savings Account. The transaction was denied by the bank.

**Transactional Flow (Bi-Party: Illustration)**

**FROM side**



**Person**

**My Client**



**TO side**



**Account**

**My Client (P)**

**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9930 20 JAN 18
<i>Transmode Code</i>	Proposed / attempted transaction
<i>Local Amount</i>	750000
<i>Date</i>	12/20/2017
<i>Description</i>	Cash Deposit of MUR 750,000.
<i>Transaction Type</i>	Bi-Party
<i>From Type</i>	Person my client
<i>To Type</i>	Account my client

**PRP001** Proposed/ Attempted Cash Deposit  
from Person A *my client*  
to Account *my client* held by Person A

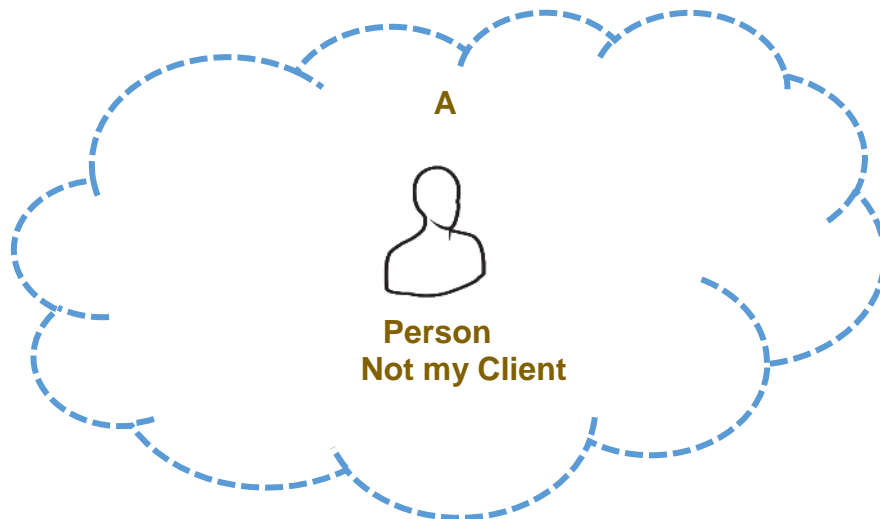
<b>FROM SIDE</b> <b>Person My Client</b>	<b>TO SIDE</b> <b>Account My Client (P)</b>																																																																
<p><b>“From Party”</b> window</p> <table border="1"> <tr> <td>Funds Code</td> <td>Cash</td> </tr> <tr> <td>Country</td> <td>Mauritius</td> </tr> </table> <p><b>“Person my client”</b> sub-window</p> <table border="1"> <tr> <td>Gender</td> <td>Male</td> </tr> <tr> <td>First Name</td> <td>Paul</td> </tr> <tr> <td>Last Name</td> <td>SMITH</td> </tr> <tr> <td>Birth Date</td> <td>08/12/1968</td> </tr> <tr> <td>Nationality 1</td> <td>UKRAINE</td> </tr> <tr> <td>Residence</td> <td>MAURITIUS</td> </tr> <tr> <td>Occupation</td> <td>Director</td> </tr> <tr> <td>Address</td> <td>[...] – Mandatory subfields</td> </tr> </table>	Funds Code	Cash	Country	Mauritius	Gender	Male	First Name	Paul	Last Name	SMITH	Birth Date	08/12/1968	Nationality 1	UKRAINE	Residence	MAURITIUS	Occupation	Director	Address	[...] – Mandatory subfields	<p><b>“To Party”</b> window</p> <table border="1"> <tr> <td>Funds Code</td> <td>Cash</td> </tr> <tr> <td>Country</td> <td>Mauritius</td> </tr> </table> <p><b>“Account my client”</b> sub-window</p> <table border="1"> <tr> <td>Account</td> <td>000159357AB</td> </tr> <tr> <td>Name</td> <td>Paul SMITH</td> </tr> <tr> <td>Institution Name</td> <td>BANK TEST</td> </tr> <tr> <td>Institution Code or SWIFT?</td> <td>TSTXXXX</td> </tr> <tr> <td>Account Type</td> <td>Savings</td> </tr> <tr> <td>Status Code</td> <td>Active</td> </tr> <tr> <td>Currency Code</td> <td>MUR Mauritian Rupee</td> </tr> <tr> <td>Opened</td> <td>11/01/1990</td> </tr> <tr> <td>Balance</td> <td>859233</td> </tr> <tr> <td>Date of Balance</td> <td>12/29/2017</td> </tr> <tr> <td>Signatories</td> <td>[See Expanded window]</td> </tr> </table> <p>→ <b>“Signatory”</b> expanded window</p> <table border="1"> <tr> <td>Role</td> <td>Primary Signatory</td> </tr> <tr> <td>Gender</td> <td>Male</td> </tr> <tr> <td>First Name</td> <td>Paul</td> </tr> <tr> <td>Last Name</td> <td>SMITH</td> </tr> <tr> <td>Birth Date</td> <td>08/12/1968</td> </tr> <tr> <td>Nationality 1</td> <td>UKRAINE</td> </tr> <tr> <td>Residence</td> <td>MAURITIUS</td> </tr> <tr> <td>Occupation</td> <td>Director</td> </tr> <tr> <td>Address</td> <td>[...] – Mandatory subfields</td> </tr> </table>	Funds Code	Cash	Country	Mauritius	Account	000159357AB	Name	Paul SMITH	Institution Name	BANK TEST	Institution Code or SWIFT?	TSTXXXX	Account Type	Savings	Status Code	Active	Currency Code	MUR Mauritian Rupee	Opened	11/01/1990	Balance	859233	Date of Balance	12/29/2017	Signatories	[See Expanded window]	Role	Primary Signatory	Gender	Male	First Name	Paul	Last Name	SMITH	Birth Date	08/12/1968	Nationality 1	UKRAINE	Residence	MAURITIUS	Occupation	Director	Address	[...] – Mandatory subfields
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Address	[...] – Mandatory subfields																																																																

