



SCHEME OF SERVICE

Organisation: Financial Intelligence Unit

Post: Assistant Director

Salary: Rs 150000

Qualifications:

Candidates should:

- (i) possess a Degree in Accounting or Finance or Economics or Law from a recognized institution or an equivalent qualification acceptable to the Financial Intelligence Unit;
- (ii) have at least 10 years relevant post qualification experience in the field of financial investigative analysis;
- (iii) be a Certified Fraud Examiner or Certified Anti-Money Laundering Specialist or any equivalent qualification;
- (iv) possess project management skills;
- (v) have strong leadership, interpersonal and communication skills;
- (vi) have the ability to work under pressure and meet deadlines;
- (vii) have a high level of judgement and integrity; and
- (viii) be computer literate;

Role and Responsibilities:

To be responsible for the efficient and effective management of the Financial Investigative Analysis Division and the Systems Administration and Security Division of the Financial Intelligence Unit (FIU).

Duties:

1. To develop policies of the FIU in line with international AML/CFT standards.
2. To collaborate in sensitization and training of Money Laundering Reporting Officers or reporting entities and other AML/CFT stakeholders.
3. To assist the Director in his functions.
4. To act as Chairperson in the Tender Committee of the FIU.
5. To represent the Director on Boards and Committees.
6. To deputise for the Director as and when required.
7. To use ICT in the performance of his duties.
8. To perform such other duties directly relevant to the main duties listed above or related to the delivery of the output and results expected from an Assistant Director in the roles ascribed to him.