## Text Scenario

[\[Back to Top\]](#)

On 26 December 2017, Mr Jack SPARROW, came to open a bank account since he was expecting to receive a wire transfer of USD 75,000 from Ukraine. The transaction was declined.

## Involved Parties (Multi-Party: Illustration)



## Tabular Scenario

“Transaction” window

<i>Number</i>	TRNWEB9922 20 JAN 18
<i>Transmode Code</i>	Proposed / Attempted transaction
<i>Local Amount</i>	2550000
<i>Date</i>	12/25/2017
<i>Description</i>	Mr Jack Sparrow wanted to open a bank account to receive a huge wire transfer.
<i>Transaction Type</i>	Multi-party



## PRP002 Proposed transaction – Walk in customer (non client)

### A. “Involved Party” window

Role	Inquiry
Country	Mauritius
Funds Code	Wire transfer
Foreign Currency	[See Expanded window]
Party is	Not My client
Party Type	Person

#### → “Foreign Currency” expanded window

Currency Code	USD United States Dollar
Amount	75000
Exchange Rate	34.00

#### → “Person my client” sub-window

First Name	Jack
Last Name	SPARROW
Available Identifier fields: ID number	H24354

### Alternative Scenarios:

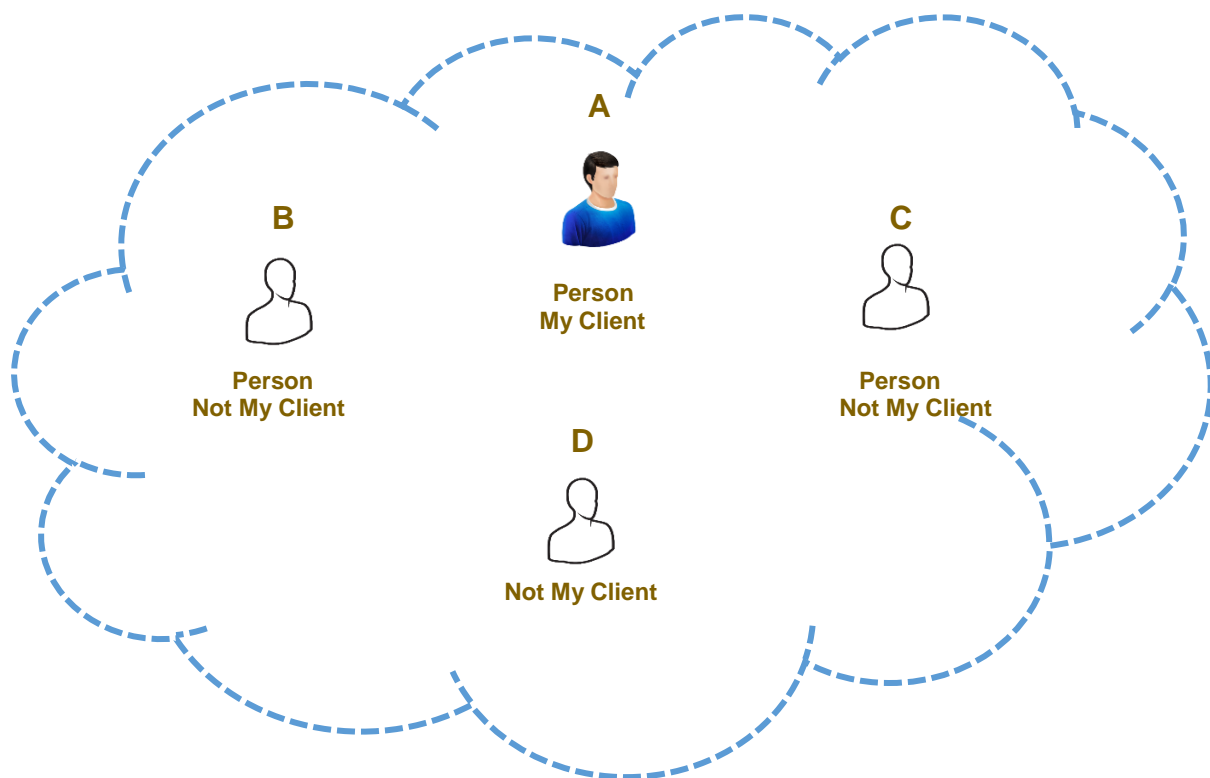
1. If you are not a Bank or a Management Company and do not have full detail on the account of your customer, then you can report either the entity or person mentioned in the press information.

**Text Scenario**

[\[Back to Top\]](#)

On 05 January 2016, Mr Paul Smith took a loan of MUR 600,000 for 10 years and Mrs Isabelle Smith stood as guarantee for this loan. On 20 December 2018, there was an early repayment of the loan by cash for an amount of MUR 435,000 by two third parties.

**Involved Parties (Multi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

Number	TRNWEB9922 20 JAN 19
Transmode Code	Loan Repaid/ Waived
Local Amount	435,000
Date	12/20/2018
Description	Repayment of loan
Transaction Type	Multi-party

## LON001 Early Repayment of Loan

### A. "Involved Party" window

Role	Loan holder
Country	Mauritius
Funds Code	Cash
Party is	My client
Party Type	Person

#### →"Person my client" sub-window

Gender	Male
First Name	Paul
Last Name	SMITH
Birth Date	08/12/1968
Nationality 1	UKRAINE
Residence	MAURITIUS
Occupation	Director
Address	[...] – Mandatory subfields

### B. "Involved Party" window

Role	Associated with
Country	Mauritius
Funds Code	Cash
Party is	Not my client
Party Type	Person
Comments	Guarantor

#### →"Person not my client" sub-window

First Name	Isabelle
Last Name	SMITH
Available Identifier fields: ID number	H24354

### C. "Involved Party" window

Role	Payee / Sender
Country	Mauritius
Funds Code	Cash
Party is	Not my client
Party Type	Person

#### →"Person not my client" sub-window

First Name	Jack
Last Name	SPARROW
Available Identifier fields: ID number	F654715

### D. "Involved Party" window

Role	Payee / Sender
Country	Mauritius
Funds Code	Cash
Party is	Not my client
Party Type	Person

#### →"Person not my client" sub-window

First Name	Jane
Last Name	SWAN
Available Identifier fields: ID number	C657465

#### Alternative Scenarios:

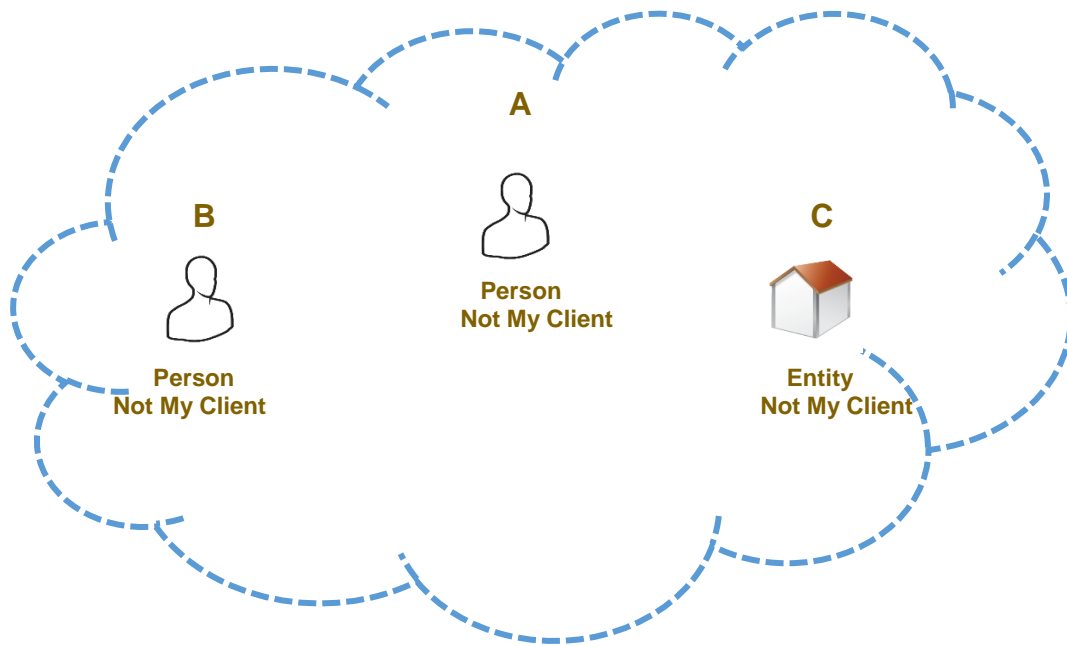
1. The above multi-party transaction is reported assuming that a first transaction should have also been reported as a multi-party transaction for the disbursement of loan.
2. The above scenario is being reported from the perspective of a non-bank. If you are a bank and you are reporting a loan repayment or a loan disbursement, then you must report as a bi-party transaction. Refer to earlier scenarios on cash /cheque /transfers transactions.

**Text Scenario**

[\[Back to Top\]](#)

On 26 December 2017, Mr Peter FOX, owner of Red Fox Ltd, came to the bank to open a bank account which shall be credited with a bank draft of an amount of MUR 53 million. He informed the bank of his intention to invest in real estate projects, which will be financed by the bank draft that he received from one Isabelle SMITH of Ukraine and issued by the Bank Test. The document is suspected to be a fake document.

**Involved Parties (Multi-Party: Illustration)**



**Tabular Scenario**

“Transaction” window

<i>Number</i>	TRNWEB9922 20 JAN 18
<i>Transmode Code</i>	Proposed / Attempted transaction
<i>Local Amount</i>	53000000
<i>Date</i>	12/26/2017
<i>Description</i>	Suspected fake Bank draft
<i>Transaction Type</i>	Multi-party

## LOC001 Suspected Fake Bank Draft

### A. "Involved Party" window

Role	Source Party
Country	Mauritius
Funds Code	Bank draft
Party is	Not My client
Party Type	Person

#### → "Person not my client" sub-window

First Name	Peter
Last Name	FOX
Available Identifier fields: ID number	D6546F

### B. "Involved Party" window

Role	Payee / Sender
Country	Mauritius
Funds Code	Bank draft
Party is	Not my client
Party Type	Person

#### → "Person not my client" sub-window

First Name	Isabelle
Last Name	SMITH
Available Identifier fields: ID number	H24354

### C. "Involved Party" window

Role	Associated with
Country	Mauritius
Funds Code	Bank draft
Party is	My client
Party Type	Entity

#### → "Entity not my client" expanded-window

Name	Red Fox Ltd
Incorporation Country Code	MAURITIUS

### Alternative Scenarios:

*The same principles as the scenario above applies (with due consideration of the proper parties to be reflected as Involved parties), for any other type of suspected fake / forged documents (e.g. MT199, Bank Guarantee, Letter of Credit, etc...) purportedly to be used for financing/investment.*

### 3 Common Rejection Grounds

The following is a compilation of the most common rejection grounds for STRs that have been submitted to the FIU:

- Wrong Scenario – See **Chapter 2** of this guide for the most common scenarios
- Incomplete Mandatory fields – See **Chapter 2** of this guide for the most common scenarios
- Missing indicators – See **Paragraph 1.1.6** of this guide for explanations on Indicators
- Not using the Reason section and instead using Transaction Description or comments – See **Paragraph 1.1.2** of this guide for explanations on Reason section
- Too brief Reason section with no clear explanation on what is the suspicion – See **Paragraph 1.1.2** of this guide for explanations on Reason section
- Filing multiple STRs at one go for the same subject – If, at the time of reporting, the Reporting Entity has several transactions and/or several parties to a transaction which are all connected to the same grounds for suspicion / suspicious transactions, then the Reporting Entity should file one single STR containing all the transactions and all the parties; the Reporting Entity should **NOT** file several separate STRs.
- Error in entering correct country in the “From” and/or “To” sides – Refer to explanations in **Paragraphs 1.2.3 and 1.2.4** of this guide.
- Input of Correspondent Bank instead of Originating/ Beneficiary Bank – Reporting Entities should be careful while reporting the accounts of a party, so that only the originating bank’s name or the beneficiary bank’s name is entered in the “Institution Name” field. Correspondent banks are not recorded in bi-party transactions on goAML.
- Reported transaction do not match bank statements/ MT advices / Other attached documents – Reporting Entities should ensure that the reported amounts / dates match any supporting documents provided.
- Previously Rejected STRs are re-submitted without any amendments – If an STR has been rejected, the Reporting Entity will be informed of the Rejection grounds through a “Notification for Rejected Report” letter. It is expected that prior to re-submitting the STR, the Reporting Entity will have amended the STR according to the letter. Hence, rejected STR should not be re-submitted to the FIU without any of the requested amendments have been brought to the report. Any previously Rejected STRs that are re-submitted without any amendments will be rejected again. If the Reporting Entity needs assistance or clarifications on the rejection grounds then it should contact the goAML Helpdesk prior to re-submission.

## 4 Frequently Asked Questions

The following is a compilation of the most frequently asked questions that the FIU receives:

- 01 **Question** How to register a new organisation?  
**Answer** Every reporting person who has an obligation to make a report to the FIU under section 14 of the FIAMLA 2002 can register on the goAML Platform. Each reporting person will register its organisation only once on the goAML Platform, unless the registration was rejected. The Reporting Persons must select “Register as Organisation” from the goAML Home page. Please refer to Section 1.2 of the *goAML Web User’s Guide: Chapter 1 – Registration* (available on goAML Home page).
- 02 **Question** How to register a user?  
**Answer** A user (other than the MLRO/ Admin) can register on goAML only after the registration of its organisation has been activated by its Supervisory Body. The user must select “Register as Person” from the goAML Home page and register with **the correct Organisation ID**. Please refer to Section 1.3 of the *goAML Web User’s Guide: Chapter 1 – Registration* (available on goAML Home page).
- 03 **Question** What is the difference between the Production and Test platforms?  
**Answer** A reporting person is recommended to register its organisation on both platforms. To file STR with real data, you will be required to click on goAML Production Platform. For testing purposes, you will be required to click on goAML Test Platform.
- 04 **Question** What is the meaning of “SWIFT/BIC” field on the Organisation registration form?  
**Answer** This is the TAN number of the organisation.
- 05 **Question** What is the difference between the fields NIC and ID Number in the registration form?  
**Answer** The field “NIC” is used for Mauritian nationals whereas the field “ID number” is used for Foreign nationals.
- 06 **Question** Which documents need to be attached during the registration process?  
**Answer** - For the registration of a new organisation, the MLRO of the organisation needs to attach an authorisation letter from its management and a scanned copy of his/her passport or NIC. The original letter with attachments shall then be hand delivered or sent by registered mail to the FIU.  
 - For the registration of a user (other than the MLRO) to an existing organisation, no attachment is required by default, since this registration will be validated by the Admin user (MLRO) of the organisation.

- 07 **Question** What is an authorisation letter and to whom should it be addressed?  
**Answer** An authorisation letter is issued by the CEO or Board of a reporting institution authorising the MLRO to register himself/herself and the reporting organisation on goAML. This letter is addressed to the relevant Supervisory Body, with copy to the Director of the FIU.
- 08 **Question** Who activates the registration of a new user or changes made by a user on goAML?  
**Answer** The registration request of a new user on goAML or any changes made to the user details are validated and finalised or rejected by the Admin user (usually the MLRO) of the reporting institution.
- 09 **Question** Why can't I login on goAML when I have already registered myself?  
**Answer** When a user registers on goAML, he/she will receive an email acknowledging submission of registration details; the registration is not yet activated at this stage. To be able to login on goAML, the registration request must first be finalised by an Admin user. Hence, the registrant must wait to receive a notification that his access request was accepted.
- 10 **Question** What do we do when we have a Suspicious Transaction Report (STR) to report but our registration has not yet been activated by the Supervisory Body?  
**Answer** In this case, the Reporting institution is requested to liaise with its Supervisory Body for a swift action at their end. The Reporting institution is also requested to inform the FIU's goAML Helpdesk by email.
- 11 **Question** Can FIU provide the username and password in case a user has forgotten same?  
**Answer** If a user has forgotten his login details, the FIU can only provide the username and email address as the FIU does not have access to passwords. The user is then requested to click on “Forgot Password?” on the login page, and use the username and email address provided to follow the steps onscreen to reset a new password.
- 12 **Question** What is the “Individual user” field on goAML registration form?  
**Answer** Registrants should **never** click on the check box of “Individual user”. Any registration with this option ticked will be rejected by the FIU.
- 13 **Question** How do we proceed with the registration of multiple reporting institutions under the administration of one MLRO?  
**Answer** This can be done through the “Delegation” functionality on goAML (Active Organisation menu). The MLRO must first decide which of the reporting institution, out of all the others, will act as the “Principal Organisation” on



goAML. This “Principal Organisation” will be the first organisation to be registered on goAML. Once this registration is activated by the Supervisory Body, the MLRO will then have to login on the account of the “Principal Organisation” and register the rest of the reporting institutions using the Delegation functionality. **In practice, especially for those users who have never used Delegation, it is highly recommended that they should first contact the FIU's goAML Helpdesk for technical advice on set up of the Delegation.**

14 **Question** How to proceed when there is a change in MLRO and no handing over was done on goAML prior to departure of MLRO?

**Answer** In this case, the new MLRO is requested to follow the below steps:

1. Inform the FIU's goAML Helpdesk via a letter or email that: (i) he/she is the new MLRO of the organisation, (ii) no handing over was done by former MLRO and (iii) there is no admin user for their organisation.
2. Register himself/herself as a user under his/her organisation (with the correct Organisation ID) and attach a letter (with the information under 1. above) along with a copy of NIC or passport.
3. The FIU will then validate (i.e. activate/reject) the registration request on an exceptional basis. Since final access of MLROs can only be validated on the goAML system by the relevant Supervisory body, the newly registered MLRO will not have full admin rights on the system at this stage.
4. Once the user registration is activated by the FIU, the new MLRO is requested to amend the details of his/her organisation on goAML by changing the “Contact Person” and “Email” fields found in the “My Org” section. This organisation change details should be submitted along with the documents mentioned in point 2 above.
5. The above Organisation change request will then be validated by the Supervisory Body. Once it is activated, the new MLRO will be provided with full admin rights on his/her account (including ability to submit STRs).
6. Finally, the new MLRO is requested to deactivate the access of the former MLRO from goAML.

**Reporting persons are however reminded that, to prevent such continuity issues, they are strongly recommended to put in place proper handing over procedures for all their users linked to their goAML accounts.**

15 **Question** How do we amend a report whose status is “Archived”?

**Answer** Archived reports cannot be amended. Once the status of a report has changed to “Archived”, a user can never amend this report as it has been purged from the system (for security reasons). He/she will need to create a new report.

Users are reminded that draft reports only remain accessible for 15 calendar days on the system before being automatically archived.

- 16 **Question** Do we need to create a new STR when it has been rejected?  
**Answer** No. Once an STR is rejected by FIU, the reporting institution has a timeframe of 40 calendar days to revert and amend the same report. The reporting institution does not have to create a new report each time a report is rejected, unless the timeframe was exceeded and the report was archived by goAML.
- 17 **Question** Why can't we trace our *Submitted, Rejected* or *Processed* reports on goAML?  
**Answer** In case you cannot find a report in the "Submitted Reports" or "Drafted Reports" menu of your goAML account, you just need to change the *Start Date* to an older date and refresh the page (default period on the page is always latest one month). goAML always keeps a basic record of all *Submitted, Rejected* or *Processed* reports. Note: full copies of *Submitted, Rejected* or *Processed* reports are only available for 40 calendar days until automatic archiving.
- 18 **Question** How to proceed when we have additional information to provide on a previously reported STR?  
**Answer** In such a case, updated information can be communicated to the FIU via the message board, with the message making reference to the previous STR web ID in the Subject field. It is not necessary to report a new STR.
- 19 **Question** How to file an STR?  
**Answer** Please refer to the example Scenarios provided in this guide, together with *goAML Web User's Guide* (version 2.4); it is available on the goAML home page after log in.
- 20 **Question** How do I enter information about a Corporate Director on goAML?  
**Answer** Refer to para 1.5 of this guide.
- 21 **Question** How do I retrieve the information that I had typed in a report but which I lost after some time?  
**Answer** If the information was not saved, it cannot be retrieved. goAML has a time out session of around 15 to 20 minutes. It is hence recommended to save a report frequently in order not to lose any data.
- 22 **Question** Why does goAML automatically log me out of my account?  
**Answer** See Answer for Question 21 above. Users are recommended to always use an up-to-date version of their web browser. Users are also recommended to clear the cache of their web browser from time to time in order to avoid unnecessary issues on goAML.

23 **Question** What happens after I have submitted an STR on goAML?

**Answer** Once an STR is submitted, the user will receive a notification (through the email registered for the Organisation) that a report has been submitted. Any STR submitted via goAML does not signify that the report has been accepted by the FIU. First, the STR submitted undergoes a validation process at the level of the FIU.

- The report is rejected by the FIU if it is of poor quality and the reporting institution will receive a notification (through the email registered for the Organisation) to check the Message Board; there, a message with a Rejection letter, detailing the rejection criteria, will be attached. The user should then proceed with Revert procedures to amend and resubmit the report.
- If the FIU accepts the report, the reporting institution will receive a notification (through the email registered for the Organisation) to check the Message Board; there, a message with an Acknowledgement letter will be attached.

## Contact goAML Helpdesk

A special helpdesk, for any assistance that you may require, has been set at the FIU. The contact details are:

Email: [goamlhelpdesk@fiumauritius.org](mailto:goamlhelpdesk@fiumauritius.org)

Tel: 454 1423